

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Thursday, August 20, 2015

6:00 PM

SPECIAL MEETING - 2016 BUDGET

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:20 PM.

Trustee Dodge was present via audio conference - He stated he was traveling for businesses.

Staff Present: Village Manager Paul Grimes, Assistant Village Manager Joseph La Margo, Finance Director Annmarie Mampe, Assistant Finance Director Sarah Schueler

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

SPECIAL MEETING

2015-0518 2016 Budget - Revenue Projections and Estimates

Village Manager Grimes reported that this is the first of six Budget Hearings for FY2016. The Budget Hearings are for discussion of the Budget. The Budget is a work in progress until it will be approved in December, 2015.

At tonight's meeting discussion will take place on the Financial Summary and Revenue Assumptions.

Director of Finance Annmarie Mampe gave a power point presentation (EXHIBIT A). She reviewed page 3 with the Board regarding the projected fund balance in the general fund. At the end of 2015 it is estimated to be \$14 Million. 2014 revenues were \$1,541,972 over than what was anticipated and spending was approximately \$4 Million under budget.

Expenditures were under budget significantly, the Police Department was probably the biggest portion of that. The reason was there were six patrol officer retirees and 4 clerical staff retirees, so obviously there was significant salaries savings.

Funds were also rolled over from 2014 to 2015 in the amount of \$1.2 Million. Various other departments were under budget, Development Services, Administration, MIS, and Public Works which totaled approximately \$590,000.

Director Mampe continued to explain the information she was presenting in her power point presentation to the Board - EXHIBIT A.

She reviewed the smaller fund revenues as follows:

- Development Fees
- Fines, Forfeitures & Misc. Police Revenues

- Recreation & Park Fund Revenues
- Water & Sewer Fund Revenues
- Miscellaneous Revenues
- Projected Available for Capital Improvement Cash Funding

Fixed costs assumptions factored into the net revenue calculations were reviewed and the bottom line available for discretionary spending is \$840.530.

The Master Revenue Summary by fund (EXHIBIT B) was available on the iPads for the Board to review, along with the summary of Personal Requests (EXHIBIT C). These will be reviewed line by line in detail during the expenditure hearings when these items are reviewed with the departments separately. These documents will be available to the Board throughout the budget process.

Trustee Dodge along with the Board would like to find innovative ways to increase the Village's efficiency. Be it technology, training, etc.

President McLaughlin requested from the Board to have some input before the next meeting on how the Village can generate other revenue sources. There may come a time that other revenue sources may need to be generated if the Village wants to continue to refund the Tax Rebate as one example.

Because of the State's financial problems and if these trickle down to the Village, as everyone is worried about, things like the Tax Rebate may need to be discontinued, real estate taxes may need to be raised, all kinds of things that are not wanted will need to be done. It would be made clear to the residents why the Board would have to make these decisions, which are problems in Springfield that are affecting the Village. The Village has had a balanced budget and living within our means but the State has not.

As a personal goal President McLaughlin would like to see the funds for the Police Pension funded higher than it is. Currently, it is under 80 percent and he would like it to be in a solid 80 percent or higher.

Trustee Carroll asked if it was ever considered to have the real estate transfer tax implemented and if so what would the revenue be?

President McLaughlin stated that every year the Board discusses several new sources of revenue that are not currently being implemented in the Village. For example higher gas tax, utility tax, and transfer tax, which all are not popular with the residents.

Trustee Dodge stated that the Levy has been flat for several years and suggested growing the Levy rather than implementing other revenue sources, he believes operationally it would be easier. Finance Director Mampe agreed.

Trustee Dodge stated as long as the residents are well informed of the reasons

why, if this type of decision was made.

President McLaughlin requested for staff to look into if there are some types of fees that financial institutions or financial services that are on prime commercial locations and are not providing sales tax would pay each year in lieu of sales tax?

Director Mampe stated she will research this request.

I move to recommend directing staff to move forward using the assumptions as presented in the tentative Fiscal Year 2016 Revenue Budget so that these revenues can be used to prepare the operating and capital budgets for FY2016.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

ADJOURNMENT - 8:35 PM

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

/nm

APPROVED: September 8, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk