VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Minutes

Monday, April 15, 2013

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin
Village Clerk David P. Maher
Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM

Present: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler and President McLaughlin

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

VILLAGE CLERK'S OFFICE

2013-0245 Approval of the April 1, 2013 Regular Meeting Minutes

The Minutes of the Regular Meeting of April 1, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of April 1, 2013.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

2013-0237 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for March 29, 2013 in the amount of $908,060.15.

This matter was APPROVED on the Consent Agenda.

2013-0238 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from April 2, 2013 through April 15, 2013 in the amount of $2,967,342.64.

This matter was APPROVED on the Consent Agenda.

2013-0208 ICMA Performance Measurement

As part of the effort to launch an organization-wide performance management program for the village, a system will need to be developed to measure performance. Performance measurement is the regular measurement and analysis of the results, outcomes, and efficiency of services or programs. Performance measurement is a best practice recognized by public administration and finance professionals.

The International City/County Management Association Center for Performance Measurement (CPM) offers a comprehensive program to assist local governments in establishing a performance measurement system. The CPM provides local governments with tools to collect and report performance information, as well as to improve local services.

The benefits the village would receive from participating in the program include:

- In-person training
- Live, scheduled support sessions online
- Online data collection for 1000+ questions across 18 service areas
- Access to data and norms from other participants
- Annual Comparative Performance Measurement Data Report
- Monthly participants-only webinars
- Private website with instant access to program data from 2003 to the present plus the easy download of data reports, effective practice case studies, and other resources from 2001 to present
- Case studies with best practices of high performing jurisdictions

The annual subscription fee for this program is $5,550 per year and a one-time fee of $4,000 for on-site training fee in the first year.

I move to approve enrolling in the International City/County Management Association's Center for Performance Measurement and receiving on-site training in an amount not to exceed $9,550.

This matter was APPROVED on the Consent Agenda.

2013-0200 Disposal of Village Owned Computer Equipment - Ordinance

MIS Department has 62 desktop computers and other technology equipment that are outdated and/or no longer work. We are seeking to donate these items to Infinitec Assistive Technology Programs and Services located in Tinley Park. This company refurbishes donated technology equipment and gives them, free of charge, to Illinois children in Special education programs.

I move to pass Ordinance Number 4808, entitled: ORDINANCE AUTHORIZING DISPOSAL OF PERSONAL PROPERTY (COMPUTER EQUIPMENT) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2013-0226 159th & LaGrange Road Various Invoices - Approval

A detailed spreadsheet is attached to the Board packet showing the invoices requiring payment due to the 159th & LaGrange Road intersection improvement.

I move to approve payment of invoices for the 159th Street and LaGrange Road intersection improvements in the amount of $10,048.30.

This matter was APPROVED on the Consent Agenda.

2013-0190 Franklin Loebe Recreation Center Renovation and Addition Bid Rejection

The Franklin Loebe Recreation Center (FLC) renovation and addition project was planned for construction this summer. The budgeted amount for this project is $420,000.00 which must also include the relocation of the underground telephone and data lines that serve this campus and Village facilities to the south. The relocation of those lines was bid as a separate project and the cost was estimated by the design consultant to be between $79,000.00 to $98,000.00. That amount will be confirmed when the bids are received on April 5, 2013.

Bids for the renovation project were received on March 18, 2013 at 11:00 a.m. in the Village Clerk's Office. The results of the bid are attached for your information. A review of the bid submittals was conducted both by staff and Studio GC. Feedback from at least one of the bidders indicated that the cost of the project was higher than expected due to the labor intensive work of constructing the exterior details that are found on the facilities on this campus. The architect recommends that staff consider revisions to the design to reduce those details where appropriate and look for other cost saving opportunities at the same time. It is desirable to do this project when preschool is on the summer break. Should the bid rejection be approved by the Village Board, the project will be rebid later this year with construction rescheduled to Summer 2014. The shift in timing will also provide an opportunity to budget appropriately for the work. The FLC, like the Village Hall and Civic Center, is designated as a landmark structure in Orland

Park therefore the Historical Commission will review any changes to the design and this review will be built into the schedule as required.

The Recreation Department has confirmed that the preschool and daycamp staff can continue to operate from their current locations for the upcoming school year. The underground project will continue to move ahead this summer and the bids for that work will be brought to the committee in May.

I move to approve rejecting the bids for the Franklin Loebe Recreation Center Renovation and Addition.

This matter was APPROVED on the Consent Agenda.

2013-0215 Landscape Management & Maintenance of Rights of Way RFP

Three companies submitted proposals for the Landscape Management & Maintenance of ROW. The low proposal was from J.G.S. Landscape Architects, Inc. at a cost of $51,000.00 for 2013, $52,000.00 for 2014, and $53,000.00 for 2015. This proposal is for management and maintenance of the Rights of Way at 159th and LaGrange, 143rd and LaGrange, 143rd and Harlem, and 142nd and LaGrange. Other areas will be added when necessary in the future. $150,000.00 was budgeted for this work. Over $35,000.00 plus is needed to replace plants on 159th and LaGrange and 143rd and Harlem. We will also purchase annuals and perennials for these islands to improve the aesthetics.

I move to approve with J.G.S. Landscape Architects, Inc. for the Landscape Management & Maintenance of Rights of Way for the contract years 2013, 2014, and 2015, at the proposed amounts.

This matter was APPROVED on the Consent Agenda.

2013-0216 Underground Water and Electrical Quote

The Village has a quote from Six Underground Construction Company for the directional bore for the new waterline and electrical for the field and dog park watering system. This company does work for Public Works and was low bidder on installing the fiber line from Public Works to Centennial Pool. One quote is for electrical $3,270.00 and the other for the water line $3,165.00. These lines must be run in separate areas. This cost is part of the budgeted irrigation line addition.

This scope of work will be added as an addendum to the existing contract for the fiber optic line installation from Public Works to Centennial Park.

I move to approve an addendum to the existing contract with Six Underground Construction Company at a cost not to exceed $6,435.00 for the underground line work.

This matter was APPROVED on the Consent Agenda.

2013-0210 Dog Park Agility Equipment Purchase

The architect for the dog park, Brusseau Design Group, has recommended Dog-On-It-Parks as the vendor for the agility equipment at the dog park. Upon research, it was verified that they are the only domestic vendor of heavy duty outdoor agility equipment for dog parks. We received a quote in the amount of $19,138 for both the large and small dog agility areas. The preliminary plan allows for $20,000 for agility equipment.

I move to waive the bid process;

And

To accept the quote, not to exceed $19,138, from Dog-On-It-Parks for agility equipment at the dog park.

This matter was APPROVED on the Consent Agenda.

2013-0188 VRLA Battery Purchase and Replacement at Police Station Bid Award

Six bids were received for the installation and replacement of the VRLA Battery for the generator at Police Station on March 19, 2013. Low bidder was 24/7 Technology Inc. out of Marietta, Georgia at a cost of $13,866.00. These batteries are used when the power is switched from ComEd to generator power. Batteries are to be replaced every 5 years.

I move to approve accepting the low bid from 24/7 Technology Inc., at a cost not to exceed $13,866.00.

This matter was APPROVED on the Consent Agenda.

2013-0158 Emergency Repair of Police Station Backup Generator

On March 3, 2013 the Police Station experienced a problem with the backup generator. Moisture entered one of the large breaker panels destroying the breaker. Palos Electric worked on the unit and hard wired a bypass in the interim.

A breaker has been ordered from Graybar from Indianapolis, IN at a cost of $7,015.00 and Building Maintenance will install it.

I move to approve accepting the quote from Graybar for a cost not to exceed $7,015.00.

This matter was APPROVED on the Consent Agenda.

2013-0189 Fertilization Broadleaf Weed Control RFP Award

Four companies submitted proposals for the Broadleaf Weed Control. The lowest proposal price was from Trugreen; however, we canceled this company's contract

last year due to numerous problems with the company's performance accountability (item #2012-0642). Of the three remaining companies, Forever Green Lawn Care submitted the lowest pricing. Staff is recommending we accept the proposal from Forever Green Lawn Care for the three year contract at the proposed pricing. A budget adjustment will be needed; however the total cost of this project is within in the total amount budgeted across several funds.

I move to approve Forever Green Lawn Care for Fertilization and Broadleaf Weed Control for the contract years 2013, 2014 and 2015, at the submitted amounts;

And

To approve amending the 283-4003-443500 budget in the amount of $11,606.09.

This matter was APPROVED on the Consent Agenda.

2013-0196 Centennial Water Park Outdoor Furniture Purchase

On March 8, 2013 a bid request was issued for the purchase of outdoor furniture for the Centennial Park Aquatic Center (CPAC). This is part of an ongoing effort to replace worn, un-repairable and outdated outdoor furniture at the CPAC.

Five bids were received from: Contract Furnishings Inc., Taylor & Associates, Inc., Products Unlimited, Inc., Leslie's Poolmart, Inc. and the Zenon Company by March 22, 2013. See attached bid summary sheets.

Staff recommends awarding this purchase to the lowest bidder, Contract Furnishings International, Inc. Further, staff recommends the purchase of 38 Grosfillex Marina Adjustable Chaise Lounge Chairs at $159.20 each; 10 Grosfillex Belize Midback Folding Sling Chairs at $100.80 each and 55 Grosfillex Marina Slings at $65.52 each. Shipping is projected to be $580.71 bringing the total purchase to $11,241.91.

I move to approve the purchase of lounge chairs, mid-back sling chairs, and slings including shipping from Contract Furnishings International, Inc. for a total cost of $11,241.91.

This matter was APPROVED on the Consent Agenda.

2013-0195 The Arts Commission "Dance Chicago" Proposal

The Arts Commission is proposing a "Dance Chicago" performance in the fall of 2013 at CSHS Performing Arts Center and looking to secure an event sponsor. This performance would be similar to the 2012 show. The production of the show by John Schmitz of Emergence Dance would cost $7,000, rental of the PAC approximately $914, advertising for the event $945, and other expenses $1,175 for a total cost of $10,034. In previous years the sponsorship has covered the cost difference of the event. If the Village does not acquire a sponsorship, the Village will absorb the cost difference of $5,000.

I move to approve the Arts Commission proposal to present “Dance Chicago” in the fall of 2013 and to authorize the payment not to exceed $7,000 to John Schmitz of Emergence Dance, as agent for Dance Chicago

And

Approve the Village to absorb the cost difference of $5,000 if a sponsorship is not obtained.

This matter was APPROVED on the Consent Agenda.

2013-0205 Centennial Water Park Concession Furniture Purchase

In order to continue to present a functional and aesthetic environment at the Centennial Water Park, staff has solicited bids to replace the portable tables and plastic chairs in the concessions area. The replacement of this furniture will be a multi-year process aimed at replacing all of the old, worn-out tables and chairs in the concession area, including the grassy area.

Quotes were submitted by: Barco Products, Belson Outdoors and Upbeat Site Furnishings. See attached quotes.

Staff recommends the purchase of nine 46” round picnic tables and one 46” rectangular ADA table be made by Upbeat Site Furnishings for a total purchase price of $8,869.66. While this bid is $1,253.22 more than the lowest bidder, the warranty of these tables is superior to its competitors. The life expectancy of the Upbeat products is expected to be much longer than the lowest bidder.

Upbeat tables are covered by a seven year surface warranty and 20 year structural warranty. The coating process is a patented process referred to as a Fusion Coating. In this process, the table top and seats are coated with a minimum ¼” plastisol coating. The surface warranty warrants this product against rust, fading, peeling, chipping, cracking, mold and mildew. Both Belson & Barco products carry just a one year warranty.

I move to approve the purchase of nine 46" round picnic tables and one 46" rectangular ADA picnic table from Upbeat Site Furnishings, including shipping, for a total cost of $8,869.66.

This matter was APPROVED on the Consent Agenda.

2013-0243 Fountain Village - 179th Street, East of Wolf Road Amendment to Development Agreement - Ordinance

Fountain Village Development Agreement expires on April 24, 2013. There are still some site improvements that need to be completed. As such, an amendment to the existing agreement is necessary to extend for an additional two years.

I move to pass Ordinance Number 4809, entitled: ORDINANCE AUTHORIZING

AMENDMENT TO DEVELOPMENT AGREEMENT (FOUNTAIN VILLAGE - 179TH STREET, EAST OF WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2012-0498 16555 S. 108th Avenue Rezoning - Ordinance

On January 7, 2013, the Village Board approved a rezoning and landscape plan for the office building located at 16555 S. 108th Avenue. The rezoning approval allows the property to be rezoned from E-1 Estate Residential District to ORI Mixed Use District, to conform with surrounding zoning and enable legal and conforming re-use of the site and buildings. The rezoning is subject to the conditions stated in the ordinance.

I move to pass Ordinance Number 4810, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO ORI MIXED USE DISTRICT (16555 SOUTH 108th AVENUE)

This matter was PASSED on the Consent Agenda.

2012-0452 APPS Communication Tower

Apps Communications is a locally owned business that operates out of an existing facility on 164th Place in the Village's Apple Knoll Industrial Park in the Village's MFG Manufacturing District. Several years ago the owners approached the Village to explore the option of constructing a communications tower on their 1.05 acre property. Due to the non-conforming status of an existing communications tower on their building roof, Apps was required by the Village to either remove the old tower or move forward with the construction of a new tower. Apps has opted to pursue the construction of a new monopole communications tower with multiple co-location opportunities.

The proposed monopole communications tower will be constructed to the rear of the site and will be surrounded by an 8' tall wooden fence enclosure. The existing Apps building and parking lot are set to the front of the site, with a large open area to the rear. There is currently some outdoor storage on the site which does not conform to the Code for screening, and includes a combination of large metal cargo units plus a fenced area. Both abutting neighbors also have outdoor storage areas. The Apps parcel is surrounded on all sides by other light industrial parcels, with the two parcels to the north currently undeveloped. The nearest residential parcel is approximately 2000' away. The Orland Park Prayer Center is located approximately 700' to the south. The proposed communications tower is roughly 150' from nearby buildings. The closest nearby existing communications tower is on the Orland Fire District property on 163rd Place approximately 1/3 of a mile away. Another nearby communications tower is located on 167th Street just over ½ of a mile away, across from the Grasslands Forest Preserve. The Village requires landscape screening of all new and expanded communications towers, typically placed around the fenced enclosure. Due to the property's manufacturing

location and the low visibility of any landscaping that would be placed around the tower fence enclosure, the plant material has been relocated along 164th Place and around the periphery of the site. The Land Development Code requires a Special Use permit to construct a new communications tower in the Village. The petitioner has requested two modifications to The Land Development Code:

1. The height of the communications tower will be 180' with co-location opportunities, 30' higher than the Code limit of 150' with co-locations. The Code limits new communications towers to 100' maximum height, or 150' with co-location opportunities. Co-location means the tower must allow additional carriers to lease space on the tower, which helps to limit the number of new communications towers needed in the community. According to the petitioner, the taller tower allows more co-location opportunities, provides better and wider service to nearby users, and allows better utilization of microwave technologies.
2. Engineering approval is postponed until after Special Use Permit approval. The Village requires structural engineering approval of all communications towers in order to regulate tower stability; however a modification has been requested that postpones engineering approval until after approval of the special use permit, at which time structural engineering approval will be required. In lieu of an engineering submission at this time, specific time lines have been set for completion of the project.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area except for the two requested modifications. The increased tower height is justified because of the topographical challenges of the site and will have the added bonus of allowing room for additional co-locations. Co-location benefits the Village by limiting the number of towers needed to service an area. The location is suitable for a communications tower because of its industrial surroundings and its distance from residential parcels. Additionally, the construction of a new communications tower will result in the removal of a non-conforming tower from the roof top of the Apps building.

I move to approve the Site Plan, conceptual Elevations, and Special Use Permit with modifications for a monopole communications tower, to be located at 10470 164th Place in Orland Park as recommended at the February 18, 2013 Development Services Committee meeting and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)
I move to approve the Site Plan titled 'Overall Site Plan' by Mid America Towers, project # 2012-0452, pages Z-1, Z-2, Z-3, Z-3A , Z-3B and Z-4, dated 12/10/12, revised 2/25/13, subject to the following conditions:

1. Approval is subject to final engineering approval including structural review.
2. Approval is subject to building code related requirements.
3. No additional increases in tower or equipment height, beyond the petitioned

180', will be approved in the future.
4. All new mechanical equipment, including co-locater equipment, must be contained in the fenced communications tower enclosure.
5. All future lease areas on the monopoles will require additional Village approvals.
6. No additional outdoor storage of any type, anywhere on the site, may be added without additional Village approvals.
7. Any additional lighting, beyond government safety requirements, must be submitted for approval.
8. The following deadlines must be met:
a. Complete and stamped structural engineering plans must be submitted within 90 days of Board approvals.
b. Structural engineering plans must be approved within six months; otherwise the existing non-conforming tower must be removed.
c. The new tower must be constructed and approved for occupancy within one year of structural engineering approval.
d. The existing rooftop tower must be removed within 30 days of completion of the new communications tower. The temporary occupancy permit on the new communications tower will include this restriction, with the final occupancy permit delayed pending removal.

and
I move to approve the conceptual monopole tower Elevation titled 'Sabre Tower and Poles' dated 11.6.12.

and
I move to approve a Special Use Permit with modifications for a monopole communications tower subject to the same conditions as outlined in the Site Plan motion. Modifications to the Special Use Permit include:
1. The height of the communications tower will be 180' with co-location opportunities, 30' higher than the Code limit of 150' with co-locations.
2. Engineering approval is postponed until after the Special Use Permit approval.

This matter was APPROVED on the Consent Agenda.

2013-0248 Non-Union Wages

There are 64 full-time non-union Village employees. Since 2010, non-union cost-of-living increases have been: 0% (plus 5 furlough days), 1.5% and 1.5%. In addition, since 2009, non-union employees began participating in the village's consumer driven health benefit strategy.

Staff proposes a 2.0% COLA increase effective May 1, 2013 for non-union staff as well as a $1,500 healthcare equalizer payable at the same time as the COLA increase. Per the IBEW collective bargaining agreement, the six (6) employees in this group are eligible for the same healthcare equalizer provided to non-union employees. Please note that the healthcare equalizer will not be added to the

salary base.

I move to approve authorizing a 2.0% cost-of-living adjustment for all full-time non-union (non-executive) personnel effective May 1, 2013;

And

Approve authorizing a health care adjustment incentive of $1,500 per employee for the non-union and IBEW groups to be paid on or about May 10, 2013.

This matter was APPROVED on the Consent Agenda.

2013-0207 Ceding of 2013 Volume Cap - Resolution Approval

The Village of Orland Park's 2013 Volume Cap allocation amounts to $95.00 per capita for a total 2013 allocation of $5,392,865. The "Volume Cap" is defined as a limit on the aggregate amount of "tax exempt private activity" bonds that can be issued by the State. According to State Statute, the Village must notify the State in writing of 2013 Volume Cap granted, transferred or reserved by official action of the Board by May 1, 2013.

To date, the Village's 2013 Volume Cap has not been granted or transferred to another party. The Village was recently approached by the South Suburban Mayors and Managers Association (SSMMA) requesting that the Village adopt a resolution transferring any unused Volume Cap to the SSMMA/IFA (Illinois Finance Authority) Volume Cap Pool. The SSMMA/IFA Volume Cap Pool will be available to finance industrial, manufacturing and commercial projects for economic development purposes in the Chicago Southland Region.

Staff recommends that the Village Board authorize this transfer by passing the resolution referred to below. Any project that utilizes the SSMMA/IFA Volume Cap Pool will be required to pay 1% of the amount borrowed to the municipalities participating in the pool.

The Volume Cap is allocated annually. The Village transfer is a one-year event, and must be done each year.

I move to pass a Resolution Number 1304, entitled: A RESOLUTION CEDING THE AGGREGATE REMAINING UNUSED ALLOCATION OF 2013 PRIVATE ACTIVITY BOND VOLUME CAP OF THE VILLAGEOFORLAND PARK TO THE ILLINOIS FINANCE AUTHORITY FOR USE BY PROJECTS IN THE CHICAGO SOUTHLAND AREA.

This matter was APPROVED on the Consent Agenda.

HEARINGS 7:00 P.M.

I move to recess for a public hearing at this time.

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

2013-0244 Public Hearing - Special Service Area Number 1 (SSA 1) - Marquette Bank

I move to adjourn the public hearing on the Special Service Area Number 1 located in the Marquette Bank Subdivision.

CLOSE PUBLIC HEARING

I move to close the public hearing.

A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

RECONVENE BOARD MEETING

The roll was called to reconvene the regular meeting and Trustees Fenton, O'Halloran, Dodge, Schussler, and President McLaughlin were present. Trustees Gira and Griffin Ruzich were absent.

PUBLIC WORKS AND ENGINEERING

2013-0174 Refuse Hauling Contract

The Village's refuse hauling contract with Waste Management, Inc. is set to expire on October 31, 2013. A Request for Proposals ("RFP") was released on December 7, 2012, seeking competitive proposals from qualified refuse hauling firms to provide same-day refuse, recycling, and yard waste collection and disposal services to all single family homes, condominiums, town homes, duplexes, and multi-family residential structures within the Village corporate limits. Pricing was requested for a three-year, five-year, and ten-year contract. In addition to requesting pricing for the status quo, staff also requested pricing for a bulk parkway leaf collection program, mandatory 2-cart program, and weekly recycling services.

The bulk parkway leaf collection program would provide residents with an alternative way to dispose of their leaves three times per year. To participate,

residents would rake leaves onto their parkway next to the curb in front of the house. Using specialized mechanical equipment, the contractor will collect leaves from the parkway.

The mandatory 2-cart program would provide two leased 96-gallon containers to each customer for refuse and recycling. Contractors that provide this service would likely use a single-arm collection truck, which allows the refuse to be collected without the employee having to leave the truck. This would improve the efficiency of service throughout the Village. The collection service will continue to be a "take-all" program.

Pricing was also requested for weekly recycling services. The Village currently receives bi-weekly single-sort recycling collection service. The contractor will be required to supply all single family homes and townhomes in the Village with a 96-gallon roll-away toter for recyclables.

A mandatory pre-proposal meeting was held on January 8, 2013. Six refuse hauling firms attended the meeting. On January 28, 2013, the Village received two responsive proposals from Waste Management and Allied Waste/Republic.

The review of the proposals has two key components: (1) a review of the qualitative aspects of the proposed services, as evidenced in the responsiveness to the RFP and the interviews and (2) the pricing proposals.

Qualitative review:

A review committee was created to evaluate each proposal. The committee comprised two residents, the Assistant Village Manager, the Director of Infrastructure Maintenance, and the Chairman Schussler of the Public Works & Engineering Committee. The evaluation committee met three times. Their initial meeting was with Village Manager to learn the role of the committee and how the evaluations were to be completed. The committee then held an interview with each of the haulers, and had a final meeting to summarize their findings. All of the evaluators ranked Waste Management's proposal as being the most responsive to the needs of the Village as outlined in the RFP.

Both companies can provide the status quo services, the 2-cart program, and the weekly recycling services. Allied Waste/Republic would need to subcontract the street sweeping services. In addition, Allied Waste/Republic originally indicated that they were not able to provide bulk parkway leaf collection services. However, they sent a recent communication indicating their willingness to provide bulk parkway leaf collection services by either purchasing the Village's used units or purchasing new equipment.

Financial Review:

The RFP contained a pricing matrix for each firm to complete. The purpose of the pricing matrix was to provide a financial summary of various service options, while controlling for variances among pricing.

Upon reviewing the pricing proposals and the qualitative review, staff recommends that the board select among three service options:

Status Quo Option:

This would maintain the current level of service: Weekly refuse pickup and bi-weekly recycling. All options maintain seasonal yard waste collection.

Service Option A: Status quo service with added weekly recycling

Under this option, the existing service will be continued with the exception that recycling will be on a weekly basis. Staff also recommends entering a 10-year agreement, as the most aggressive pricing accompanies a 10-year contract and provides extended service stability to the community.

Pricing:	Year 1	Year 10
Waste Management, Inc.	$19.10/month	$23.85/month
Allied Waste/Republic	$18.19/month	$23.66/month

Service Option B:Two-cart program with weekly recycling

Under this option, residents will be issued two carts: one for refuse and the other for recycling. These carts must be placed at the curbside by residents. The system allows for increased automation, consistency, and efficiency. Yard waste will still be collected in separate yard debris containers supplied by the residents during seasonal periods.

Pricing:	Year 1	Year 10
Waste Management, Inc.	$19.20/month	$23.97/month
Allied Waste/Republic	$17.59/month	$22.88/month

Recommendation:

Staff recommends to enter negotiations with Waste Management, Inc. for a ten-year agreement for one of the service levels outlined above. This selection is recommended based on the following considerations:

1. Waste Management's superior score in the qualitative review by the evaluation committee. In nearly all areas evaluated, Waste Management's proposal responsiveness and value-added services/contributions exceeded that of Allied Waste/Republic. In addition, Waste Management has proposed an annual $25,000 contribution toward Village initiatives, as well as maintaining

various ancillary contributions currently being provided.

2. Competitive pricing. Waste Management's proposed pricing is about 5% higher than Allied Waste/Republic in Year 1. However, the price difference diminishes over time and is less than 1% higher by Year 10 (Service Option A). If Service Option B is selected, Waste Management is 8% higher in Year 1 and 5% by Year 10. It should be noted that for Service Option A, Waste Management's pricing is $0.39, or 2%, less than what is currently being paid by residents.

3. Minimal disruption. Changing waste haulers, like changing any carrier, brings some degree of disruption. Staff's view is that a price difference of 5-8% between the proposals (Year 1) is not a compelling reason to change carriers: particularly given the long history of good service and familiarity that Waste Management brings to the community.

4. History of good service: Waste Management has exhibited excellent customer service over the years, and the Village receives relatively few complaints about Waste Management's services. It is also noted that in the Community-wide survey conducted in 2012, respondents gave high marks to the village for waste collection services. The survey results for village utility services, which includes garbage, yard waste, and recycling collection was attached to the Board Packet.

Final agreement will be brought to the Village Board for approval. If final agreement cannot be reached, staff recommends to begin negotiations with Allied Waste/Republic for said services.

President McLaughlin reminded everyone that the motion is not an approval of this contract. The motion is giving authorization for staff to negotiate details of the contract.

I move to approve to direct staff to begin a thirty-day negotiation with Waste Management, Inc. of Houston, Texas, for a ten-year contract for refuse, yard waste, and recycling services Take-all mandatory 2-cart pickup with weekly recycling;

And

To authorize staff to make a recommendation based on the final offer negotiated with Waste Management and return to the Public Works and Engineering Committee and Village Board for consideration;

And

Should said offer be found unacceptable by the Village Board, to authorize staff to begin a subsequent thirty-day negotiation with Allied Waste/Republic Services, Inc. for refuse, yard waste, and recycling services.

A motion was made by Trustee Schussler, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

DEVELOPMENT SERVICES AND PLANNING

2013-0239 Special Service Area Number 2 (SSA 2) - Public Hearing Ordinance

This ordinance sets a public hearing date to consider establishing one of two proposed Special Service Areas for the Main Street District of Downtown Orland Park. Special Service Area #2 (SSA 2) would provide funding to the Village for maintenance of the downtown. Special Service Area #3 (SSA 3) would provide funding to a Business Association, via an intergovernmental agreement with Orland Park, for marketing and economic development efforts of the Downtown. The Village attorney recommended establishing two separate SSAs rather than one due to the different services proposed.

A Special Service Area (SSA) allows a municipality to levy an additional tax on a property (or series of properties) that can be used to provide services and improvements to specific areas. Many other communities like Naperville, Oak Park, and Downers Grove utilize Special Service Areas to provide funding for their downtowns. Special Service Areas are very common and provide a funding source that can be used to keep downtown areas vibrant and successful. Special Service Areas can be used for other purposes as well. For example, the Board just approved an SSA for the Marquette Bank development that would provide a funding source in the event that the Village had to take over the private street network.

Establishing the Special Service Area does not mean an additional tax will automatically be levied. If established, the Village Board must authorize separately the amount of the levy, which can be any rate up to the proposed maximum rate. The levy can be adjusted up or down annually based on the needs of the area. Additionally, 50% of the property in the Main Street Area must be developed before a levy can be considered.

The funds may be used for:
Installation of holiday decorations/lighting and seasonal landscaping.
* Maintenance of public parking facilities including landscaping and snow removal when snow is greater than 2”.
* Snow removal of public roads when snow removal is greater than 2”.
* Maintenance of sidewalks, crosswalks and parkways, including landscaping, pavers, planters and other hardscape features.
* Maintenance of features in the public areas that are above and beyond standard

improvements including but not limited to, special paving, site furniture, planters,
hardscape features like the pergola in Crescent Park, retaining walls, detention plantings, water features.
* Snow removal on public sidewalks when snow is greater than 2".
* Reimbursement for engineering, construction, inspection, legal fees, Orland Park's
costs for mailing, publication, recording and other necessary and incidental expenses incurred in establishing the SSA.

The proposed maximum rate for SSA 2 is $1.00 per $100 of equalized assessed value. SSA 2 will be considered at the same time as SSA 3 which also proposes a maximum rate of $1.00 per $100 of equalized assessed value. That results in a combined maximum of $2.00 per $100 of equalized assessed value for the Main Street Area of Downtown Orland Park. As a comparison, the maximum rate proposed for the Marquette Bank Special Service Area (SSA 1) is $8.75/$100 of equalized assessed value. The Downtown SSA maximum rates for Naperville have ranged from $2.50 to $3.50 per $100 of equalized assessed value.

Prior to adoption of the SSA 2, a public hearing is required to be held, per State Statute. The date of the proposed public hearing is June 17, 2013.

I move to pass Ordinance Number 4811, entitled: AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NUMBER 2 IN THE VILLAGE OF ORLAND PARK, AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH.

A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

2013-0240 Special Service Area Number 3 (SSA 3) - Public Hearing Ordinance

This ordinance sets a public hearing date to consider establishing one of two proposed Special Service Areas for the Main Street District of Downtown Orland Park. Special Service Area #3 (SSA 3) would provide funding to a Business Association, via an intergovernmental agreement with Orland Park, for marketing and economic development efforts of the downtown. Special Service Area #2 (SSA 2) would provide funding to the Village for maintenance of the downtown. The Village attorney recommended establishing two separate SSAs rather than one due to the different services proposed.

A Special Service Area (SSA) allows a municipality to levy an additional tax on a property (or series of properties) that can be used to provide services and

improvements to specific areas. Many other communities like Naperville, Oak Park, and Downers Grove utilize Special Service Areas to provide funding for their downtowns.

Special Service Areas are very common and provide a funding source that can be used to keep downtown areas vibrant and successful. Special Service Areas can be used to protect infrastructure improvements as well. For example, the Board just approved an SSA for the Marquette Bank development that would provide a funding source in the event that the Village had to take over the private street network.

Establishing the Special Service Area does not mean an additional tax will automatically be levied. If established, the Village Board must authorize separately the amount of the levy, which can be any rate within the proposed maximum rate. The levy can be adjusted up or down annually based on the needs of the area. Additionally, 50% of the property in the Main Street Area must be developed before a levy can be considered.

Special Service Area #3 would provide funds to the Village to be distributed via an intergovernmental agreement to a non-profit business corporation or organization to engage in economic development and marketing efforts for the Downtown.

The funds may be used for:
* Installation of holiday decorations/lighting and seasonal landscaping.
* Marketing of the downtown and retention/expansion of businesses.
* Event planning that promotes the downtown.
* Special directional signage for the downtown.
* An executive director or other staff deemed necessary to execute the efforts of the non-profit corporation.
* Purchase of holiday decorations/lighting and seasonal landscaping.
* Monitoring and maintaining the physical appearance and retail standards of the public areas.
* Physical improvements to the downtown area as deemed necessary by the corporation and the Village.
* Reimbursement for engineering, construction, inspection, legal fees, Orland Park's costs for mailing, publication, recording and other necessary and incidental expenses incurred in establishing the SSA.

The proposed maximum rate for the SSA 3 is $1.00 per $100 of equalized assessed value. SSA 3 will be considered at the same time as SSA 2 which also proposes a maximum rate of $1.00 per $100 of equalized assessed value. That results in a combined maximum of $2.00 per $100 of equalized assessed value for the Main Street Area of Downtown Orland Park. As a comparison, the maximum rate proposed for the Marquette Bank Special Service Area (SSA 1) is $8.75/$100 of equalized assessed value. The Downtown SSA maximum rates

for Naperville have ranged from $2.50 to $3.50 per $100 of equalized assessed value.

Prior to adoption of the SSA, a public hearing is required to be held, per State Statute. The date of the proposed public hearing is June 17, 2013.

I move to pass Ordinance Number 4812, entitled: AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NUMBER 3 IN THE VILLAGE OF ORLAND PARK, AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

FINANCE

2013-0235 Taxable General Obligation Refunding Bonds, Series 2013A & 2013B - For Discussion Only

Finance Director Annmarie Mampe reported that in September 2011, the Village Board authorized a Redevelopment Agreement between the Village and Metra Triangle FC, for the development of the Ninety 7 Fifty on the Park project. At that time, the Village Board approved Ordinance No. 4674, titled "An Ordinance Authorizing a Loan Agreement for and Providing for the Issuance of Taxable General Obligation Refunding Bonds of the Village of Orland Park, Cook and Will Counties, Illinois, Authorizing the Execution of One or More Bond Orders in Connection with the Issuance of Said Bonds and Providing for the Levy and Collection of a Direct Annual Tax for the Payment of the Principal and Interest on Said Bonds". This ordinance allowed for the future issuance of general obligation bonds in an amount not to exceed $65 million in order to provide financing for the project in accordance with the terms of the Redevelopment Agreement.

As authorized by this Ordinance, on April 15th the Village will issue Taxable General Obligation Bonds, Series 2013A and Series 2013B, in the amounts of $18,000,000 million and $2,000,000 million, respectively. The Series 2013A bonds will be sold thru a competitive sale and the Series 2013B bonds will be sold thru a negotiated sale. The negotiated sale participants are Edward Jones, Raymond James and Stifel Nicolaus. Speer Financial will be at the Board meeting to present the results of both sales. Attached to this agenda item are a draft version of the documents that will be presented to the Board outlining the sale terms. The Mayor will be asked to execute the final version of these documents immediately following the Board meeting.

As part of the issuance process, the Village obtained updated bond ratings from Moody's and Standard & Poor's. Both agencies have reaffirmed the Village's rating for this issuance, as well as for the Village's overall outstanding debt; the Village's rating with Moody's is Aa1 and with S&P is AA+.

This item was for discussion only, NO ACTION was required.

2013-0236 An Ordinance to Provide for the Issuance for General Obligation Refunding Bonds, Series 2013C - Ordinance

Recently, the Village's financial advisor, Speer Financial, Inc., advised staff of a potential refunding opportunity on the Village's outstanding General Obligation Refunding Bonds, Series 2007. The Series 2007 bonds were originally issued a portion of the land acquisition and infrastructure construction costs within the Village's Main Street Triangle TIF. As per the attached Refunding Analysis, the estimated net present value savings to be realized by issuing the Series 2013C refunding bonds is estimated at approximately $764,000, or 8.838%, of refunded principal. This savings amount is net of all issuance costs.

The attached Bond Ordinance in the Board packet is for informational purposes only. After the sale, which will take place at approximately 10:00am on Monday, April 15th, the attached Ordinance will be completed with all pertinent information. Speer Financial, Inc. (financial advisor) and Chapman & Cutler (bond counselor) will be delivering the completed documents to the Board for formal approval at the April 15th Board Meeting. At this time, Speer will provide the Board with the details of the sale and the actual savings amount to be realized by the refunding.

Both rating agencies, Moody's and Standard & Poor's, have reaffirmed the Village's bond rating for this issuance, as well as for the Village's overall outstanding debt; the Village's rating with Moody's is Aa1 and with S&P is AA+.

I move to pass Ordinance Number 4813, entitled: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013C, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF SAID VILLAGE, AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS

A motion was made by Trustee O'Halloran, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

MAYOR'S REPORT

2013-0231 Amend Number of Liquor Licenses - Title 7 Chapter 4 - Ordinance

Increase number of Class A liquor licenses from fifty-five (55) to fifty-six (56) for Mama Maria's Taco and Tequila Bar, 16117 South LaGrange Road. Decrease number of Class H (Microbrewery) liquor licenses from three (3) to two (2) due to the closing of Harrison's.

I move to pass Ordinance Number 4814, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE REGARDIN THE AVAILABLE NUMBER OF CLASS A AND CLASS H LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2013-0159 Sandburg Wrestling State Champions - Community Pride Awards Presentations

President McLaughlin was going to present Community Pride Awards to the Sandburg's 2013 IHSA Class 3A Team State Wrestling Champions and to the individual champions:

CJ Brucki - 160 lbs.
Collin Holler - 170 lbs.
Ricky Robertson - 195 lbs.

Unfortunately, The Sandburg Wrestling State Champions did not attend the meeting.

This was to be a presentation, NO ACTION was required.

2013-0230 Recognition of David P. Maher - Presentations

President McLaughlin read a proclamation declaring April 15, 2013 as David Patrick Maher day in the Village of Orland Park.

President McLaughlin, Trustees and Staff honored Village Clerk Maher for almost 17 years of service to the Village of Orland Park.

David P. Maher was appointed Village Clerk on September 17, 1996 when Village Clerk James V. Dodge accepted the Trustee position caused by the death

of Trustee William R. Vogel on August 11, 1996.

This was a presentation, NO ACTION was required.

RECEPTION

I move to recess to the Village Lobby for a small reception in honor of retiring Village Clerk David P. Maher.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

RECONVENE BOARD MEETING

The roll was called to reconvene the regular meeting and Trustees Fenton, O'Halloran, Dodge, Schussler, and President McLaughlin were present. Trustees Gira and Griffin Ruzich were absent.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, O'Halloran, Dodge, Schussler, and President McLaughlin were present. Trustees Gira, Griffin Ruzich, and Village Clerk Maher were absent.

In the absence of Village Clerk David P. Maher, Deputy Clerk Joseph S. La Margo was present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

ADJOURNMENT - 8:40 PM

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Gira and Trustee Griffin Ruzich

/nm

APPROVED: May 6, 2013

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk