

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Wednesday, October 16, 2013

6:00 PM

Special Meeting  
2014 Budget Workshop

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:20 PM.

Staff Present: Village Manager Grimes, Assistant Village Manager Ellen Baer, Finance Director Annmarie Mampe, Director of Development Services Karie Friling, Transportation & Engineering Manager Kurt Corrigan, Parks Division Director Frank Stec, Infrastructure Maintenance Director John Ingram, and Public Information Officer Joseph La Margo.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

## SPECIAL MEETING

### 2013-0604 2014 Budget Workshop

President McLaughlin began the meeting by explaining that tonight's meeting is not the final say on the budget but rather this is a workshop meeting for discussion of the FY2014 proposed Capital Improvement Budget with the Board and staff.

Village Manager Paul Grimes gave a brief introduction on the budget procedure. Typically, and what works well with this Board is the Board and staff have a series of workshop that feed-back will be received from the Trustees on what their priorities are. After the workshops are completed, staff will then prepare the budget and present the budget proposal formally. The Board can still amend the budget up until it is adopted.

There are many demands regarding the Capital Improvement Budget. Staff has already submitted their so-called wish-list. Village Manager Grimes has reviewed these lists and made changes and deleted some requests at this time. Being presented tonight and for discussion are the projects that Village Manager Grimes, staff and the Board believe are important.

Village Manager Grimes stated that there have been many demands because there is a great deal of things happening in Orland Park. This is a very dynamic community and the Board wants to approve projects that the community would like, but also staff needs to balance these new projects with existing projects and keep a balanced budget.

After last year's budget process, Village Manager Grimes met with all the Trustees and the Mayor individually to get input of how the budget process could be changed. Specifically asked was how can improvements be made on the budget communication process and a way to get Trustees involved in the budget process earlier. While working on the FY2014 budget suggestions made were incorporated along with keeping in mind the Village's strategic plan that was adopted by the Board this year.

The main draw of Village resources over the next two to three years is the LaGrange Road project. The Village's share for this project is approximately \$6 Million. There is an additional \$9 Million to make LaGrange Road more ascetically appealing along with more pedestrian friendly. A total of \$15 Million will be the main draw on the capital budget over the next two to three years.

Other obligations still need to be meet in the Village, for example, paving of streets, the removal and replacement of the Ash trees throughout the Village, just to name a few.

In the documents before the Board tonight includes \$1 Million that is the base line funding for next year's property tax rebate. This is something new and was a policy set by the Board. If the Village continues the property tax rebate, staffs position is some of this financing will come from the Home Rule Sales Tax, which is a major funding source.

This budget document will rely on the forthcoming State reimbursements for road projects. If the Village doesn't receive these reimbursements, there could be a short-term short-fall. Tonight, the Board and staff will discuss how this can be avoided until the State reimbursements are received. Village Manager Grimes stated that he does not know when or how much will be received in reimbursements, but it is believed there will be a signification portion received.

Director of Finance Annmarie Mampe reviewed and explained to the Board the Proposed FY2014 Capital Improvement Plan & Related Funding Sources (EXHIBIT A). Page 1 was funding sources and project type. She also reviewed the outstanding IDOT reimbursements.

Director Mampe reviewed and explained the Proposed FY2014 Revenue Budget packet (EXHIBIT B).

The Board reviewed (EXHIBIT A).

Trustee Fenton asked who made the final decision on what was placed on this list for the Capital Improvements.

Village Manager Grimes stated that he made the final decision after items were discussed with staff and some discussed with President McLaughlin.

The Board questioned or needed clarification on a few of the projects on the "Draft" FY2014 Capital Budget report (EXHIBIT A). All questions were answered.

Suggestions discussed were take the Pet Wash Station funds (page 9) that will not be used in 2014 (\$35,000) and move this amount to the scope of the design services (page 11 - \$30,000) to be used for design services for a lap pool at the

Sportsplex along with the locker room improvements. Basically, there would then be \$65,000 for design service.

President McLaughlin stated that even if the lap pool was not constructed for a few years down the road, the Village would already have the design plans on how and where this lap pool would be completed. This would help with any immediate future improvements at the Sportsplex in that area, so not to make the improvements and then have to move them because they would be in the way of the planned pool.

Another suggestion was for the Board to consider selling the Old Village Hall to help pay continuing repair costs on this building.

A request was made to have a connection (bike path) to the southwest side of town to Centennial Park down 159th Street.

Transportation & Engineering Manager Kurt Corrigan reported that once the 159th Street Improvements project is completed multi-use paths will be constructed to be used on both sides of the 159th.

Trustee Schussler asked for an update on the Villages facilities utilization study. If the Old Village Hall were sold or demolished, currently this building is being used by other departments (Recreation, ESDA, and Building Maintenance). He would like to see where these other departments/programs would then be placed and a time frame of when they would move.

Assistant Village Manager Baer stated that she will prepare an update. She also stated that Trustee Calandriello has not seen the original facilities utilization study so this would be a good time to update this report.

Village Manager Grimes believes there should be a more accelerated program (2 year - rather than a 4 year program) regarding removal of the Emerald Ash trees that have been infected and are dying.

Trustee Fenton questioned rather than replacing the trees as they are cut down, could the \$807,050 being budgeted, be used to just cut down the infected trees because they are a safety issue. Then, in the future the trees would be replaced.

Village Manager Grimes stated if the Board wanted to accelerate the removal of the trees then another important capital improvement project may have to be delayed or money would need to be borrowed.

The Board discussed different scenarios regarding this issue of the Emerald Ash Tree removals.

Trustee Gira brought to the Board's attention the horrible sound system at the

Civic Center that is used during the Kiwanis Bingo. This sound systems needs to be replaced. She has volunteered at several Bingo events and you cannot understand anything, the sound system is that bad. She believes the Village owes it to the Kiwanis to have a better sound system for their Bingo events.

Trustee Schussler stated that he is a member of the Kiwanis Club and they produce approximately 60% of the revenue at the Civic Center by holding their Bingo nights there. The Kiwanis Club has been researching possibly finding another place to hold Bingo at.

The Board agreed with Trustee Gira that the sound system at the Civic Center needs to be upgraded.

President McLaughlin requested staff to research the following:

- Moving the Tree program to a two year program instead of a four year program, for the removal of the infected Emerald Ash Trees. He questioned how would this be funded - possibly a Capital Improvement Project would need to be deleted from the FY 2014 budget. He also stated he was in favor of a line of credit scenario.
- The second item is to research upgrading the sound system at the Civic Center.

Village Manager Grimes and Director Mampe gave an overview of the major revenue sources (EXHIBIT B). They reviewed each page with the Board.

Director Mampe stated that at the next budget workshop she will have answers for what was requested from the Board tonight on the Capital Improvement Budget.

At the next budget workshop will be the operating budget. Target distribution, how much each department has been given to spend in 2014, discretionary costs, technology requests, etc. will be reviewed and discussed.

The Board agreed the next FY2014 Budget Meeting will take place on Monday, October 28th at 6:00 PM in the 2nd Floor West Conference Room.

**ADJOURNMENT - 7:45 PM**

**A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**/nm**

APPROVED: November 4, 2013

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**