

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, November 12, 2012

6:00 PM

SPECIAL MEETING

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:02 PM

Present: 5 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira and President McLaughlin

Absent: 2 - Trustee O'Halloran and Trustee Griffin Ruzich

EXECUTIVE SESSION - 6:04 PM

I move to recess to a Closed Executive Session for the purpose of discussion of a) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, and President McLaughlin

Nay: 0

Absent: 2 - Trustee O'Halloran and Trustee Griffin Ruzich

RECONVENE BOARD MEETING - 6:50 PM

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Schussler, Gira, and President McLaughlin were present. Trustees O'Halloran and Ruzich were absent

Purpose of the Executive Session was for the discussion of a) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

ITEM FOR DISCUSSION**2012-0631 2013 Budget Workshop - Discussion Only**

Village Manager Grimes stated that the discretionary summary sheet is only suggestions to the Board on what the different departments have asked for after their budgets amounts have been depleted.

Village Manager Grimes has reviewed all the requests and prepared a spreadsheet for the Board to review on what he believes are important requests. This is up to the Village Board to decide which should or should not be approved.

Village Manager Grimes reviewed the FY2013 budget summary of discretionary

request with the Board (Exhibit A).

The Board discussed several discretionary items.

Trustee Dodge summarized that in Exhibit A pages 3 and 4 of the summary discretionary fund spreadsheet, those amounts have already been added into the FY2013 budget. On pages 5 and 6 of Exhibit A - those are discretionary items are not in the FY2013 budget but are being requested.

President McLaughlin explained why the Village Board suspended the real estate rebate to the Village residents for the past few years. It was because a commitment had been made to road projects and the revenues were not being received as first thought because of the declining economy.

President McLaughlin noted that when projects began to come in under budget or were not going to be done that were budgeted and also a small increase in income, the Board decided a certain amount could be set aside to bring back the real estate tax rebate for this year.

President McLaughlin stated that the Board is trying to put the FY2013 budget together based on operating the Village as efficiently as possible, adding some capital projects as well as some discretionary items and having a balance budget.

Come June 2013 if income projections are higher and projects are completed earlier and are under budget and there is cash available then the Board will discuss what kind of a real estate tax rebate can be implemented to our residents for next year. This is not a for sure program from year to year. The Board will need to review the budget to see what financial shape the Village will be in and decide what can be given for the rebate in the future (possibly less or maybe more). The Board is committed on the rebate program it is just a matter of what dollar amount can be offered from year to year.

Trustee Dodge stated that the items he would like approved are as follows:

- Administrative Assistant for the Village Manager
- Two Patrol Officers – one starting in January and the other in July
- Do nothing with pages 5 and 6 of the discretionary summary report
- Whatever funds are left over leave in the budget
- After 6 months if things go well pages 5 and 6 can be revisited and if things do not go well more cuts at that time can be made.

President McLaughlin agreed with Trustee Dodge.

Trustee Fenton requested that on page 5 of the discretionary summary spreadsheet she asked to add the Economic Development Promotion Expense for marketing the Village at the Annual ICSC Convention in the amount of \$10,000.

This addition to the Budget will provide additional revenues into the Village by promoting the Village at the convention.

Trustee Dodge agreed with this addition.

The Board continued discussing several position requests from the discretionary summary sheet.

Trustee Schussler requested that the 50/50 tree program be returned

President McLaughlin summarized what the Board agreed on is basically everything in Exhibit A that is on pages 1, 2, 3 and 4 of the discretionary requests with the below changes:

- Full-Time not a Part-Time Administrative Assistant for the Village Manager
- Part-time Mechanic
- Add in the \$10,000 for the ICSC Convention for marketing the Village (on page 5)
- Place on-hold the Part-Time Business Membership Coordinator, but keeping it in the budget.
- \$5,000 will be removed from the Arts Fair and used to start up the 50/50 tree program.

President McLaughlin stated that there will be funds left in the budget. Those funds can be used to out-source any potential minor vehicle repairs to local car repairs businesses within the Village, if the Public Works Mechanics are behind.

Village Manager Grimes and Assistant Village Manager Baer reviewed the 2013 funding sources and summary spreadsheets of the Capital Improvement Plan (Exhibit B).

The Board reviewed and discussed several capital improvements items.

President McLaughlin stated that the first two pages have been reviewed with Management and the Department Directors. There are reasons for all these projects. The fact that the Village can do \$13 Million in infrastructure projects without borrowing is a huge plus.

Trustee Dodge stated that the Village continues to invest in the major road projects as well as local.

Trustee Fenton stated that the Open Lands Commission requested her to ask if the Board would reconsider returning the cell tower fees back to the Open Lands fund. In 2009 the cell tower fees were taken from Open Lands and that money was placed in the General Fund. The concern of the Open Lands Commission is if maintenance needs to be done on any of the Open Land properties they do not

have the money. Trustee Fenton stated for example maintenance needs to be done at the Stellwagen and Boley farms to remain proactive. Who will pay for those maintenance costs?

The Open Lands Commission stated that if money is coming out of the Open Lands budget for maintenance of Open Land purchases, they were not aware of that for future spending.

Trustee Schussler stated that if Open Lands would have the cell tower money placed back in their budget then they will have to pay for the maintenance on Open Lands property maintenance. If Open Lands did not have a revenue source then the Village will pay for maintenance costs.

President McLaughlin stated that this is something that will not holdup the budget approval, but will need to be discussed and a policy made by the Board at a later date.

President McLaughlin summarized the Capital Improvement budget of pages 1 and 2 in Exhibit B and the Board was in agreement with those proposals.

Village Manager Grimes stated that if there are no other changes, both Operating and Capital Budgets for FY2013 can be adopted on December 3, 2012.

The Board agreed.

ADJOURNMENT - 8:20 PM

A motion was made by Trustee Dodge, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, and President McLaughlin

Nay: 0

Absent: 2 - Trustee O'Halloran and Trustee Griffin Ruzich

/nm

APPROVED: December 3, 2012

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk