

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, April 4, 2016

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,  
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 PM,

**Present:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

**Absent:** 1 - Trustee Dodge

**VILLAGE CLERK'S OFFICE****2016-0228 Approval of the March 21, 2016 Regular Meeting Minutes**

The Minutes of the Regular Meeting of March 21, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of March 21, 2016.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0229 The National Multiple Sclerosis Society - Raffle License**

The National Multiple Sclerosis Society is requesting a license to conduct a raffle at their Annual walk that will take place on Sunday, May 1, 2016, at Centennial Park. Funds raised will go to support programs, services, and research for the MS Society.

I move to approve issuing a raffle license to The National Multiple Sclerosis Society to conduct a raffle during their event on Sunday, May 1, 2016, at Centennial Park.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0137 Orland Park Chamber of Commerce - Raffle License**

The Orland Park Chamber of Commerce is requesting a license to conduct a raffle at their Annual Golf Outing that will take place on June 16, 2016 at Silver Lake Country Club. Funds raised will go to the Orland Park Area Chamber of Commerce and scholarship funds.

I move to approve issuing a raffle license to the Orland Park Chamber of Commerce to conduct a raffle at their Annual Golf Outing on Thursday, June 16, 2016 at Silver Lake Country Club.

**A motion was made by Trustee Carroll, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0245 Disabled Patriot Fund - Raffle License**

The Disabled Patriot Fund is requesting a license to conduct a weekly raffle at Mackey's Pub located at 9400 West 143rd Street, Orland Park every Wednesday evening at 8:00 PM. The purpose of this raffle is to raise funds for local disabled Veterans and current members of the military in need.

Raffle tickets will be sold daily at the Mackey's location.

I move to approve issuing a raffle license for one year beginning April 5, 2016 expiring April 5, 2017 to the Disabled Patriot Fund to sell raffle tickets daily at Mackey's Pub and conduct a weekly raffle drawing at this same location every Wednesday at 8:00 PM.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2016-0224 Open Lands Fund Commission - Appointment**

I move to confirm the appointment by President McLaughlin of Wendy Connolly to the Open Lands Fund Commission.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0225 Community Pride Award - Gabriella Gasior**

President McLaughlin presented a Community Pride Award to Gabriella Gasior, 5th grade student at High Point School, in recognition of being chosen American Girl's "Girl of the Year."

**This was a presentation, NO ACTION was required.**

**2016-0268 Community Pride Award - Michael Schofield**

President McLaughlin presented a Community Pride Award to Michael Schofield lineman on the Denver Broncos, Super Bowl 50 Champions. An Orland Park Native, Mike played football for Orland Park Pioneers, Carl Sandburg High School and the University of Michigan.

**This was a presentation, NO ACTION was required.**

**CONSENT AGENDA**

**Passed the Consent Agenda**

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0231 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for March 25, 2016 in the amount of \$993,866.98.

**This matter was APPROVED on the Consent Agenda.**

**2016-0232 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from March 22, 2016 through April 4, 2016 in the amount of \$1,322,933.63.

**This matter was APPROVED on the Consent Agenda.**

**2016-0195 Centennial Park Aquatic Center - Pool Shade Structure Quote**

Staff is requesting approval to replace nine (9) Funbrella umbrellas at the pool with new shade structures. The old Funbrellas have significant maintenance issues and the weight and design requires them to be closed during inclement weather throughout the season. Closing the heavy Funbrellas presented challenges and a hazard to staff.

Staff recommends replacement and purchase of shade structures that do not require closure and that match those purchased in prior years. In addition, staff is recommending the purchase of one (1) five-sail shade structure in the concession area to fill the void created by the removal of three (3) larger twenty foot diameter Funbrellas that were decommissioned several years ago due to failure.

Staff received quotes from Parkreation Inc. of Prospect Heights, IL. This company is the sole representative for the Shade System Inc. company in our area. This company manufactures the shade structures that the Village has been using at CPAC. The Village selected this product for its durability and low maintenance and staff recommends keeping these units in the parks and pool areas for a consistent look and maintenance.

The quote for the shade structures is as follows:

- Nine (9) SP12 Single post pyramid shade unit by Shade Systems Inc., 12' x 12' x 8' high eave with steel frame and single color fabric, in ground mount, turn-n-slide system on all four corners. Cost: \$2335.00 each (x 9=) Total \$ 21,015.00.
- One (1) Custom Shade Sail consisting of (5) 10' columns and (1) 15' column and 5 Shade Sails, direct bury in-ground footings, engineering on unit. Cost: \$19,558.00.

Total Cost = \$44,093.00

By combining the purchase, the Village will save \$1,151.00 on shipping. The single pole units will be purchased for \$154.00 less than last year's cost for similar items.

I move to approve waiving the bid process;

And

To approve the purchase of the new shade structures as described from Parkreation Inc. at a cost not to exceed \$44,093.00.

**This matter was APPROVED on the Consent Agenda.**

**2016-0202 Football Scoreboard - Bid Award**

Bid 16-012 was opened on March 9, 2016 for the Football Scoreboard at John Humphrey Complex. Four bids were received; SFC Products LLC had the lowest bid with the optional upgrade at a total cost of \$10,570. However, their equal product was not within specifications (size). Sievert Electric was the next lowest bidder who had the correct size with an equal product with a bid of \$12,145.

I move to approve Sievert Electric for the Football Scoreboard Bid Award at a cost not to exceed \$12,145.

**This matter was APPROVED on the Consent Agenda.**

**2016-0201 Rejection Dogwood Park Construction Services, Bid 15-025**

The Village solicited bids for the reconstruction of Dogwood Park with the bid closing on October 15, 2015. The Bid was awarded to Fuertes Systems Landscaping Inc., for the amount of \$166,484.03. The successful bidder is unable to perform the service as they have closed their business. The next bidder was Hacienda Landscaping Inc., in the amount of \$179,500.00. Hacienda did not comply with requirements to participate in a training and apprenticeship program. The next qualified bidder was ASE for \$219,500.

Staff is recommending the rejection of all bids and to rebid the project this year, funding for the project has been rolled over to FY2016. Staff feels possible a better price will be presented.

I move to approve rejecting all bids for Dogwood Park Construction Services.

**This matter was APPROVED on the Consent Agenda.**

**2016-0187 Day Camp Field Trip Bussing - Approval**

On January 6, 2016, requests for proposals were sent out for bussing needs for camp participants during the day camp season. Transportation is used for all camp groups (Buddies, Voyagers, Adventurers, and Summer Pals) for field trips and pool shuttles. All bus rental field trips, with few exceptions, are 3+ hours in length.

Four bus companies submitted proposals (American School Bus, First Student,

Illinois Central School Bus, and Sunrise Southwest, LLC.). After review of the proposals, staff determined that First Student met all the required needs of the program and provided cost savings on price per hour, 81+ passengers/lift bus, overtime rate, time charge begins and ends, pool shuttle rate, Chicago ground tax, and percentage increase for the second year.

Staff is requesting approval to accept the proposal and award the contract to First Student for summer 2016 and 2017, with the option to renew for summer 2018 season. The total budget cost for the 2016 day camp transportation is \$16,500.

I move to approve accepting the proposal and awarding the contract, for the amount of \$16,500 for summer 2016 and budgeted amounts for summer 2017, with an option to renew for summer 2018 for budgeted amounts, for day camp bus service to First Student Bus Company.

**This matter was APPROVED on the Consent Agenda.**

#### **2016-0188 City Lights Orchestra Concert Stage & Audio**

The 2016 City Lights Concert at Centennial Park West will be held on Sunday, July 3, 2016. The concert had previously been planned for June 26, 2016; however, the City Lights Orchestra will be performing at Ravinia on that date. As a result, the mobile 40' x 24' stage, normally rented for this concert is not available on July 3, a holiday weekend. An extensive search has revealed that no mobile stages with a roof are available in IL, IN, MI or WI.

An alternative 40' x 20' stage, without a roof is available, however, this stage is vulnerable to soft ground from wet weather and does not have a roof. The Orchestra leader, expressed concern about performing outside on July 3rd on a stage with no shade. In addition, if the site experiences rain in close proximity to the date of the concert, leveling the stage will be very difficult as each section is 4' x 8' and must be pieced together.

A 32' x 30' x 21' stage, with a hydraulic roof has been identified as available from Tennessee at a cost higher than the Village has paid in previous years. Total cost of sound, stage, generator and labor for the 32' x 30' x 21' stage, with a roof, is \$9,250. The total cost of sound, stage, generator and labor for the 40 x 20' stage, with no roof, is \$6,850.

Staff recommends approval to enter into a contract with Sound Works Productions to provide the service for the 2016 City Lights Orchestra performance at a cost of \$9,250 for a 32' x 30' x 21' stage with a roof, to meet the requirements of the orchestra and to ensure that the stage can be constructed should we experience a wet summer.

I move to approve the contract with Sound Works Productions in the amount of \$9,250 to provide stage, sound, generator, and labor for the City Lights Concert at Centennial Park West.

**This matter was APPROVED on the Consent Agenda.**

**2016-0189 Centennial Park Aquatic Center Concession Furniture Purchase**

This is the fourth year of an ongoing effort to replace all of the concession tables at the Centennial Park Aquatic Center. In prior years, a total of nineteen (19) tables have been purchased through Upbeat Site Furnishings. In the fall of 2015, the west concessions area was updated with a concrete patio. Fifteen (15) picnic tables and benches are now needed to provide seating to pool patrons utilizing this area. To ensure all of the tables in this area are identical (table/seat/frame, color, and shape), staff from both the Recreation and the Parks Departments recommend purchasing the remaining tables through Upbeat Site Furnishings.

Upbeat's tables are covered by a seven year surface warranty and 20-year limited structural warranty. The coating process is a patented process referred to as a Fusion Coating. In this process, the table top and seats are coated with a minimum ¼" plastisol coating. The surface warranty warrants this product against rust, fading, peeling, chipping, cracking, mold and mildew. Both Belson & Barco products carry only a one-year warranty with higher prices.

Attached in Legistar is a quote from Upbeat Site Furnishings totaling \$12,042.90 for fifteen (15) F113 Round Expanded Steel Picnic Tables. These are identical to those purchased in 2013 and 2014.

I move to approve the purchase of fifteen (15) round picnic tables from Upbeat Site Furnishings, including shipping, for a total cost of \$12,042.90.

**This matter was APPROVED on the Consent Agenda.**

**2016-0192 Summer Entertainment Guide 2016 - Quotes for Publication**

The FY2016 budget includes the printing of a Summer Entertainment Guide. At this time, staff is completing the piece and received quotes on the printing. The department will print 28,000, with 26,274 mailed to Orland Park residents via the Orland Park Post Office. The remaining 1,726 will be distributed to the public at Village facilities and special events.

The specifications for the piece are 28,000 items, 8.5 x 5.5, 24 pages with perforated flap on back cover, 4/C with bleeds, 80.00# White Offset Text, saddle stitch. FOB Orland Park Post Office 26,274; and the remaining 1,726 to the Recreation Administration office.

Quotes are as follows:

John S. Swift Co., Inc.	\$ 5,926.00
M & G Graphics	\$ 7,850.00
Liberty Creative Solutions	\$11,590.00
Allegra Printing	\$11,424.00

Shipping is included in price quotes.

Staff is recommending the low quote from John S. Swift Co., Inc.

I move to approve the quote from John S. Swift Co., Inc. to print the Summer Entertainment Guide at a cost not to exceed \$5,926.00.

**This matter was APPROVED on the Consent Agenda.**

#### **2016-0196 Dance Costume Payment Approval**

Each year, the Recreation Department Dance Program culminates with a dance recital in June. Costume orders are typically placed in late January and early February to ensure delivery by picture day which is held in May and also to accommodate for returns and exchanges before the recital dates. The cost of costumes is included in the registration fee of each dance class. Staff typically utilizes 3-4 companies in order to maximize the discount received from vendors. Some companies give a percentage discount and others give discounts for payment-in-full. This year, costumes were procured from three vendors and received a volume discount from each of the three companies.

The dance program has a total of 319 dance participants, which has grown from last year by 40 students and costume prices have increased. Due to the increase in participants, purchases from one of the vendors, Curtain Call, totaled \$6,922.16. To ensure the costumes are received and sized in a timely manner, staff had to proceed with the purchase and is subsequently requesting authorization to pay Curtain Call in the amount of \$6,922.16.

I move to approve payment to Curtain Call in the amount of \$6,922.16.

**This matter was APPROVED on the Consent Agenda.**

#### **2016-0198 Taste of Orland Park Tent & Supply Rental Contract**

On January 27, 2016, the Village of Orland Park issued an RFP for Taste of Orland Park Tents & Supply Rentals for 2016 - 2018. The RFP incorporated the quantity and size of tents used in 2015, projecting the greatest number of tents, tables, chairs, lighting, & extension cords that might be needed. The actual number of tents and other equipment will depend upon actual participation numbers (restaurants, community booths, sponsors, other needs).

Proposals were received from Arena Americas, AAA Rental Systems and Special Events Services Group.

Proposal Cost

Arena Americas: \$20,476

AAA Rental: \$23,790.50

Special Events Services: \$27,185.05

Village staff toured and met with Arena Americas on March 4, 2016. Staff found Arena's inventory to be excellent in terms of quantity and quality. During an interview portion of the meeting, Arena New Business Development Manager, Jim Decatur answered questions related to set-up, staffing, meeting deadlines, safety, emergency protocols, and other similar events.

Arena provides tent and other supplies for local events including: the Shamrock Shuffle, The Chicago Marathon, the NFL Draft, and Lollapalooza to name a few. Arena has facilities worldwide and will be providing tents for the 2016 Olympics in Rio. In addition to their facility in Hodgkins Illinois, Arena has facilities in Milwaukee, Wisconsin to support event needs in the Chicago area.

In checking references, Michael Neri of the Village of Elmwood stated that Arena has been "outstanding, accommodating, quick to fix problems, safety oriented, on-time and exceeds expectations." Arena provides tents and supplies for the Village of Elmwood Park's taste event. Tina Sdiens of Tamar Productions, Chicago, who produces the Magnificent Mile Festival, stated that Arena is "phenomenal before the event and onsite during production." She also stated that Arena "goes above and beyond, and consistently completes work early."

Staff would like to recommend accepting the proposal from Arena Americas, the lowest proposal, at an amount not to exceed \$20,476 per year.

I move to approve the contract with Arena Americas to provide Taste tents and supply rentals for 2016 - 2018 Taste of Orland Park for an amount not to exceed \$20,476.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0267 Dunkin Donuts Plaza - Ordinance**

On March 7, 2016 the Village Board approved a special use permit for Dunkin Donuts, located at 15615 Harlem Avenue. The special use permit allows for the establishment and maintenance of a new retail shopping center in an existing building on a 1.4 acre site with a new drive-through facility and is subject to the conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 5076, entitled: ORDINANCE GRANTING A SPECIAL USE PERMIT FOR Dunkin Donuts Plaza (Dunkin Donuts - 15615 S. Harlem Avenue)

**This matter was PASSED on the Consent Agenda.**

#### **2016-0131 BMW Mini Auto Addition**

The existing BMW facility was constructed in 2011. The owner, Ziegler Auto

Group, now requests approval for a building addition on the existing site, as a showroom for the Mini Car portion of the business. The BMW facility is a part of the Wolf Point Plaza planned development that was approved in 2010. It is located at the northeast corner of 159th Street and Wolf Road, and except for the BMW, has not yet been constructed. It consists of 5 lots: the BMW lot, 3 lots for future commercial uses to the west, and a wetland detention out lot.

I move to approve a site plan, landscape plan, elevations and special use amendment, for BMW Mini Auto addition, located at 11030 159th Street, as recommended at the March 21, 2016 Development Services Committee meeting and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary Site Plan for Ziegler Mini of Orland Park, 11030 159th Street, titled "Site Plan", by Joseph Schudt and Associates, project 15-060, dated 11-11-15, updated 02-04-16 ; and 'Floor Plan Mini of Orland Park', by Linden Group, page A-1.0; dated 09-04-15, revised 02-04-16; subject to meeting all final engineering and building division requirements and approvals.

And

I move to approve Landscape Plan amendments titled "Landscape Plan, Mini of Orland Park", by Ives/Ryan group, sheet L-1; dated 2-8-16, revised 3-8-16, subject to the following conditions.

1. All plant material, including transplanted trees are subject to annual inspection for good health. Plant material in poor or dead condition must be replaced per Land Development Code requirements.

And

I move to approve Elevations for Ziegler Mini of Orland Park, 11030 159th Street, titled 'Elevations Mini of Orland Park', by Linden Group, pages A-4.0, A-4.1, dated 09-04-15, revised 02-04-16; Mini Finish Material Legend page 10.1.0 dated 9-29-15 version 2; subject to the following conditions.

1. Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.

2. Meet all final engineering and building division requirements.

3. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.

4. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.

And

I move to approve a Special Use Permit Amendment for Wolf Point Plaza (Ordinance 4558) and BMW (Ordinance 4681) for the BMW located at 11030 W 159th Street, in order to accommodate a Mini building addition as outlined in this petition and subject to the same conditions as outlined in the preliminary site plan motion.

**This matter was APPROVED on the Consent Agenda.**

**2016-0180 Net3 LLC 7170 159th Street**

To demolish the existing commercial building and re-construct a 6,813 square foot multi-tenant commercial building. The petitioner also proposes to reconfigure the site based on the re-orientation of the building.

The proposed redevelopment will replace an existing motor vehicle rental establishment with new multi-tenant commercial building. The proposed building is being designed for two tenants. One will be a commercial retail and the other space will be designed for a restaurant.

The reconfiguration of the building and site will create a more attractive development that is more in line with current Land Development Code requirements and the design guidelines outlined in the Comprehensive Plan. Both commercial retail and restaurant uses are listed as appropriate uses in the Community Commercial land use designation from the Comprehensive Plan.

No Variances are being requested as part of this petition.

The recommendation motion includes the following conditions:

- 1) Submit a landscape plan meeting, all Village Codes, for separate review and approval within 60 days of final engineering approval.
- 2) Meet all final engineering and building code related items.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

I move to approve the preliminary site plan titled "Geometric Plan 159th and Harlem Avenue," and dated January 28, 2016, subject to the following conditions.

1. Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval within 60 days of final engineering approval.
2. Meet all final engineering and building code related items.

and

I move to approve the elevations titled "Retail Building Orland Park, IL," and dated March 11, 2016, subject to the following conditions. All changes must be made

prior to the Board meeting.

1. Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.
2. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.
3. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.

**This matter was APPROVED on the Consent Agenda.**

**2015-0785 Downtown Main Street Parking Deck - Professional Consulting Services (Addendum #2)**

On July 20, 2015, the Board of Trustees approved a Professional Consulting Services Contract with Kimley-Horn and Associates (Kimley-Horn) to develop and manage the Request for Proposals (RFP) for the Downtown Main Street Parking Deck. Kimley-Horn executed these activities in an extremely competent and timely manner, and as a result of their efforts, the Village is partnering with Walsh Construction II, LLC for design-build services related to the parking deck.

This original contract was amended on December 7, 2015, to expand Kimley-Horn's scope of services to move the parking deck from the design phase to the site prep and foundation stages. Their activities have included: reviewing design documents and preparing written reports; ensuring compliance to the RFP's Performance and Design Criteria and best parking design practices; attending meetings and being onsite as required; and advising the Village on cost impacts. The project is now entering the next construction phase that involves the erection of the parking deck and the delivery of various infrastructure projects.

At this time, the Village is seeking additional expertise to provide observation and construction administration services for the construction of the parking deck. In addition, this Addendum includes oversight of other forthcoming improvements within the Downtown Main Street to begin this year, including Jefferson Avenue, B-Street, and the parking lot for the University of Chicago Medicine. This ancillary work may extend into 2017 depending on budget allocation.

Kimley-Horn shall continue to serve as the primary Owner's Representative, with the balance of the team comprised of TOA Architecture Urban Design and SPACECO. Each of these firms has played an active part over many years in the redevelopment of the Downtown Main Street area. Their collective roles, responsibilities, and deliverables for this current task are more fully outlined in the attached scope in Legistar of services, which includes, but is not limited to: onsite project management; reviewing testing reports and monthly pay applications; verifying and coordinating construction activities; responding to contractor questions; and managing punch list and project close-out efforts. The intent of this Addendum is to capture all construction administration services required by the

Village from now until the full completion of the various Village projects noted above, including any work that may extend into 2017.

The cost for these services is based on an hourly rate, as needed, and is not to exceed \$486,100. Reimbursable expenses are capped at \$20,800.

I move to approve the Professional Consulting Services Contract (Addendum #2) related to construction administration for the Downtown Main Street Parking Deck with Kimley-Horn and Associates in an amount not to exceed \$506,900.

**This matter was APPROVED on the Consent Agenda.**

**2015-0579 Retail Plaza at 159th Street and La Grange Road - Development Agreement Authorization Ordinance**

On December 7, 2015, the Village Board of Trustees approved a planned unit development via special use permit for two new retail buildings on the northwest corner of 159th Street and La Grange Road (formerly the site of Fat Sam's Pub).

The development agreement for this project is finalized. This is now before the Village Board of Trustees for consideration of an ordinance authorizing the parties to sign the agreement.

I move to pass Ordinance Number 5077, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT (RETAIL PLAZA - 15882 S. LA GRANGE ROAD)

**This matter was PASSED on the Consent Agenda.**

**2015-0526 7420 W. 159th Street - Development Agreement Authorization Ordinance**

On November 16, 2015, the Village Board of Trustees approved a five (5) lot commercial Planned Unit Development via special use permit, including site plan and elevations review, for 7420 W. 159th Street.

The development agreement for this project is finalized. This is now before the Village Board of Trustees for consideration of an ordinance authorizing the parties to sign the agreement.

I move to pass Ordinance Number 5078, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT (7420 W. 159TH STREET - PLANNED DEVELOPMENT)

**This matter was PASSED on the Consent Agenda.**

## **PUBLIC WORKS**

**2016-0264 Sanitary Flow Monitoring - Proposal**

RJN was recently selected by a competitive proposal process to complete the Village's Comprehensive Sanitary Sewer Evaluation Project. A vendor was

required to guide the Village through the various technical processes required to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) as it relates to the reduction of inflow/infiltration (I/I) into the Village's sanitary sewer system. The vendor, as selected through the competitive proposal process, was tasked to "provide assistance in developing and implementing a Village-wide comprehensive sanitary sewer system and evaluation & repair program." Section F in the Village's scope of work from the competitive proposal requires the consultant to: Assist in the establishment of programs, parameters and bid documents for short term and long term operational activities including but not limited to: Manhole Inspections; Smoke Testing; Flow Monitoring and Televising Sanitary Sewers.

Following a number of meetings and discussions between RJN and Village staff, it has been determined that a Village-wide flow monitoring program will be beneficial to help guide the Village's Sanitary Sewer Program. This proposal is for flow monitoring services directly related to the Village's Sanitary Sewer Inflow and Infiltration Capital Improvement Program. Flow monitoring, in short, determines if there are differences in sanitary sewer flows during dry and wet weather conditions.

Following clean-up and a detailed review of the Village's sanitary sewer GIS atlas, RJN recommended 13 locations for flow monitoring, along with evaluation of flow through four lift stations.

Flow monitoring in the Village is important for a number of reasons. The primary purpose for the flow monitoring project is to provide the Village with a comprehensive and comparative assessment of the sanitary sewers. Using the data from the 13 meter sites and four lift stations, over 80% of the sewers within the Village are included in the assessment. RJN will use this data to recommend future long term operations and maintenance programs. The information will also be used to evaluate sewer capacity to provide service for future development on currently undeveloped land. The total cost for the recommended flow monitoring program is \$147,320. This cost includes the purchase of three flow monitoring devices which will remain in place for longer term evaluation.

I move to approve accepting the proposal for Flow Monitoring Services submitted by RJN Group Inc. of Wheaton, Illinois for a cost not to exceed \$147,320.

**A motion was made by Trustee Carroll, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

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**DEVELOPMENT SERVICES, PLANNING AND ENGINEERING****2016-0233 2016 Development Activity - Additional Staffing Allocation/Adjustments**

As experienced in 2015, development activity is up in all areas and continues to increase for the 2016 outlook. Attached in Legistar is an updated list of current development projects and activity within the Village of Orland Park and the Development Services Department. While an additional building inspector/plan reviewer was approved for this year, staff has identified a need for additional staffing in the planning division. It is anticipated that development activity would still be up in 2016; there are a number of high priority projects that were not even contemplated at the time of the 2016 budget development.

Due to the addition of these high priority projects, along with the other time sensitive current development projects, the reclassification of our current part-time Planner to a temporary full-time Planner position is requested.

This staffing plan will allow for the redistribution of work in the Planning division to provide the high level analysis, planning, and design work required and expected of the Village. It is requested that the Board approve funding through 2017, at which time the funding for this position will “sunset” unless otherwise authorized by the Board.

I move to approve the staffing adjustments as proposed.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**2016-0237 Memorandum of Understanding with St. George Corporation, St. George Wellness Center and Palos Community Hospital**

The Village of Orland Park and Palos Community Hospital (and parties) have been working collaboratively throughout the last months to identify various site and business plan options that would result in the retention of the existing Palos Health and Fitness Center, while still allowing Palos to continue to move forward on their proposed expansion, improvement, and modernization of their medical facilities, located at 15300 S. West Avenue in Orland Park. These conversations also included contemplation of Palos’ Phase II plans, as well as the long term needs of the adjacent Centennial Park.

The proposed Memorandum of Understanding (MOU) lays out the common goals of both parties and provides for a 90 day “due diligence” period to finalize the deal terms and agreement. During this period, the fitness center will remain open.

Staff will work with Palos to review pertinent financial information, building and capital assessments of the existing center, operations and programming, and final site plan reconfiguration. Staff will provide a report of each of these areas with the proposed development agreement. The ultimate goal is to reach a final agreement between the parties for the long term preservation of the fitness center and the ultimate build-out of Palos' expansion plans.

I move to approve the Memorandum of Understanding between the Village of Orland Park and St. George Corporation, St. George Wellness Center and Palos Community Hospital and to authorize the Village Manager to execute the Memorandum of Understanding.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

## MAYOR'S REPORT

### 2016-0227 Village Code Amendment - Committees - Ordinance

President McLaughlin requested that this item be continued until the next Board of Trustees meeting on Monday, April 18, 2016 due to the Ordinance was not attached for review by the Board in the iPads.

I move to continue this item to the next Board of Trustees meeting on April 18, 2016.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be CONTINUED to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

### 2016-0267 Greenest Region Compact 2 - Resolution

President McLaughlin stated that the Village of Orland Park has long been a proponent of and recognized for our environmental sustainability efforts, including LEED Gold police facility, curbside recycling, electricity aggregations with renewables, and Clean Air Counts, just to name a few.

The Environment Committee of the Metropolitan Mayors Caucus has carefully studied environmental priorities of member communities and engaged many partners to create the Greenest Region Compact 2 (GRC2). This Compact includes high-level goals in all areas of sustainability and is relevant to communities of all sizes and strengths. Member communities are urged to adopt the Greenest Region Compact 2 by passing a resolution supporting its consensus goals.

I move to pass Resolution Number 1603, entitled: A RESOLUTION ENDORSING THE METROPOLITAN MAYORS CAUCUS' GREENEST REGION COMPACT 2

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

## NON-SCHEDULED CITIZENS & VISITORS

Alyce Christensen – 10424 Aspen Drive, Palos Hills spoke before the Board stating that she is a member of the Palos Health and Fitness Club and wanted to thank President McLaughlin and the Board for hearing the peoples pleas and keeping the Palos Health and Fitness Center open.

Several suggestions were made by Ms. Christensen, for example to retain the same staff that is currently employed at the fitness center and keeping the Physical Therapy Department open. She also requested that the Bella's Cafe restaurant remain open.

Village Manager Grimes stated that in the Memorandum of Understanding (MOU) that was approved at tonight's meeting with St. George Corporation, St. George Wellness Center and Palos Community Hospital in terms of operations, Power Wellness is the current operation company of the Palos Health and Wellness Center. They will continue to operate this facility, until such time when the Village refinalizes the actual Development Agreement and transfer of the asset.

President McLaughlin stated that a lot of discussion will be taking place over the next several months before everything is completely finalized.

President McLaughlin noted that he has heard comments of why information couldn't have been told to folks that the Village was considering taking over the Palos Health and Fitness Center earlier. He explained that because of the negotiations that were ongoing, he couldn't talk about those talks publicly any earlier than he did.

Melanie Mobeck – 14069 Putney Place, Orland Park read a statement before the

Board recapping the efforts of the Save Palos Health and Fitness Center (PHFC) group and thanked President McLaughlin and the Board for all their hard work in coming up with a plan to save the Palos Health and Fitness Center.

## BOARD COMMENTS

TRUSTEE CARROLL – Stated that he has lived in the Village since 1976 and has never seen such a well-organized, professional, and respectful group that were really advocating for something they felt so deeply about as the Save PHFC group. He thanked the group for the way they handled this situation.

TRUSTEE RUZICH – Reiterated what Trustee Carroll just stated. She thanked the Save PHFC group for their patience and gave credit to President McLaughlin, stating that it took a lot of leadership to get this deal done.

TRUSTEE CALANDRIELLO – Stated that he had said in the beginning that he had faith in the system and faith took over. He also thanked President McLaughlin and his strong leadership on this project.

TRUSTEE FENTON – Congratulated the Save PHFC group on their efforts and working together in keeping it in a very organized and civil manor. That is what gets things done in this community.

Trustee Fenton also thanked President McLaughlin for his constant work and proceeding forward with this project.

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and d) Pending Litigation Against, Affecting or on Behalf of The Village or When Found by The Board that Such Action is Probable or Imminent and/or Litigation, When an Action Against, Affecting or on Behalf of the Particular Public Body has been Filed and is Pending before a Court or Administrative Tribunal, or when the Public Body Finds that an Action is Probable or Imminent.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and d) Pending Litigation Against, Affecting or on Behalf of The Village or When Found by The Board that Such Action is Probable or Imminent and/or Litigation, When an Action Against, Affecting or on Behalf of the Particular Public Body has been Filed and is Pending before a Court or Administrative Tribunal, or when the Public Body Finds that an Action is Probable or Imminent.

**ADJOURNMENT- 8:05 PM**

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Dodge

**/nm**

APPROVED: April 18, 2016

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**