

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0183**

Orig. Department: **Recreation and Parks Department**

File Name: **Approval of the March 4, 2013 Parks and Recreation Minutes**

BACKGROUND:

BUDGET IMPACT:

REQUESTED ACTION:

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of March 4, 2013.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0215**
Orig. Department: **Recreation and Parks Department**
File Name: **Landscape Management & Maintenance of Rights of Way RFP**

BACKGROUND:

Three companies submitted proposals for the Landscape Management & Maintenance of ROW. The low proposal was from J.G.S. Landscape Architects, Inc. at a cost of \$51,000.00 for 2013, \$52,000.00 for 2014, and \$53,000.00 for 2015. This proposal is for management and maintenance of the Rights of Way at 159th and LaGrange, 143rd and LaGrange, 143rd and Harlem, and 142nd and LaGrange. Other areas will be added when necessary in the future. \$150,000.00 was budgeted for this work. Over \$35,000.00 plus is needed to replace plants on 159th and LaGrange and 143rd and Harlem. We will also purchase annuals and perennials for these islands to improve the aesthetics.

BUDGET IMPACT:

Funds will come from the Capital Streets/Right of Way account 054-0000-443300.

REQUESTED ACTION:

I move to recommend to the Village Board to approve with J.G.S. Landscape Architects, Inc. for the Landscape Management & Maintenance of Rights of Way for the contract years 2013, 2014, and 2015, at the proposed amounts.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0216**
Orig. Department: **Recreation and Parks Department**
File Name: **Underground Water and Electrical Quote**

BACKGROUND:

We have a quote from Six Underground Construction Company for the directional bore for the new waterline and electrical for the field and dog park watering system. This company does work for Public Works and was low bidder on installing the fiber line from Public Works to Centennial Pool. One quote is for electrical \$3,270.00 and the other for the water line \$3,165.00. These lines must be run in separate areas. This cost is part of the budgeted irrigation line addition.

This scope of work will be added as an addendum to the existing contract for the fiber optic line installation from Public Works to Centennial Park.

BUDGET IMPACT:

Funds will come from the Capital Land/Land Improvements account 023-0000-470700.

REQUESTED ACTION:

I move to recommend to the Village Board to approve an addendum to the existing contract with Six Underground Construction Company at a cost not to exceed \$6,435.00 for the underground line work.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0210**
Orig. Department: **Recreation and Parks Department**
File Name: **Dog Park Agility Equipment Purchase**

BACKGROUND:

The architect for the dog park, Brusseau Design Group, has recommended Dog-On-It-Parks as the vendor for the agility equipment at the dog park. Upon research, it was verified that they are the only domestic vendor of heavy duty outdoor agility equipment for dog parks. We received a quote in the amount of \$19,138 for both the large and small dog agility areas. The preliminary plan allows for \$20,000 for agility equipment.

BUDGET IMPACT:

The funds will come from the Capital Budget 023-0000-470700, \$200,000 budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to waive the bid process;

And

Recommend accepting the quote, not to exceed \$19,138, from Dog-On-It-Parks for agility equipment at the dog park.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0190**
Orig. Department: **Recreation and Parks Department**
File Name: **FLC Renovation and Addition Bid Rejection**

BACKGROUND:

The Franklin Loebe Recreation Center (FLC) renovation and addition project was planned for construction this summer. The budgeted amount for this project is \$420,000.00 which must also include the relocation of the underground telephone and data lines that serve this campus and Village facilities to the south. The relocation of those lines was bid as a separate project and the cost was estimated by the design consultant to be between \$79,000.00 to \$98,000.00. That amount will be confirmed when the bids are received on April 4, 2013.

Bids for the renovation project were received on March 18, 2013 at 11:00 a.m. in the Village Clerk's Office. The results of the bid are attached for your information. A review of the bid submittals was conducted both by staff and Studio GC. Feedback from at least one of the bidders indicated that the cost of the project was higher than expected due to the labor intensive work of constructing the exterior details that are found on the facilities on this campus. The architect recommends that staff consider revisions to the design to reduce those details where appropriate and look for other cost saving opportunities at the same time. It is desirable to do this project when preschool is on the summer break. Should the bid rejection be approved by the Village Board, the project will be rebid later this year with construction rescheduled to Summer 2014. The shift in timing will also provide an opportunity to budget appropriately for the work. The FLC, like the Village Hall and Civic Center, is designated as a landmark structure in Orland Park therefore the Historical Commission will review any changes to the design and this review will be built into the schedule as required.

