

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 26, 2015

6:00 PM

SPECIAL MEETING - 2016 BUDGET

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05 PM.

Staff Present: Village Manager Paul Grimes, Assistant Village Manager Joseph La Margo, Finance Director Annmarie Mampe, Assistant Finance Director Sarah Schueler, Police Chief Timothy McCarthy, and Director of Development Services Karie Friling.

Present: 4 - Trustee Fenton, Trustee Calandriello, Trustee Carroll and President McLaughlin

Absent: 3 - Trustee Dodge, Trustee Gira and Trustee Griffin Ruzich

SPECIAL MEETING

2015-0518 2016 Budget - Operating Budget for Police, Development Services and Open Lands

Village Manager Grimes stated that the three budgets that will be presented and discussed tonight are Police, Development Services and Open Lands.

Chief McCarthy reviewed the Police Departments accomplishments for 2015 along with the Goals and objectives for 2016. (EXHIBIT A)

This was for discussion only, NO ACTION was required

CALL THE ROLL

Trustee Ruzich arrived at 6:20 PM

Present: 5 - Trustee Fenton, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

Absent: 2 - Trustee Dodge and Trustee Gira

CONTINUED 2016 BUDGET DISCUSSION

Chief McCarthy stated that he is not requesting any new staff.

Trustee Calandriello requested Chief McCarthy to report on the increase in the Crime Free Housing program.

Chief McCarthy state that the number of rental housing is increasing, however in all categories crime has gone down, which means the Crime Free Housing program is working. He believes that this program has been very successful.

President McLaughlin requested a list of other communities that adopted the Crime Free Housing program and have kept it going. There was a sunset provision in the Ordinance when it was first approved in 2009. Last year the Ordinance was once again approved by the Village and he would like to see the other communities that renewed this program.

Village Manager Grimes stated there are a number of communities that adopted this program and he will provide a list for President McLaughlin.

President McLaughlin stated that all the communities should team up to promote the positive side of this program.

Trustee Fenton questioned how retail-detail has been within the Village.

Chief McCarthy stated that the retail-detail will start up again at Thanksgiving. This is when the Police overstaff the mall so their presence is seen.

Trustee Fenton questioned what is being done regarding curfews on Thanksgiving night at the mall. A soft closing of the mall is planned where it reopens at midnight and stays open. Parents are known to drop off their young teens that would be in violation of the Village curfew Ordinance.

Chief McCarthy reported that the store management will be notified that Village curfew laws are in effect.

Chief McCarthy stated under the Personnel and Discretionary requests the Police Department is requesting a grade change for the crossing guards who have not received a pay increase for 16 years. Also being requested is a grade change for Part Time Patrol Officers.

Director of Development Services Karie Friling reported on the 2015 Departments Accomplishments and 2016 Goals and Objectives. (EXHBIT B)

President McLaughlin questioned the aesthetics in the center part of LaGrange Road and explained that there are three parts that have different completion dates. He thought some would be completed in June of 2016 and asked what would be going into FY2017.

Transportation & Engineering Manager Kurt Corrigan stated that landscaping, parkway restorations, sidewalks, maybe completed in 2017. This is due to some of the plantings are fall plantings and others are spring plantings, depending what time of year it is.

President McLaughlin asked if the Village has already paid its portion for this aesthetic work on LaGrange Road.

Mr. Corrigan stated that no, this has not been paid. There are two separate issues with the aesthetics. There is what the Village has agreed to pay to IDOT as part of the Intergovernmental Agreement and what the Village is contracting outside of the IDOT work. So a lot of the aesthetic enhancements the Village will be paying for, which these funds have been budgeted for but have not been paid out to date.

President McLaughlin questioned when the Board budgeted these funds for the LaGrange Road aesthetics; these funds have been rolling over from year to year.

Finance Director Mampe stated that is correct.

President McLaughlin asked why the Village wouldn't have rather spent these funds on some other needed improvement projects and then when the enhancements were needed and contracted for LaGrange Road, budget for them at that point.

Director Mampe stated that the Village had entered into a contract with V3 last year for \$3.5 Million and then amended that contract (this year) for an additional \$3.5 Million. The Village is actually under contract with V3 for that amount; in addition, these funds are not "in house" but will be borrowed as the Village spends it by drawing against the line of credit.

President McLaughlin asked when the curb work is in place, he still does not understand why the backfilling and landscaping can't be started, and he thought this is what was agreed to be done with the Contract Manager.

Mr. Corrigan stated in the middle sections there is still a lot to be completed for example retaining walls, street light foundations, street light conduit, fiber optic dark conduit, traffic signals foundations, then traffic signals. There is still a lot that needs to be done before sidewalks can be poured and the final landscaping is planted.

Director Friling explained the 2016 Personnel and Discretionary request. She is requesting in the Building Division a Part-Time Plan Review/Inspector position to become full time and reclassification of a Building Information Coordinator to a Plan Reviewer/Inspector.

Trustee Ruzich agreed there is no question the need for more staff in the Development Service Department; however she questioned if it would be more economical to hire another part time person instead of the expense involved to bring a part timer to a full time position.

Director Friling stated the problem she has with hiring part time staff is it is very hard to find qualified individuals and them staying on. For example, she has had in the past 18 months 3 part time individual for the same position. She explained that HR Green (a municipality agency) came in and they were going to supplement part time people for the services needed with a cost of over \$100,000 vs \$67,000 if the Board allowed this position to go full time.

This person that is working part time as a Plan Review/Inspector is also a licensed

architect, which is next to impossible to get that type of skill set as a part time worker. He was hired three years ago during the height of the recess and was willing to work part time with those skill sets. Now that the economy is getting better she is finding the caliber of part time workers with good skill sets has greatly diminished.

President McLaughlin stated that he does not want to add more full time staff. He questioned if all avenues have been explored. One example he commented on was are there any retired architects looking for part time jobs and another is to research outsourcing the Plan Review positions to an architect firm.

President McLaughlin took a consensus of the Board if the Plan Review/Inspector should go from part time to a full time position.

Trustee Fenton – Allow this part time position to go full time, but also research outsourcing firms for the future.

Trustee Calandriello – Allow this part time position to go full time, but suggested looking into “job sharing” with other communities for this type of work.

Trustee Ruzich – Allow this part time position to go full time, but in the future she would like a report that would analyze what was researched and how a conclusion was made that full time is the best option.

Trustee Carroll – Agreed with President McLaughlin and stated that there are times that there are no other options but to allow a full time position. He stated that it looks as if Director Friling has explored the options and the other Trustees are in favor of this. He would like to echo that other options should be researched for example outsourcing, RFQ's, etc.

President McLaughlin stated that the consensus of the Board is that this request can remain in the Personnel Request portion of the Development Services budget.

Director Friling stated that the discretionary requests continue for Open Lands and Stellwagen. (EXHIBIT B see page 17).

President McLaughlin asked if there was another Water-rate Study taking place.

Director Mampe stated that is being done right now.

President McLaughlin requested that he would like to review the entire water conservation pricing. Recently, he has been reviewing the water conservation pricing and was surprised that residents get charged a certain dollar rate up to 9,000 gallons and then higher rates after each tier. He does not believe there is a savings. There has to be better options for residents to save on water.

Director Mampe stated that staff is considering other options and this will be presented to the Board shortly.

Director Mampe stated that the next Budget Hearing will be on Wednesday, October 28th at 7:00 PM and will be the last Departmental Budget Hearing. At that meeting an amendment form will be given to all the Trustees so that if there is anything that the Board would like changed from what was presented during all the Hearings, that amendment form will be completed. At the Budget Hearing on November 4th at 6:00 PM those amendments will be presented, discussed and voted upon.

ADJOURNMENT - 8:05 PM

A motion was made by Trustee Calandriello, seconded by Trustee Carroll, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Dodge and Trustee Gira

/nm

APPROVED: November 16, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Casey Griffin

Casey Griffin, Deputy Village Clerk