VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Minutes

Monday, November 16, 2015

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

VILLAGE CLERK'S OFFICE

2015-0695 Approval of the October 26, 2015 Special Meeting Minutes

The Minutes of the Special Meeting of October 26, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of October 26, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Abstain: 2 - Trustee Dodge and Trustee Gira

2015-0705 Approval of the October 28, 2015 Special Meeting Minutes

The Minutes of the Special Meeting of October 28, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of October 28, 2015.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Gira

2015-0694 Approval of the November 2, 2015 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 2, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 2, 2015.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Calandriello

2015-0715 Approval of the November 4, 2015 Special Meeting Minutes

The Minutes of the Special Meeting of November 4, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of November 4, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Abstain: 2 - Trustee Dodge and Trustee Carroll

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2015-0713 Carl Sandburg High School Cross Country Team - Presentation

President McLaughlin presented Community Pride Awards to the Carl Sandburg High School Cross Country Team and their coaches for winning the Illinois High School Association Class 3A State Championship. This is the cross country team's first state title in 61 years.

This was a presentation, NO ACTION was required.

2015-0712 Girl Scout Troop 60244 - Presentation

Girl Scouts from Girl Scouts Troop #60244 made a brief recycling presentation. They stated they are the Girls with Gears, a Girl Scout Lego robotic team wanting to make a difference in the world by creating a campaign called I Heart My Trash. Their mission is simple. They want to educate everyone about the issues in a throw away world and present a challenge to change one disposable habit today.

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Trustee Ruzich requested that Item D. FY2016 Liability/Property Insurance Renewal - Approval be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2015-0692 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 6, 2015 in the amount of $987,062.32

This matter was APPROVED on the Consent Agenda.

2015-0693 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 3, 2015 through November 16, 2015 in the amount of $3,291,515.05.

This matter was APPROVED on the Consent Agenda.

2015-0673 Electronic Messaging Archival System

The Village maintains approximately 450 electronic mailboxes that store e-mail

messages, voice mail, calendar information, contacts lists and messaging notes. An E-Mail server running Microsoft's Exchange software manages all of the mailboxes. Historic messages are stored in the Exchange server database up to the point where a user's mailbox reaches capacity. When capacity is reached, users typically store their information in an archive on their local computer. This becomes problematic when maintaining the local computer and when requests for messages, such as a FOIA request or a legal discovery search, are performed. In addition, these local archives are not part of a normal backup routine and can be lost in the event of a local PC hard drive failure. The Village is required to save messages for a specified time under the State's Record Retention Act.

Staff researched several solutions and found an E-mail Message Archiving System by Barracuda Networks would work best to solve these storage issues and would also be the most cost effective choice. This system will also make legal discovery and FOIA searches much more efficient. Message searches can also take place off-site, via the cloud, allowing the Village's legal service providers with off-site access.

The system contains three components - the physical Message Archiver box that stores archived messages internally and houses service software, a PST Enterprise software component that will allow migration of existing local PC archives (PST Files) to the appliance and cloud, and one year of Cloud storage for replicated messages from the appliance.

Barracuda products are not offered under any state or local government contracts and are sold nationally through authorized resellers.

Bids were received and opened on October 22, 2015 for the Barracuda Message Archiving components. Eleven bids were received. CDW Government LLC., of Vernon Hills, Illinois was the lowest bidder at a price of $15,490.

I move to approve the purchase of Barracuda E-Mail Archiving and Storage System from CDW Government LLC., of Vernon Hills, Illinois in an amount not to exceed $15,490.

This matter was APPROVED on the Consent Agenda.

2015-0647 Budget Adjustments 4th Quarter 2015 - Approval

A budget adjustment is needed to record the proceeds of the GO Refunding Bonds, Series 2015A issued in August 2015. The revenue and expenditure budgets of the Bond Fund are both increased by $4,720,975.

I move to approve a budget adjustment to increase FY2015 revenues in the amount of $4,720,975 and FY2015 expenditures in the amount of $4,720,975.

This matter was APPROVED on the Consent Agenda.

2015-0664 Gasoline and Diesel Fuel Purchase - Contract Extension

In October of 2010, the Village of Orland Park published a legal notice and advertised for bids to supply gasoline and diesel fuel to the Village. In 2010, the Village entered into a contract with Avalon Petroleum Company of Kankakee, Illinois. Under the terms of the specifications, the contract can be renewed annually if mutually agreeable with both parties for up to five (5) additional years after the first year (2011). The end of the fifth extension year of the contract will be December 31, 2016.

Avalon Petroleum Company has been the Village's supplier of fuel for the past twenty one years and has an excellent record for responding to the Village's needs including: promptness in delivery, billing and quality of fuel. Therefore, staff recommends renewal of the contract for the delivery of gasoline and diesel fuel for Fiscal Year 2016.

I move to approve to renew the contract for gasoline and diesel fuel with Avalon Petroleum Company of Kankakee, Illinois, for Fiscal Year 2016 for an amount not to exceed the Board approved budget amount.

This matter was APPROVED on the Consent Agenda.

2015-0665 DARE Van Donation - Ordinance

The current budget has allocated funds for a replacement van to be used by the Police Department's D.A.R.E program. The new van will be delivered and placed into service before the end of November. The Public Works Department, Vehicle & Equipment Division, will be decommissioning the existing 1996 Ford Clubwagon D.A.R.E van with an odometer reading of 70,000 miles. The van is nearly 20 years old and has exceeded its useful life. Due to the unique and extensive paint scheme, it is not recommended that the van be sold for re-use. As such, it is recommended that the van be destroyed. It can either be crushed and sold for scrap or donated for life safety/firefighting training use.

Public Works staff contacted the Orland Fire Protection District. They would use the donated vehicle to practice emergency response tactics.

In order to legally donate municipal property, the Village must adopt an ordinance that describes the item to be donated. The attached ordinance identifies the item to be donated to the Orland Fire Protection District for use as a training tool.

I move to pass Ordinance Number 5035, entitled: ORDINANCE AUTHORIZING THE DONATION OF MUNICIPAL PROPERTY TO THE ORLAND FIRE PROTECTION DISTRICT, ILLINOIS (1996 FORD CLUBWAGON VAN)

This matter was PASSED on the Consent Agenda.

2015-0666 Disposal of Village Equipment - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below as surplus property and to dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

--One (1) model year unknown, used, Panasonic UF-7000 all-in-one monochrome laser- fax / copier / printer / scanner. Serial# LDE3YF00366
--One (1) model year unknown, used Panasonic model DP-C262 multifunction color copier, printer, fax and scanner. Serial# JEG44H00062

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5036, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2015-0667 Disposal of Certain Village Equipment (Vehicles) at Public Auction - Ordinance

The Vehicles & Equipment Division of Public Works Department is requesting that the Village declare two vehicles, one Police Department 2000 Nissan Xterra SUV and one Building Maintenance 1999 E450 Box Truck as surplus property and to dispose of them through the Manheim Arena Public Auto Auction located in Bolingbrook, Illinois.

Manheim represents an alternative for the Village to dispose of surplus vehicles. Manheim will sell the vehicles for the Village with a flat fee of $150.00 per vehicle, which will be deducted from the sale price of the vehicles. The Village would be paid within 48 business hours after the sale by check. These fees will include the title transfer to the buyer.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the item to be sold.

I move to pass Ordinance Number 5037, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2015-0680 Shoreline Restoration Services for Mill Creek Pond - Proposal

The Mill Creek Subdivision and pond were originally constructed in the late 1970's. The pond is owned by the Village as part of the agreement to provide water and sanitary sewer service to this area of unincorporated Palos Township. Over the past 40 years, the shoreline around the pond has eroded considerably. Recently, adjacent property owners have contacted the Village and the Metropolitan Water Reclamation District (MWRD) with concerns over the shoreline and the shrinking proximity to their property. In order to avoid the loss of private residential property, the Mill Creek Pond shoreline requires immediate stabilization per MWRD direction.

Staff requested proposals from three shoreline restoration contractors to evaluate the current condition, plan for stabilization and restore the most eroded sections of the pond. Two of the three contractors submitted proposals within the requested timeframe. The proposals were comparable, recommending a combination of geotextile fabric and large rip-rap to stabilize the bank and natural planting restoration. Proposals were received from V3 Companies of Woodridge, Illinois ($92,705.00); and Thornton Equipment Services of Mokena, Illinois ($33,750.00).

After reviewing the proposals, staff determined that Thornton Equipment Services would provide professional shoreline restoration work at the lowest cost. Staff recommends approving the proposal from Thornton Equipment Services of Mokena, Illinois in an amount not to exceed $33,750, plus $5,000 contingency, for a total cost of $38,750.

I move to approve to waive the bid process;

And

Approve accepting the proposal from Thornton Equipment Services of Mokena, Illinois for Shoreline Restoration Services for Mill Creek Pond in an amount not to exceed $38,750 (including $5,000 contingency).

This matter was APPROVED on the Consent Agenda.

2015-0671 Fernway Subdivision Roadway and Ditch Grading Improvements 2016 - Design Engineering - Proposal

The pavement in Fernway Subdivision was originally constructed in the early 1960's. At that time, the unincorporated roadways were constructed to a rural cross section, below Village standards. The Village has spent considerable resources maintaining these roadways since annexing the area over 40 years ago. The Villages Pavement Management Consultant, Applied Research Associates, has recommended full pavement reconstruction in conjunction with ribbon curbs to support the pavement edge. As part of a multi-year storm water improvement project, the Village previously engaged Christopher B. Burke

Engineering (CBBEL) to design and engineer roadside drainage ditch grading improvements. Those plans will be incorporated into the pavement reconstruction bid package.

Staff met with Baxter & Woodman, our current Road Improvement Program engineer and CBBEL, the Fernway Subdivision Drainage Improvement design engineer, to review the current condition and request proposals to provide required phase II engineering services for the first segment of this multi-year road improvement project. The phase II engineering will include field evaluation, utility coordination, pavement rehabilitation evaluation, specifications, detailed drawings, ditch grading plan incorporation and bidding assistance. The currently planned work, to be completed in 2016 (year 1), includes 167th Place (88th Avenue east to Village limit) and a section of Robinhood Drive (167th Street to 171st Street). Due to the scale of work and expected construction cost, the overall project for the entire subdivision is planned to be completed over nine years.

Both consultants submitted proposals for consideration. Both proposals were comparable, utilizing existing geotechnical data and incorporating the construction of flat ribbon curbs along the edge of pavement. Proposals were received from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois in the amount of $37,100 and Baxter & Woodman, Inc. of Mokena, Illinois in the amount of $33,800.

After reviewing the proposals, staff determined that Baxter & Woodman would provide a thorough and professional service for the lowest cost. As such, staff recommends approving the proposal from Baxter & Woodman in an amount not to exceed $33,800.

I move to approve to accept the proposal from Baxter & Woodman, Inc. of Mokena, Illinois for the Fernway Subdivision Roadway and Ditch Grading Improvements 2016 - Design Engineering, for an amount not to exceed $33,800.

This matter was APPROVED on the Consent Agenda.

2015-0685 Consulting Engineering Services for Comprehensive Sanitary Sewer Evaluation - RFQ

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) governs the sanitary sewer collection system for Orland Park through their Watershed Management Ordinance (WMO). The Environmental Protection Agency (EPA) and the Illinois EPA (IEPA) imposed special conditions in the National Pollutant Discharge Elimination System (NPDES) permits issued for the District's Water Reclamation Plants that requires tributary local and separate sanitary sewer satellite entities to implement measures in addition to those required under the 1985 Sewer Summit Agreement if excessive I/I in the system causes or contributes to sanitary sewer overflows or basement backups. Due to this mandate, the District incorporated an updated Infiltration and Inflow Control Program (IICP) into the Watershed Management Ordinance.

This unfunded mandate, by design, requires technical and project specific assistance to develop and implement a comprehensive, sanitary sewer system evaluation & repair program that incorporates the requirements outlined in the WMO. As these programs are created and implemented, staff will need to return to the Public Works Committee to request approval to perform recommended testing and/or corrective work. A consultant is needed to guide and assist Public Works in developing and implementing a comprehensive sanitary sewer evaluation and repair program that will meet specific short-term and long-term requirements as mandated by MWRD's Watershed Management Ordinance.

MWRD's WMO requires affected agencies and communities to perform various investigative methods to identify, record, report, monitor, correct and remove inflow and infiltration from the sanitary sewer system. Methods invariably will require the creation and development of programs including manhole inspections, smoke testing, flow monitoring, cleaning and televising of sanitary sewers. Based on the findings from these investigative programs, the Village will then need to develop specifications, construction schedules, cost estimates and other bid documents to correct the issues identified in the sanitary sewer collection system. Even before these items can be completed, a number of village-specific programs must be developed that will assist the Village in complying with the WMO (i.e., Sanitary Sewer System Rehabilitation Program and Private Sector Program, etc.). The successful creation of these programs will culminate into the development and implementation of a comprehensive and phased I/I program, designed to reduce and/or eliminate I/I through a multi-year funded capital improvement program.

To facilitate the consultant selection process, a Request for Qualifications (RFQ) was created to select a qualified and experienced engineering firm to provide assistance in complying with the new WMO requirements; and assist the Village with the development of critical programs that address the various MWRD requirements.

A. Assist the Village of Orland Park in developing a Sewer System Condition Assessment and completing the first Short Term Requirements Annual Summary Report (due by March 1st, 2016)

B. Assist the Village of Orland Park in establishing a Sanitary Sewer System Rehabilitation Program. Utilize assessment data to identify rehabilitation needs and high priority deficiencies. Development of a Capital Improvement Program (CIP) based on severity of condition.

C. Develop and submit to DISTRICT for approval a Private Sector Program (PSP) that addresses disconnection of direct and indirect cross connections identified during inspections and repairs to service laterals.

D. Develop and submit to DISTRICT for approval a Long Term O&M Program conforming to Section §805 of the DISTRICT Watershed Management Ordinance.

E. Public Outreach/Notification Campaign:
Due to the highly visible nature of this type of work, the Consultant will assist staff with creating and maintaining an effective public outreach campaign that will consist of the following:
1. Pre-Project campaign to notice citizens educating them of upcoming Testing/work
2. Web based information, notifications and education material
3. Scheduled mailings and/or handouts
4. Reminder information by neighborhood or designated work area
5. Brochures, pamphlets and targeted neighborhood correspondences

F. Assist in the establishment of programs, parameters and bid documents for short term and long term operational activities including but not limited to:
1. Manhole Inspections
2. Smoke Testing
3. Flow monitoring
4. Televising sanitary sewers

Staff anticipates that the work to develop these critical programs will continue through FY2019. Staff also anticipates and estimates that the initial year costs for program development will be approximately $30,000. Costs for continued program development are not to exceed $50,000 for both FY 2016 and FY 2017. To better control for costs, staff will continue to negotiate with the consultant for cost estimates through years FY2018 and FY2019, and will return to the public works committee for additional funding authorization.

On September 21, 2015 an RFQ for a Comprehensive Sanitary Sewer System Evaluation Project was advertised in the SouthtownStar Newspaper. On October 5, 2015 at 11:00 a.m. seven (7) proposals were received for consideration.

As part of the RFQ, an evaluation criteria was defined, including; qualifications, project approach and experience with area Inflow & Infiltration reduction programs per MWRD requirements (40%); qualifications and experience of the main point of contact, project managers, design team and construction engineers (20%); qualifications and experience with the MWRD's WMO; specifically Section 8 (15%); qualifications and experience in securing outside funding sources to offset local costs in implementing an Inflow/Infiltration Reduction program per MWRD requirements (5%); completeness of the proposal (10%); and cost schedule (10%).

To evaluate responding firms, a group comprised of five staff members from Public Works was established. After ratings were submitted by each of the evaluators, a composite score was generated and the top two firms were selected for interviews.

Both firms interviewed with the evaluation group on October 14, 2015 and were asked to make a short presentation. Upon completion of the interview process, each evaluator ranked the firms. All five evaluators unanimously recommend RJN Group, Inc. of Wheaton, Illinois. RJN Group has extensive experience with the MWRD's WMO Article 8 requirements and further demonstrated that they have well qualified staff available to complete the development of the various programs. RJN's rate schedule was clear, comprehensive and appropriately geared to accommodate staff's cost estimates for the development of the required programs. Staff highly recommends this firm to complete the tasks outlined in the scope of services.

I move to approve to award the consulting engineering services to RJN Group, Inc. of Wheaton, Illinois for the Comprehensive Sanitary Sewer System Evaluation Project in an amount not to exceed $30,000 for FY 2015 and an amount not exceed $50,000 in both FY 2016 and FY 2017.

This matter was APPROVED on the Consent Agenda.

2015-0676 Teska Addendum # - Wayfinding and Branding Plan - Public Outreach

In 2014, the Village entered into a contract with Teska Associates to complete a wayfinding and branding plan. Since that time, Village Staff and the consultant team have been working to gain input on the proposed logo, branding and signage design. In addition, staff has provided input on the priority locations for wayfinding signage.

Initially, the consultants, along with Village Staff, engaged the public by issuing a survey that received approximately 450 responses. From the survey results the consultant team began to shape the branding concept for the Village. Then focus group meetings were held with selected survey respondents to gain further input from residents and business owners. After receiving direction from the steering committee and the consultant team, staff concurs there is a need for additional public input. Teska has recommended additional meetings be added to the scope of this project, they are listed below:

-Four meetings with members of the Village Board of Trustees
-One additional meeting with the Steering Committee
-One public open house meeting

The public open house will allow more members of the community to contribute to the new wayfinding and branding effort. The additional meetings with the Village Board and steering committee, will allow the consultant team to present their findings from the open house and further incorporate them into their plan. Teska proposes to provide these services for a fee not to exceed $9,400. The original contract was approved on August 18, 2014, in the amount of $99,724 for

Professional Engineering and Planning consultation as outlined in their May 30, 2014 RFQ proposal and the addendum dated July 31, 2014.

I move to approve Addendum #1 to the Teska contract in the amount not to exceed $9,400.

This matter was APPROVED on the Consent Agenda.

2015-0714 Brija Estates - Landscape Plan

This is a request for approval of a landscape plan for the proposed Brija Estates, to be located at 11112 139th Street. The Village Board approved the Site Plan on September 2, 2014 with the following conditions:

1. Submit a landscape plan for the detention pond within 60 days of final engineering approval.

Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Staff.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated November 10, 2015.

and

I move to approve the landscape plan titled, 'Vrdolyak Residence', prepared by J.G.S. Landscape Architects, project number SSG_31_2015, and dated 10, 31, 215, sheets L-1.

This matter was APPROVED on the Consent Agenda.

2015-0526 7420 W. 159th Street - Special Use Permit

The petitioner is proposing to establish a five lot mixed-use commercial planned unit development (PUD) on a vacant parcel west of the Home Depot Center near 159th Street and Harlem Avenue. The proposed PUD will enable retail/ restaurant and other smaller service use out-lots along its 159th Street frontage. Larger potentially more intense users (e.g. big box, senior living) are contemplated for the rear of the PUD.

A non-jurisdictional wetland is currently located at the center of the subject site. The petitioner proposes to remove the wetland entirely and mitigate according to the requirements of the new MWRD Water Management Ordinance. The removal of the wetland will allow the site to establish cross-access drives internally for this development and between neighboring developments. Cross-access within major commercial corridors is critical to improve traffic movement and circulation between developments and within the corridor.

While a PUD is sought by the petitioner in order to establish the framework, infrastructure and subdivision to accommodate future development, the petitioner is only proposing to construct a building on the east building pad of Lot 1 at this time. That building is intended for AVIS Auto Rental. The petitioner will also build the parking lot of Lot 1, the interior access drives that bound Lot 1, and a single temporary structure, which will be removed upon completion of the first building. This temporary structure is intended for the tenant of the first building, AVIS Auto Rental, to begin operations onsite while the first building is constructed. Once the first building is complete, AVIS will move into it and the temporary structure/ construction trailer will be removed from the site.

This petitioner requests the following modifications for the Planned Unit Development:
1) Reduce detention pond setback from 25 feet to ten (10) feet.
2) Reduce north Bufferyard Type C from fifteen (15) feet to five (5) feet.
3) Reduce east Bufferyard Type B from ten (10) feet to five (5) feet.
4) Enable construction of a temporary facility on site until the permanent structure is complete.
5) Reduce wetland buffer and setback from 50 feet to zero (0) feet.

The recommendation motion includes the following conditions:
1) Remove the proposed Lot 1 drive-aisle connection to the east access drive to restrict ingress/egress.
2) Work with staff to convert the proposed temporary gravel lot, serving the temporary structure, into a temporary asphalt parking lot as soon as the weather permits.
3) Employ pergolas along the main interior access drives to frame pedestrian pathways between parking lots.
4) Address and enhance the central intersection of the interior access drives to serve as a focal point for the PUD.
5) Remove the temporary structure from the site entirely within one (1) week of an occupancy permit being issued by the Village.
6) Submit an updated tree survey and catalog indicating total removal, tree species, size and health to assess tree mitigation requirements.
7) Submit a final landscape plan for separate review and approval within 60 days of final engineering approval. It must include all pertinent site amenities such as pergolas, street enhancements and furniture, sidewalk walkway enhancements and other landscaping and site amenities.
8) Submit a final plat of subdivision for recording.
9) Meet all final engineering related items including but not limited to the wetland avoidance report.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

I move to approve the site plan, elevations, subdivision and special use permit for

a Planned Unit Development for 7420 W. 159th Street as recommended at the October 19, 2015 Development Services Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary site plan for the Planned Unit Development titled "GW Property Subdivision Village of Orland Park, Illinois, Data Box Exhibit - Overall", prepared by Manhard Consulting Ltd., dated 8/26/15, sheet 6 of 6, subject to the following conditions:

1) Remove the proposed Lot 1 drive-aisle connection to the east access drive to restrict ingress/egress.
2) Work with staff to convert the proposed temporary gravel lot, serving the temporary structure, into a temporary asphalt parking lot as soon as the weather permits.
3) Employ pergolas along the main interior access drives to frame pedestrian pathways between parking lots.
4) Address and enhance the central intersection of the interior access drives to serve as a focal point for the PUD.
5) Remove the temporary structure from the site entirely within one (1) week of an occupancy permit being issued by the Village.
6) Submit an updated tree survey and catalog indicating total removal, tree species, size and health to assess tree mitigation requirements.
7) Submit a final landscape plan for separate review and approval within 60 days of final engineering approval. It must include all pertinent site amenities such as pergolas, street enhancements and furniture, sidewalk walkway enhancements and other landscaping and site amenities.
8) Submit a final plat of subdivision for recording.
9) Meet all final engineering related items including but not limited to the wetland avoidance report.

And

I move to approve the preliminary site plan for Lot 1 of the PUD titled "Commercial Development Village of Orland Park, Illinois Site Dimensional and Paving Plan", prepared by Manhard Consulting Ltd., dated 7/22/15, sheet 5 of 11, subject to the same conditions outlined above;

And

I move to approve the elevation drawings titled "Site Development 159th and Harlem Orland Park, Illinois", prepared by Site Design Studio 24, LLC., dated received 9/28/15, sheet ST1, subject to the same conditions outlined above, and the following:

1) Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.
2) All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.
3) Signs are subject to additional review and approval via the sigh permitting process and additional restrictions may apply.

And

I move to approve the subdivision of 7420 W. 159th Street as shown in the plan set titled "GW Property Subdivision Orland Park, Illinois, Preliminary Plat of Subdivision", prepared by Manhard Consulting, Ltd., dated 9/24/15, sheets 1 through 3, subject to the same conditions outlined above;

And

I move to approve the special use permit for 7420 W. 159th Street to establish a Planned Unit Development and allow for a motor vehicle service use on Lot 1, subject to the same conditions as outlined in the Preliminary Site Plan motion above. Modifications to the special use permit include:

1) Reduce detention pond setback from 25 feet to ten (10) feet.
2) Reduce north Bufferyard Type C from fifteen (15) feet to five (5) feet.
3) Reduce east Bufferyard Type B from ten (10) feet to five (5) feet.
4) Enable construction of a temporary facility on site until the permanent structure is complete.
5) Reduce wetland buffer and setback from 50 feet to zero (0) feet.

This matter was APPROVED on the Consent Agenda.

2015-0670 FY2016 Liability/Property Insurance Renewal - Approval

The Horton Group has provided the Village with its renewal premium amounts for Fiscal Year 2016 for all property and liability insurance policies, including Excess Workers Compensation.

Overall, the Village's FY2016 liability and property premiums on all lines increased $10,288, or 1.26%, as compared to FY2015 premiums. The premium on all lines remained the same, with the exception of property and excess workers compensation. The increase in the property premium is due to an increase of approximately $18 million in the overall value of covered property. The workers compensation premium increased approximately 4.8%, which is consistent with the current marketplace for this type of program. CCMSI's Claims Handling Fee and The Horton Group's Annual Service Fee remained the same. Retention amounts (deductibles) on each of the lines remained the same.

Trustee Ruzich stated that she is abstaining due to her husband has a business relationship with the Horton Group.

I move to approve the property and liability insurance carriers and premiums, as well as CCMIS's Claims Handling Fee, in the total amount of $829,358, as presented by the Horton Group.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Griffin Ruzich

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2015-0672 GIS Agreement with Cook County - Resolution

Cook County has a GIS database that is used for Orland Park's GIS program at no cost. Cook County does however require a resolution and agreement prior to use of this data.

I move to pass Resolution Number 1515, entitled: A RESOLUTION FOR ACCESS TO GEOGRAPHIC INFORMATION SYSTEM.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2015-0717 Downtown Main Street District - Parcel C RFP

The Village's 27-acre Downtown Main Street District (the "District") is located at the northwest corner of 143rd Street and LaGrange Road and is owned or controlled by the Village for the purposes of promoting mixed-use retail, commercial and residential development. The District is also located in a TIF District that was created in 2004 (amended 2007).

The District is delineated into seven (7) developable parcels labeled A thru G, with the balance of the land improved with Metra facilities, detention, and open space. Today, Parcel D is fully built out with the Ninety 7 Fifty residential building, and Parcels F and G will soon be developed with a public parking garage and the University of Chicago's medical office building respectively. The remaining parcels are currently vacant.

At this time, the Village is ready to develop the next phase of the District, in particular Parcel C (the "Property"). The Property is +/- 1.59 acres, triangular in shape, and situated along the north side of 143rd Street, east of the railroad tracks and immediately west of the Ninety 7 Fifty residential building. Masterplans for this site call for a project that either is entirely residential or is a vertically integrated mixed-use project with a substantial residential component.

Pursuant to the Ninety 7 Fifty Redevelopment Agreement, the Village was required to communicate first with Flaherty & Collins (the "Developer") our interest to commence with the development of Parcel C. Accordingly, in April of 2015 the Village presented to the Developer a non-binding Term Sheet illustrating the nature of development sought. Details of the Term Sheet are presented in the next section. In May of 2015, the Developer provided notice to the Village declining the Term Sheet, effectively relinquishing their right of first proposal.

Based on the foregoing, Staff recommends that the Village move forward with a public offering of Parcel C based on the terms set forth in the Term Sheet.

Staff recommends publishing a Request for Proposal (RFP) as the means to elicit offers from potential parties. The RFP approach would be a competitive process, and the document will announce that the Village is seeking a Developer (or Developers) to design, construct and market a highly creative, for sale residential development for Parcel C of the Downtown Main Street District that complements the multi-family residential and retail aspects of the immediate area.

In keeping with the exact conditions of the aforementioned Term Sheet, the RFP shall present, among other things, the following criteria:

Project Requirements
The Village anticipates that the improvement of the Property will occur in a single phase and that the Developer will construct the following:

1. An entirely for sale residential product containing units that are attached or stacked, or a vertically integrated mixed-use project with a for sale residential component;

2. A building form no less than two (2) stories, and no more than six (6) stories, in height; and

3. A minimum of one (1) parking space per residential unit that is located within, under or attached to the building envelope, and that is accessible from inside the confines of the main building.

Purchase Price
The Purchase Price shall be determined by appraisals.

Village TIF Incentive
At the discretion of the Board of Trustees, and based upon the particulars of the final proposal, an incentive may be provided that offsets the final Purchase Price.

TIMELINE
It is anticipated that the RFP could be developed and released to the marketplace within 2 weeks, with responses due back at the end of January of 2016.

I move to approve and direct staff to proceed with the proposed Request for Proposal (RFP) approach, as outlined above, for the development of Parcel C located in the Downtown Main Street District.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

BOARD COMMENTS

TRUSTEE GIRA – The Fine Arts Commission hosted The Melamed Band: Music Around the World concert yesterday. It was very well attended and the performance was wonderful.

TRUSTEE CARROLL – Requested that the Girl Scouts recycles campaign that was presented earlier at tonight meeting and the Waste Management's recycling presentation last month be linked together on the Village's website.

TRUSTEE DODGE – Yesterday, Communications Manager Margie Owens-Klotz son Tim received the Eagle Court of Honor. It was great to witness this ceremony along with all the traditions that go with this great honor.

TRUSTEE RUZICH - Reminded everyone that the Property Tax Rebate applications are now available through Friday, December 11th. Orland Park residents may apply online, mail their paperwork, or apply in-person at the Village Hall.

TRUSTEE CALANDRIELLO – Thursday, November 12th was the yearly Police Awards Ceremony, which was a great honor to attend and see all those men and women receiving recognition.

He wished everyone a Happy Thanksgiving!

TRUSTEE FENTON – Echoed a Happy Thanksgiving to all and also asked to keep Paris in our thoughts.

PRESIDENT MCLAUGHLIN – Announced that Orland Park received a certificate for its sustainability efforts. Orland Park has been one of the leaders in the Chicagoland area.

He asked that everyone keep the victims and families of the tragic terrorist attack that took place in Paris, France on Friday, November 13th in our prayers.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) security procedures to respond to a danger to the safety of the public or village staff or property; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) security procedures to respond to a danger to the safety of the public or village staff or property; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

ADJOURNMENT - 8:05 PM

A motion was made by Trustee Calandriello, seconded by Trustee Carroll, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

/nm

APPROVED: December 7, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk