VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Minutes

Monday, September 16, 2013

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr.,
Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:25 PM.

Present: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

MOMENT OF SILENCE

President McLaughlin asked for a moment of silence for another senseless shooting at the Washington Navy Yard that left 12 dead and 8 injured before the killer was slain in a gun battle with police.

VILLAGE CLERK'S OFFICE

2013-0561 Approval of the September 3, 2013 Regular Meeting Minutes

The Minutes of the Regular Meeting of September 3, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of September 3, 2013.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2013-0542 Community Pride Award - Presentation

President McLaughlin presented a Community Pride Award to Lynne Donegan for her efforts that resulted in model legislation requiring automated external defibrillators (AEDs) in physical fitness facilities.

This was a presentation, NO ACTION was required.

2013-0534 Garden Contest Winners - Presentations

President McLaughlin presented awards to the 2013 Garden Contest Winners. Contest was open to amateur gardeners of single family homes in the Village of Orland Park. Gardens had to be planted and maintained by the homeowner. Contest was judged on overall appearance, use of color and texture, use of native plants and landscaping, and overall maintenance.

First Place: Mary McGill
Second Place: Marsha & Joseph Willett
Third Place: Joseph O'Boyle

Honorable Mention Award: Helen & Jack Flaherty for Best Use of Ornamentation

The Judges for this year's event were:

Judith Jacobs - Master Gardener, Open Lands Commission, Plan Commission
Susan Martin - Former Garden Walk Host
Jan Johnson - 2012 Garden Contest winner & Garden Walk host
Michelle McGrath - Gardener

This was a presentation, NO ACTION was required.

2013-0535 Garden Walk Hosts - Presentations

President McLaughlin recognized the 2013 Open Lands Orland Park Garden Walk hosts:

Jan Johnson & Bill Massey
Sue & Ray Dignan
Eileen & Bob Hord
Juanita Andrew Hord
Rick Rudie
Denise Bettenhausen & John Furcon

NO ACTION was required.

2013-0544 Open Lands Fund Commission - Appointment

President McLaughlin appointed Robert Sullivan to the Open Lands Fund Commission.

I move to confirm the appointment by President McLaughlin of Robert Sullivan to the Open Lands Fund Commission.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Schussler, seconded by Trustee Dodge, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0533 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 30, 2013 in the amount of $972,191.63.

This matter was APPROVED on the Consent Agenda.

2013-0532 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from September 4, 2013 through September 16, 2013 in the amount of $3,659,008.36.

This matter was APPROVED on the Consent Agenda.

2013-0403 2013 Land Development Code Amendments I - Ordinance

On Aug. 5, 2013, the Village Board approved the Land Development Code Amendments to Sections 2-102, 4-101, 5-101, 6-207, 6-209, 6-210, 6-306, 6-307, 6-310, and 6-310.1. The amendments included nominal clarifications and some substantive changes as outlined in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4839, entitled: AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE OF THE VILLAGE OF ORLAND PARK, AS AMENDED (Section 2-102, Section 4-101, Section 5-101, Section 6-207, Section 6-209, Section 6-210, Section 6-306, Section 6-307, Section 6-310 and Section 6-310.1

This matter was PASSED on the Consent Agenda.

PUBLIC WORKS AND ENGINEERING

2013-0543 Payment for Utility Easements (East Side of LaGrange Road) - Ordinance

As part of the ComEd burial of overhead wires along LaGrange Road from 144th Place to 147th Street, three easements are required for the relocation of switchgear equipment. Agreement was previously reached and Board approved for two of the sites (Essence Suites and Burger King). Professional appraisal and negotiation with the final property owner have been completed. The owner of the Bakers Square property, the lender and the lessee have agreed to compensation in the amount of $14,500 for the 1,450 square foot permanent easement which was appraised at $14,500.

ComEd is currently working the area and requires the easement to continue. Payment and recording of the easement documents are required to facilitate and advance this work.

This agenda item is being considered by the Public Works and Engineering Committee and the Village Board of Trustees on the same night.

I move to pass Ordinance Number 4840, entitled: AN ORDINANCE AUTHORIZING PAYMENT FOR UTILITY EASEMENT (EAST SIDE OF LAGRANGE ROAD - BAKERS SQUARE)

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0558 Southwest Conference of Mayors Municipal Auction - Ordinance

The Village is participating in a public municipal auction to be conducted by the Southwest Conference of Mayors. The public auction is for disposal of surplus and/or obsolete municipal property.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

The attached ordinance in the Board packet identifies the items to be sold at this year's auction. The auction will be held on Saturday, October 5, 2013.

This agenda item is being considered by the Public Works and Engineering Committee and the Village Board of Trustees on the same night.

I move to pass Ordinance Number 4841, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

A motion was made by Trustee Schussler, seconded by Trustee Fenton, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

PARKS AND RECREATION

2013-0472 153rd Street Metra Railroad Car Painting Quote

Park's Division Director reported that due to weather and aging, the caboose and boxcar located at the 153rd Street Metra station are in need of paint and repair.

Three quotes were received: Celtic Commercial Painting LLC submitted a quote to paint both at a cost of $7,420 (caboose - $4,140 and boxcar - $3,280), Rich Ternes (both cars for $9,720), and Professional Decorators, Inc. at a cost of $8,660 (boxcar - $4,975 and caboose - $3,685).

The Building Maintenance Department will repair the windows and doors. This is a necessary but non-budgeted repair.

President McLaughlin asked if these repairs were the beginning of a restoration of these train cars.

Director Stec stated that for now the caboose and boxcar will be repaired and given a much needed paint job similar to their current color. To do a restoration on the two train cars would cost as much as $50,000. A restoration of these two train cars is something that will be researched and done in the future.

I move to approve the quote from Celtic Commercial Painting at a cost not to exceed $7,420 for the painting of the two rail cars at 153rd Street Metra Station

And

Approve a budget adjustment of $7,420.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0509 Bike Path and Parking Lot Improvements

On June 3, 2013 the Board of Trustees approved the proposal from Crowley-Sheppard Asphalt, Inc. for various Village road repairs (file number 2013-0311). Traditionally, the Parks Department bike path and parking lot repairs have been included in the Public Works Department proposal process. The Parks Department has $100,000 budgeted in the Capital account for bike path and parking lot repairs throughout the Village. This includes the Village Hall, CPAC, Sportsplex, and FLC parking lots. The Public Works item previously approved included a rollover of $48,689.18 from FY12 for Parks paving repairs.

I move to approve Crowley-Sheppard Asphalt, Inc. for Parks bike path and parking lot repairs in an amount not to exceed $148,689.18.

A motion was made by Trustee Gira, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0514 Turkey Trot 2013 T-Shirt Purchase

In preparation for the 2013 Turkey Trot, staff received quotes from six vendors for the long sleeve race T-shirts. After review of the quotes, staff recommends to purchase the long sleeve T-shirts through Graphic Screen Printing of Orland Park, who provided the lowest quote for the shirts at a total cost of $5,377.

The quotes are as follows:

Graphic Screen Printing (Orland Park, IL)	$5,377.00
Champion Direct (Lincolnwood, IL)	$5,383.75
Marathon Sportswear, Inc. (Blue Island, IL)	$5,425.30
Kee Line Images (Homer Glen, IL)	$6,252.50
A & R Screening, LLC (Bridgeview, IL)	$6,613.50
American Outfitters (Waukegan, IL)	$6,656.50

I move to approve the purchase of Turkey Trot T-shirts from Graphic Screen Printing of Orland Park for a total cost of $5,377.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

FINANCE

2013-0559 PerfectForms System Renewal - Approval

PerfectForms is cloud-based service used by the Village last year to provide residents the ability to submit their property tax rebate applications and supporting documentation over the Internet. The system's core functionalities includes the capability to build custom web forms with intelligent behaviors and workflow applications. Examples of the features that were built into the tax rebate application include lookup and validation of property index and utility account numbers, dispatching of email to both the applicant and internal staff, and internal routing of applications for verification and approval.

The cost of the annual license is $4,500. There are additional charges for hosting the data files from which the lookups are performed, for one additional user license, and for additional storage space so that residents can attach their supporting documentation. The total cost for the renewal of the system is $7,035.

I move to approve the annual renewal of PerfectForms system at a cost not to exceed $7,035.

A motion was made by Trustee Dodge, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0520 FY2013 Residential Property Tax Rebate - Ordinance

Beginning with FY2002 (checks mailed in March 2003) thru FY 2012 (checks mailed in March 2013), the Village issued residential property tax rebates for 8 of the 11 years in the total amount of approximately $30.07 million. Due to the economic downturn and the effects this had on the Village's home rule sales tax revenues, as well as the significant amount of funding needed for various capital projects that the Village was undertaking, the Village suspended the residential property tax rebate program for FY2009, FY2010 and FY2011.

Recently, the Board requested that staff determine if there is any funding available so that the Village could once again provide for a rebate in FY2013. Staff has identified funding in the amount of approximately $2.28 million that could be used to fund the rebate program. This funding comes from a number of items, as reflected on the attached schedule. A significant amount of the funding comes from savings on various capital projects that have recently been completed by the Village; other funding comes from delaying certain projects. Based upon the amount identified as available, staff recommends a rebate in the total amount not to exceed $2.2 million. Residents would receive the rebate in March 2014.

For the proposed rebate cycle, the Board has chosen to evenly divide the total rebate amount amongst all applicants. Based upon this allocation method, holding constant the number of applicants, a total rebate of $2.2 million will provide for a rebate amount of approximately $137.50 per household.

Attached to the Board packet was the ordinance that would establish the FY2013 property tax rebate program in an amount of $2.2 million. The ordinance provides for a rebate of 2012 real estate property taxes paid by residential taxpayers in 2013.

The option to electronically submit an application will once again be available. Residents will also have the option of having their rebate credited to their water billing account. Residents will receive a postcard with application instructions in late October or early November. As in past years, staff will set up a Tax Rebate Phone Line that applicants can call if they have any questions related to the rebate program. In addition, staff will establish an e-mail address that applicants can send questions to. We will also have a list of frequently asked questions listed on the Tax Rebate section of the Village's website. Rebate checks will be mailed approximately the week of March 17, 2014 to the homeowner living at the address for which the real estate property taxes were paid.

A spreadsheet of budget adjustments necessary to fund the residential property tax rebate program in FY2013 was attached to the Board packet. The proposed rebate is $2.2 million; $88,000 is also being requested to cover the cost of rebate program operations. The funding sources for the rebate program consist of excess fund balance in the Home Rule Sales Tax Fund over and above Board approved reserves in the amount of $167,000, projects budgeted in FY2013 that will have savings in the amount of $1,045,900 and savings from projects that will be postponed for one or more fiscal years in the amount of $1,075,000. Overall, the reinstatement of the rebate program will require a decrease in total budgeted revenues in the amount of $1,468,652 and a decrease in total budgeted expenditures in the amount of $1,305,028.

I move to pass Ordinance Number 4842, entitled: AN ORDINANCE PROVIDING FOR REIMBURSEMENT OF $2.2 MILLION OF THE VILLAGE SHARE OF REAL ESTATE PROPERTY TAXES PAID BY OWNER-OCCUPANTS OF RESIDENTIAL REAL ESTATE IN THE VILLAGE OF ORLAND PARK;

And

To approve distributing the $2.2 million rebate evenly amongst all applicants;

And

To approve decreasing the FY2013 revenue budget by $1,468,652 and decreasing the FY2013 expenditure budget by $1,305,028.

A motion was made by Trustee Dodge, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

MAYOR'S REPORT

2013-0541 Increase Number of Liquor Licenses - Title 7 Chapter 4 - Ordinance

Increase number of Class A liquor licenses from fifty-eight (58) to fifty-nine (59) for Uncle Julio's Fine Mexican Food, 15845 South LaGrange Road.

I move to pass Ordinance Number 4843, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A AND CLASS C LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0563 Appointment to Trustee Vacancy

A vacancy was created with the resignation of Brad O'Halloran as Village Trustee. President McLaughlin appointed Daniel T. Calandriello to fill this vacancy. Mr. Calandriello's term will expire April, 2015.

President McLaughlin stated that after speaking several times with Dan he believes he will do a great job on the Board and also will bring some new ideas and enthusiasm to the Village government. He will be officially sworn in at the next Board of Trustees meeting, Monday, October 7, 2013.

I move to advise and consent to the appointment of Daniel T. Calandriello as Village Trustee.

A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

BOARD COMMENTS

TRUSTEE GIRA – Reminded everyone that the Recreation Department has some fun fall events to participate in.

Camp Beneath the Stars is Saturday, September 21st from 4:00 PM to 8:00 AM at Centennial Park Lake Sedgewick.

The Great Pumpkin Party is Saturday, October 5th from 4:00 PM to 8:00 PM at Centennial warming house.

TRUSTEE FENTON – Congratulated and welcomed Dan Calandriello to the Board as a new member.

Trustee Fenton reminded everyone that there are only 3 weeks left to visit the Farmer's Market, which ends for this season on Friday, October 4th.

PRESIDENT McLAUGHLIN – Stated that yesterday he was honored to be invited and attend the Christ Lutheran's Church 125th Anniversary. Their first church was the now real estate office on 143rd and West Avenue.

As he stated in his speech yesterday he is proud to be the Mayor of a town that has 22 churches which serve the community.

President McLaughlin state he was aware that an update was given tonight at the Public Works & Engineering Committee on the Emerald Ash Borer. He requested that staff check to see what the program regarding the Emerald Ash is in Niles and Norridge. President McLaughlin had spoken to some folks from those communities at a Metropolitan Mayors Caucus meeting and they were doing some different things within their programs.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Schussler, Gira, Griffin Ruzich, and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of:

Approval of the September 3, 2013 minutes;

And

The Board discussed an early retirement incentive program for IMRF eligible employees with at least 8 years continued service with the Village of Orland Park; and a modification to IBEW's collective bargaining agreement pertaining to H.S.A. deductibles.

A separate formal motion for both of the above will be made on the Board floor for the Board to vote on.

2013-0570 Early Retirement Incentive Program 2014

I move to authorize staff to develop an early retirement incentive program for IMRF-eligible employees with at least 8 years of service with the Village of Orland Park at $30,000 cash incentive plus $250 for each year of service in excess of 10 years;

And

Further authorize staff to prepare associated documents for an effective date of January 1, 2014.

A motion was made by Trustee Dodge, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0571 IBEW Local 134 - H.S.A. Deductibles for 2014

I move to authorize staff to negotiate the modification of Sec. 18.1.C of the collective bargaining agreement between the Village of Orland Park and IBEW Local 134 pertaining to H.S.A. deductibles;

And

Further authorize the Village Manager to bring said agreement to the Village Board for ratification.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

ADJOURNMENT - 9:10 PM

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURN. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

/nm

APPROVED: October 7, 2013

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk