# VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue*
*Orland Park, IL 60462*
*www.orland-park.il.us*

## Meeting Minutes

**Monday, December 15, 2014**

**7:00 PM**

**Village Hall**

## Board of Trustees

***Village President Daniel J. McLaughlin***
***Village Clerk John C. Mehalek***
***Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,***
***Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello***

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

**Present:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich and Trustee Calandriello

**Absent:** 2 - Trustee Schussler and President McLaughlin

## VILLAGE CLERK'S OFFICE

### 2014-0729 Approval of the December 1, 2014 Special Meeting Minutes

The Minutes of the Special Meeting of December 1, 2014, were previously distributed to the members of the Board of Trustees. Mayor Pro Tem Dodge asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of December 1, 2014.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 2 - Trustee Schussler and President McLaughlin

### 2014-0733 Approval of the December 1, 2014 Regular Meeting Minutes

The Minutes of the Regular Meeting of December 1, 2014, were previously distributed to the members of the Board of Trustees. Mayor Pro Tem Dodge asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 1, 2014.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 2 - Trustee Schussler and President McLaughlin

## PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

### 2014-0734 Community Pride Award- Sam Travis

A Community Pride Award was presented to Orland Park resident Sam Travis who has been drafted by the Boston Red Sox Major League Baseball Team. Sam was a power-hitting first baseman at Indiana University. In 2014, Sam was the unanimous pick for Big Ten Player of the Year.

Sam is a 2011 graduate of Providence Catholic High School and attended St. Michael School.

**This was a presentation, NO ACTION was required.**

## CONSENT AGENDA

## Passed the Consent Agenda

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

| | | |
|---|---|---|
| **Aye:** | 5 - | Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello |
| **Nay:** | 0 | |
| **Absent:** | 2 - | Trustee Schussler and President McLaughlin |

### 2014-0737 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 5, 2014 in the amount of $1,151,460.88.

**This matter was APPROVED on the Consent Agenda.**

### 2014-0738 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 2, 2014 through December 15, 2014 in the amount of $1,923,326.98.

**This matter was APPROVED on the Consent Agenda.**

**2014-0692 Village Water/Sewer and Public Works Facilities Security System - Proposal**

The Village initiated a security assessment in the fall of 2012. Information was compiled by surveying each department and shaping risk profiles for each facility. An internal Security Committee was then formed to analyze and prioritize security needs, develop an implementation plan, and engage security vendors to determine which products and services best fit the Village security needs. Three firms were initially interviewed to determine which would best meet those needs.

The Security Committee recommended that the Village water infrastructure and related facilities become the first priority for improvements. Funding was established and staff met with the selected firm, Tyco Integrated Security, to evaluate different methods and technologies that would adapt well with the Village's security plan. After the initial review of the plan (File Number 2014-0077) and with input from the Village Board, staff reached out to a second security vendor to provide a proposal that would also adapt to the first phase of the security plan. This firm, Sound Incorporated of Naperville, IL, has successfully completed projects in the past, including the new Emergency Operating Center, and currently works with the Village in a support role for security systems and software.

Sound Incorporated provided a proposal, totaling $141,769, that comprises a similar security solution to that of Tyco Integrated Security. Staff is recommending Sound Incorporated to implement a security system for the Village's Water and Public Works System Facilities based on the following factors:

* Cost savings of approximately $53,000 over Tyco's proposal
* Sound Incorporated has implemented Village security systems in the past and is familiar with the Village's security infrastructure.
* Sound Incorporated is a licensed systems dealer of the proposed hardware and software and will not be sub-contracting out associated work with these core products.

Due to the sensitivity of this item, details of the equipment staff is recommending were intentionally left out of this agenda item. Should you require additional information, please do not hesitate to contact Norm Johnson or John Ingram for details.

I move to approve to waive the bid process.

And

To accept the proposal for a security system solution as proposed by Sound Incorporated of Naperville, Illinois in an amount not to exceed $151,169 ($141,769

with $10,000 contingency).

And

Purchase a computer server to support and host this system from Dell USA of Chicago, Illinois in an amount not to exceed $7,800.

**This matter was APPROVED on the Consent Agenda.**

**2014-0695 Symantec Anti-Virus Software Annual Maintenance - Expenditure Approval**

The MIS Division has included $6,191 in the FY 2015 Budget for Symantec Antivirus software maintenance and support. The Village uses Symantec's Endpoint Protection software package, which is a centrally managed antivirus protection system for email, servers and workstations. Maintenance includes software support, upgrades and updates.

The Village owns 385 licenses and the maintenance cost to cover these licenses is $5,936.85. Sixty new licenses were purchased in 2009 for all the police squad cars and funded by Orland Joint Emergency Telephone System Board (OJETSB). OJETSB will be funding the maintenance of these 60 software licenses.

This year, Symantec has offered a special incentive to renew our GSA Schedule Contract early.

I move to approve the purchase of Symantec Antivirus software maintenance in an amount not to exceed $5,937.

**This matter was APPROVED on the Consent Agenda.**

**2014-0702 Village Wide Fiber Optic Infrastructure Planning - Proposal**

Within the last decade, demand and growth for electronic data between Village data points has increased significantly. Most communication data points within the Village are copper phone line or wireless based, using technology developed in the late 1980s. These data points include radio repeaters, alarms, computers, SCADA (Supervisory Control and Data Acquisition) and communications data. Within the water system alone, there are 25 individual data points that would connect to this infrastructure.

Staff has researched methods of addressing these data issues using both fiber optic and wireless based solutions. While there will be areas where wireless can be targeted as the best solution, fiber optics appears to be the key in serving as a backbone for core communication needs within the Village. A fiber optic network would have greater reliability, superior speed and capacity, offer much more security and have a smaller environmental footprint than a traditional wireless network.

In addition, a recent Intergovernmental Agreement between the Village and School District 135 would afford the Village use of the School District's unused fiber optic conduit. Part of the School District's design scope was to include various Village facilities along their fiber optic cabling routes.

As part of the effort to include fiber optics as a solution within the Village, staff is recommending an overall infrastructure plan be developed. The plan would include facility priorities (Phase Planning), infrastructure pathways, co-existence with both School District and Village fiber infrastructure, and engineered GIS based maps deliverable to the Village.

Two Engineering firms were interviewed by staff and provided proposals for fiber optic infrastructure plans. Both firms have previously worked with the Village and SD 135 on fiber infrastructure projects.

| | |
|---|---|
| HBK Engineering of Chicago, IL | $9,890 |
| Technical Design Services Inc. of Naperville, IL | $9,850 |

Staff is recommending approval of HBK Engineering of Chicago, Illinois. HBK Engineering developed SD 135's fiber optic plan and has strong fiber optic infrastructure design experience, including the City of Chicago's fiber optic infrastructure.

I move to approve the Village Board accepting the proposal for Village Wide Fiber Optic Infrastructure Planning from HBK Engineering of Chicago, Illinois in an amount not to exceed $9,890.

**This matter was APPROVED on the Consent Agenda.**

**2014-0690 Health Engine Agreement**

Several years ago, the Village adopted a health benefit strategy that emphasized consumerism, wellness, and choice. In an effort to further avail village employees who receive health benefits to marketplace information, the village is proposing to enter a license agreement with HealthEngine, LLC of Chicago, IL. HealthEngine is a health benefit "transparency vendor" whose goal is to provide marketplace pricing transparency and, ultimately, price discounts. As a result, HealthEngine earns its revenue by sharing 50% of the avoided health benefit cost as normally negotiated between the Village's health carrier and the health provider. This is a particularly attractive tool for employees participating in a high deductible health plan, as it enables employees to save on pre-deductible costs. The village benefits by paying less toward claims if savings can be found by the employee.

This is a voluntary program for employees. They would choose to enroll privately with HealthEngine, and the Village has no cost outlay. By aligning the economic interests of the vendor, the employee, and the Village, the objective is to exact additional health benefit savings by offering employees a marketplace tool for

finding better cost information for health services.

If approved, the program will begin with the FY2015 health benefit plan year. Staff will begin working with HealthEngine staff on a timeline for rollout, introduction to employees, and education on how to use the web-based tool. A representative of HealthEngine will be present to outline the key components of the proposed program.

I move to approve the proposed license agreement with HealthEngine, LLC,

**This matter was APPROVED on the Consent Agenda.**

**2014-0709 2015 Maintenance of Streets and Highways by Municipality under the Illinois Highway Code - Resolution**

The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution each year for the utilization of Motor Fuel Tax funds for the appropriation of funds for maintenance of Village streets within the upcoming year. IDOT requires the passage of the resolution for each fiscal year. The resolution is for the funds estimated for the 2015 calendar year in the amount of $4,036,162. IDOT requires their form to be used for the resolution.

The Municipal Maintenance Expenditure Statement for the 2014 calendar year showing the final amounts of the MFT funds will be submitted to IDOT after the fiscal year end and all invoices have been paid for electrical street light charges and salt purchases.

I move to pass Resolution Number 1414, entitled: RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

**This matter was PASSED on the Consent Agenda.**

**2014-0710 Water Main Relocation Engineering, 179th Street & Southwest Highway - Proposal**

In 2013 the Village was made aware that IDOT was initiating engineering to improve the intersection of Southwest Highway (State Route 6) at 179th Street/Brookhill Drive. This reconstruction is designed to align and add traffic signals to what is currently a challenging intersection. In August of 2014 Village staff was informed that water main in the area was in conflict with the design of the proposed improvement. Initially IDOT indicated the required water main relocation work could be engineered and constructed as part of the overall project. Within the past several weeks, however, IDOT has adjusted that position requiring the engineering and construction to be completed independently by the Village. IDOT currently plans for this improvement project to be awarded in the beginning of 2015.

The Village must now complete the engineering and permitting for this work in an expedited manner. To streamline the process, Public Works and Development

Services staff worked together to complete an initial design for the water main relocation. To facilitate completion, including drafting, QA/QC, permitting, and bid specification preparation, a proposal for outside engineering assistance was requested from HR Green of New Lenox, Illinois. HR Green has previous experience with design engineering of Village infrastructure and indicated they had staff available to complete this work in a timely manner. Their proposal, at a cost not to exceed $9,500.00, was determined to be of good value. Because of the extremely tight timeframe in which to complete this work, HR Green was given authorization to initiate work immediately.

I move to approve accepting the proposal from HR Green of New Lenox, Illinois for Water Main Relocation Engineering, 179th Street & Southwest Highway in an amount not to exceed $9,500.00.

**This matter was APPROVED on the Consent Agenda.**

**2014-0713 Annual Liquid Deicing Purchase for 2014-2015 Winter Season - Contract Extension**

In 2010, the Public Works Department received Board approval for the purchase and installation of a liquid anti-icing system. The system has been in operation since then, providing enhanced snowfighting protection for roadways.

Ice Bite® is an anti-icing fluid derived from a sugar beet source made by Road Solutions, Inc. This liquid, critical to the deicing process, needs to be replenished throughout the winter months. The Village purchases deicing agent through the Suburban Purchasing Cooperative (SPC). The SPC is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC) South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). Together the SPC represents 140 municipalities and townships in northeastern Illinois. Economies of scale in terms of pricing and staff resources are the prime objectives of the SPC Joint Purchasing Program.

The SPC contract with Road Solutions, Inc. of Indianapolis, Indiana has been renewed for the third of three possible one-year extensions at a cost of $1.57 per gallon. The duration of the contract extension is November 9, 2014 through November 8, 2015. Village Staff has found the deicing products sold by Road Solutions to be high quality and consistent with our needs.

I move to approve accepting the contract cost submitted by Road Solutions, Inc. of Indianapolis, Indiana, as part of the Suburban Purchasing Cooperative for the purchase of deicing materials at a cost not to exceed the Board approved budget line item.

**This matter was APPROVED on the Consent Agenda.**

**2014-0711 Overhead Cable Burial - 159th Street at 84th Avenue (Community Honda) - Design Engineering Proposal**

As part of the Village's agreement with Community Honda, located at 8340 159th Street the Village is responsible for the cost of burying the overhead power lines along 159th Street along the frontage of the Honda Facility. Staff has subsequently requested and received from Commonwealth Edison (ComEd) a preliminary cost to perform this work. Based on their initial review, the estimated cost to bury the segment from 8340 159th Street to 8430 159th Street is $595,926. To move forward with this project ComEd will initiate engineering at a cost of $59,592.00. Once the design work is completed, a more accurate depiction of the cost will be established.

I move to approve payment to Commonwealth Edison in an amount not to exceed $59,592.00 for the engineering design of the burial of overhead electric cables in the area of the 159th Street and 84th Avenue.

**This matter was APPROVED on the Consent Agenda.**

**2014-0714 Creekside North Storm Water Improvement - Phase II Engineering Proposal**

The Creekside North study area was part of the original Flood Study conducted by Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois. Phase I engineering has previously been completed. This area, near Creek Crossing Drive and Stockton Lane, has been subject to rear yard and overland flow issues impacting several homes. To advance this project, a phase II engineering proposal was requested from CBBEL.

On November 19th, 2014 the proposal for Creekside North Storm Water Improvements (Phase II Engineering) was received from CBBEL for a total cost of $94,600.00. The Phase II engineering will include additional topographic surveying, Preliminary and final engineering, Utility coordination, hydrologic and hydraulic modeling, easement coordination, permitting and bid assistance.

I move to approve accepting the proposal from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for Creekside North Storm Water Improvement Phase II Engineering in an amount not to exceed $94,600.

**This matter was APPROVED on the Consent Agenda.**

**2014-0723 Street Light Cable Fault Locating and Repairs - Proposal**

The Village has several street lights that are inoperative due to underground cable faults. Specialized equipment is needed to effectively and efficiently locate the exact location of the underground faults. Public Works' underground fault locating equipment is severely outdated and is not practical to repair. The current equipment is scheduled to be replaced and upgraded in FY 2015.

To ensure that the faults are identified and repaired in a timely manner, the work needs to be contracted. Staff solicited proposals from vendors with experience in underground fault location and repair. The firms of Edward Electric of Orland Park, IL and Lyons & Pinner of LaGrange, IL both submitted proposals for a $1,300 cost-per-repair based on a four (4) hour estimate to complete each repair. After the initial four (4) hours, Edward Electric charges an additional $205.00 per hour, per repair. Lyons & Pinner charges $226.00 per hour, per repair after exceeding four (4) hours for a repair.

Edward Electric of Orland Park, IL provided the lowest overall price for cable fault locating and repair work. Staff recommends that the proposal submitted by Edward Electric Company of Orland Park, IL be accepted for underground cable fault locating services and repairs.

I move to approve accepting the proposal from Edward Electric Company of Orland Park, IL for underground cable fault locating and repair services at a cost not to exceed the Board approved budget amount.

**This matter was APPROVED on the Consent Agenda.**

**2014-0527 Marco's Pizza Special Use Permit - Ordinance**

The Village Board approved a special use permit for Marco's Pizza, located at 11925 143rd Street. The special use permit allows for the construction, operation and maintenance of a restaurant within 300 feet of a residential parcel and is subject to conditions as stated in the ordinance.

On November 3, 2014 this item was reviewed by the Village Board of Trustees and approved.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4957, entitled: AN ORDINANCE GRANTING A SPECIAL USE PERMIT - MARCO'S PIZZA (11925 W. 143RD STREET).

**This matter was PASSED on the Consent Agenda.**

## ECONOMIC DEVELOPMENT STRATEGY AND COMMUNITY ENGAGEMENT

**2014-0691 BondingPoint Service Agreement - Approval**

In continuing the Village's objective to enhance civic engagement, staff met with a company called BondingPoint to review a new initiative in community engagement that promotes local programs and activities, increases the use of social media, and involves and supports the local business community.

BondingPoint offers new ways to incentivize and reward residents for becoming involved in the community. Whether by spreading the word through social media, attending a village sponsored event, or reaching an achievement, participants are

rewarded for taking action and being active here in Orland Park.

BondingPoint is a Chicago-based company focused on consumer engagement, offering a custom branded and fully managed digital management engagement solution. BondingPoint's "InOur.Community" program enables municipalities to incentivize and reward residents for driving civic pride and keeping it local.

BondingPoint has proposed a customized version of its InOur.Community platform for Orland Park. BondingPoint will host and manage 100% of the technology platform and provide a local account team to plan and manage the "campaigns and rewards" to drive engagement from Orland Park residents.

The platform is funded by incorporating sponsorship from local, regional and national companies. BondingPoint will be responsible for securing the sponsors for the platform. Orland Park will retain 100% authority on every aspect of the content on the platform, including sponsorship.

Participants join the program at no cost and check in/receive points for participating in village programs, attending local events and supporting local initiatives. They then use their points to bid for items provided by local sponsors and the Village.

BondingPoint will provide the platform to the Village with zero upfront or ongoing costs. Revenues generated through sponsorship will fund the platform. Under the proposed agreement, BondingPoint will retain the first $36,000 of revenue. All revenues in excess of $36,000, will be split 60/40, Village of Orland Park/BondingPoint, respectively. The Village Attorney has reviewed the agreement. Staff recommends advancing this initiative and, if approved, expects a January 2015 roll-out.

I move to approve the agreement with BondingPoint:

And

Authorize the Village Manager to execute said agreement.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

| | | |
|---|---|---|
| **Aye:** | 5 - | Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello |
| **Nay:** | 0 | |
| **Absent:** | 2 - | Trustee Schussler and President McLaughlin |

## DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

### 2014-0743 Watershed Management - Ordinance

On October 3, 2013 the Village Board adopted the Metropolitan Water Reclamation District of Greater Chicago ("MWRDGC") Watershed Management Ordinance (WMO). On April 21, 2014 the Village Board authorized the execution of an Intergovernmental Agreement with the MWRDGC enabling the Village to administer the WMO for projects within the Village of Orland Park. In July of 2014 the MWRDGC amended the WMO. As an authorizing community of the WMO an ordinance must be passed adopting the amendments. The amendments have been reviewed by staff and are acceptable to the Village.

I move to pass Ordinance Number 4958, entitled: ORDINANCE APPROVING AMENDMENTS TO AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THIS VILLAGE AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO ("MWRDGC") PROVIDING FOR THE AUTHORITY OF THE VILLAGE TO ADMINISTER THE WATERSHED MANAGEMENT ORDINANCE OF THE MWRDGC AND ADOPTION OF THE SAID WATERSHED MANAGEMENT ORDINANCE AMENDMENTS BY REFERENCE.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 2 - Trustee Schussler and President McLaughlin

## BOARD COMMENTS

The entire Board wished everyone a very Merry Christmas and safe New Year!

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) setting a price for sale or lease of village property.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 2 - Trustee Schussler and President McLaughlin

## RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello and Mayor Pro Tem Dodge were present. Trustee Schussler and President McLaughlin were absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) setting a price for sale or lease of village property.

## ADJOURNMENT - 7:50 PM

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:**

| | | |
|---|---|---|
| **Aye:** | 5 - | Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello |
| **Nay:** | 0 | |
| **Absent:** | 2 - | Trustee Schussler and President McLaughlin |

## /nm

APPROVED: January 5, 2015

Respectfully Submitted,

/s/ John C. Mehalek

**John C. Mehalek, Village Clerk**

/s/ Joseph S. La Margo

**Joseph S. La Margo, Deputy Clerk**