The Recreation Department has confirmed that the preschool and daycamp staff can continue to operate from their current locations for the upcoming school year. The underground project will continue to move ahead this summer and the bids for that work will be brought to the committee in May.

BUDGET IMPACT:

No impact

REQUESTED ACTION:

I move to recommend to the Village Board to approve rejecting the bids for the Franklin Loebe Recreation Center Renovation and Addition.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0185**
Orig. Department: **Recreation and Parks Department**
File Name: **Centennial Park Aquatic Center Pump Replacement & Installation Bid**

BACKGROUND:

Four bids were received for replacement and installation of seven pumps at Centennial Park Aquatic Center. Seven pumps are being replaced, leaving two more for future replacement. Low bid was from Hayes Mechanical of Chicago at a cost of \$73,554.00 w/ Alternate I. (Alternate I is End Suction Pool Replacement Pumps in Stainless Steel, a \$2,206.00 difference).

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

BUDGET IMPACT:

The funds will come from the budget the Machinery & Equipment account 283-4005-443200. \$60,000.00 was budgeted. An additional \$30,000.00 was budgeted in this account for boilers which will not be replaced this year;

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the low bid from Hayes Mechanical at a cost not to exceed \$73,554.00 for the Centennial Park Aquatic Center Pumps & Installation.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0188**
Orig. Department: **Recreation and Parks Department**
File Name: **VRLA Battery Purchase and Replacement at Police Station Bid Award**

BACKGROUND:

Six bids were received for the installation and replacement of the VRLA Battery for the generator at Police Station on March 19, 2013. Low bidder was 24/7 Technology Inc. out of Marietta, Georgia at a cost of \$13,866.00. These batteries are used when the power is switched from ComEd to generator power. Batteries are to be replaced every 5 years.

BUDGET IMPACT:

The funds will come from the account 054-0000-470300, \$20,000 was budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the low bid from 24/7 Technology Inc, at a cost not to exceed \$13,866.00.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0189**
Orig. Department: **Recreation and Parks Department**
File Name: **Fertilization Broadleaf Weed Control RFP Award**

BACKGROUND:

Four companies submitted proposals for the Broadleaf Weed Control. The lowest proposal price was from Trugreen; however, we canceled this company's contract last year due to numerous problems with the company's performance accountability (item #2012-0642). Of the three remaining companies, Forever Green Lawn Care submitted the lowest pricing. Staff is recommending we accept the proposal from Forever Green Lawn Care for the three year contract at the proposed pricing. A budget adjustment will be needed, however the total cost of this project is within in the total amount budgeted across several funds.

BUDGET IMPACT:

Funds will come from:

Parks - Grounds 283-4003-443500 \$45,443 budgeted (-\$11,606.09),
Metra - Grounds 026-0000-443500 \$2946 budgeted (+\$879.60),
Sportsplex - Grounds 283-4007-443500 \$534 budgeted (+\$30),
Pool - Grounds \$600 budgeted (+108.60), and
Public Works - Weed Control 031-6007-442210 \$20,000 budgeted (+\$12,594.40).

REQUESTED ACTION:

I move to recommend to the Village Board to approve Forever Green Lawn Care for Fertilization and Broadleaf Weed Control for the contract years 2013, 2014 and 2015, at the submitted amounts;

And

Recommend amending the 283-4003-443500 budget in the amount of \$11,606.09.

CORRECTED BUDGET IMPACT & MOTION

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0158**
Orig. Department: **Recreation and Parks Department**
File Name: **Emergency Repair of Police Station Backup Generator**

BACKGROUND:

On March 3, 2013 we experienced a problem with the backup generator at the Police Station. Moisture entered one of the large breaker panels destroying the breaker. Palos Electric worked on the unit and hard wired a bypass in the interim.

We have ordered a breaker from Graybar from Indianapolis, IN at a cost of \$7,015.00 and Building Maintenance will install it.

BUDGET IMPACT:

Funds will come from the contingency in the General Fund.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the quote from Graybar for a cost not to exceed \$7,015.00.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0195**
Orig. Department: **Recreation Department**
File Name: **The Arts Commission “Dance Chicago” Proposal**

BACKGROUND:

The Arts Commission is proposing a “Dance Chicago” performance in the fall of 2013 at CSHS Performing Arts Center and looking to secure an event sponsor. This performance would be similar to the 2012 show. The production of the show by John Schmitz of Emergence Dance would cost \$7,000, rental of the PAC approximately \$914, advertising for the event \$945, and other expenses \$1,175 for a total cost of \$10,034. In previous years the sponsorship has covered the cost difference of the event. If the Village does not acquire a sponsorship, the Village will absorb the cost difference of \$5,000.

BUDGET IMPACT:

The Arts Commission allocated budget for 2013 is \$8,621. Tickets would be sold for \$20/adults and \$15/students and seniors. The capacity of the PAC is 695 persons. Last year we sold 391 tickets totaling \$6,641 in revenue and received a \$5,000 sponsorship. The Arts Commission made a profit of \$1,553.

REQUESTED ACTION:

I move to recommend to the Village Board to approve the Arts Commission proposal to present “Dance Chicago” in the fall of 2013 and to authorize the payment not to exceed \$7,000 to John Schmitz of Emergence Dance, as agent for Dance Chicago

And

Approve the Village to absorb the cost difference of \$5,000 if a sponsorship is not obtained.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0196**
Orig. Department: **Recreation Department**
File Name: **Centennial Park Aquatic Center Outdoor Furniture Purchase**

BACKGROUND:

On March 8, 2013 a bid request was issued for the purchase of outdoor furniture for the Centennial Park Aquatic Center (CPAC). This is part of an ongoing effort to replace worn, un-repairable and outdated outdoor furniture at the CPAC.

Five bids were received from: Contract Furnishings Inc., Taylor & Associates, Inc., Products Unlimited, Inc., Leslie's Poolmart, Inc. and the Zenon Company by March 22, 2013. See attached bid summary sheets.

Staff recommends awarding this purchase to the lowest bidder, Contract Furnishings International, Inc. Further, staff recommends the purchase of 38 Grosfillex Marina Adjustable Chaise Lounge Chairs at \$159.20 each; 10 Grosfillex Belize Midback Folding Sling Chairs at \$100.80 each and 55 Grosfillex Marina Slings at \$65.52 each. Shipping is projected to be \$580.71 bringing the total purchase to \$11,241.91.

BUDGET IMPACT:

Account 283-4005-460180 has been budgeted for furniture purchases of up to \$12,500.

REQUESTED ACTION:

I move to recommend to the Village Board to approve the purchase of 38 chaise lounge chairs at \$159.20 each, 10 mid-back sling chairs at \$100.80 each, and 55 slings at \$65.52 each, including shipping, for a total cost of \$11,241.91.

DATE: April 1, 2013

REQUEST FOR PARKS AND RECREATION COMMITTEE ACTION

File Number: **2013-0205**
Orig. Department: **Recreation Department**
File Name: **Centennial Water Park Concession Furniture Purchase**

BACKGROUND:

In order to continue to present a functional and aesthetic environment at the Centennial Water Park, staff has solicited bids to replace the portable tables and plastic chairs in the concessions area. The replacement of this furniture will be a multi-year process aimed at replacing all of the old, worn-out tables and chairs in the concession area, including the grassy area.

Quotes were submitted by: Barco Products, Belson Outdoors and Upbeat Site Furnishings. See attached quotes.

Staff recommends the purchase of nine 46" round picnic tables and one 46" rectangular ADA table be made by Upbeat Site Furnishings for a total purchase price of \$8,869.66. While this bid is \$1,253.22 more than the lowest bidder, the warranty of these tables is superior to its competitors. The life expectancy of the Upbeat products is expected to be much longer than the lowest bidder.

Upbeat tables are covered by a seven year surface warranty and 20 year structural warranty. The coating process is a patented process referred to as a Fusion Coating. In this process, the table top and seats are coated with a minimum ¼" plastisol coating. The surface warranty warrants this product against rust, fading, peeling, chipping, cracking, mold and mildew. Both Belson & Barco products carry just a one year warranty.

BUDGET IMPACT:

Account 283-4005-460180 has \$13,000.00 budgeted for concession table replacement purchases in FY13.

REQUESTED ACTION:

I move to recommend to the Village Board to approve the purchase of nine 46" round picnic tables and one 46" rectangular ADA picnic table from Upbeat Site Furnishings, including shipping, for a total cost of \$8,869.66.
