VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Minutes

Monday, August 15, 2016

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

Present: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

Absent: 1 - Trustee Dodge

VILLAGE CLERK'S OFFICE

2016-0563 Approval of the August 1, 2016 Regular Meeting Minutes

The Minutes of the Regular Meeting of August 1, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 1, 2016.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2016-0587 Approval of the August 8, 2016 Special Meeting Minutes

The Minutes of the Special Meeting of August 8, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of August 8, 2016.

A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2016-0588 Parents for Education District 135 - Raffle License

Parents for Education (PFE) District 135 is requesting a license to sell raffle tickets during their Candlelight Bowling events that will take place on Saturday, September 24, 2016, Saturday, October 8, 2016 and Saturday, October 28, 2016 at Orland Bowl. The winning raffle will be drawn at the end of each event.

I move to approve issuing a raffle license to Parents for Education District 135 to sell tickets during their Candlelight Bowling events that will take place on Saturday, September 24, 2016, Saturday, October 8, 2016 and Saturday, October 28, 2016 at Orland Bowl.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2016-0567 People's Telly Award - Presentation

Interim Village Manager and Police Chief Timothy McCarthy presented President McLaughlin the Bronze Telly Award in the Non-Broadcast Production Category. The award was received for the Orland Park Police Department's training video created for faculty and staff at area schools for dealing with potential gun violence scenarios. “Plan, Prepare, Act” makes teachers consider various options - and helps them prepare should they be faced with this situation. The department’s video was produced in cooperation with Eyelight Studios of Orland Park.

Founded in 1979, the Telly Awards were created to honor excellence in local, regional and cable television commercials. More than 13,000 entries are received from all 50 states and five continents. The Telly Award is one of the most sought after awards by industry leaders from international firms to local cable programmers.

This was a presentation, NO ACTION was required.

2016-0578 Government Finance Officers Association Awards - Presentations

President McLaughlin presented to Finance Director Annmarie Mampe and Assistant Finance Director Sarah Schueler the Government Finance Officers Association's Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting.

The Village recently received these awards for its FY2016 Budget Report and its FY2014 Comprehensive Annual Financial Report.

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2016-0561 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 12, 2016 in the amount of $940,606.25.

This matter was APPROVED on the Consent Agenda.

2016-0562 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from August 2, 2016 through August 15, 2016 in the amount of $4,644,953.40.

This matter was APPROVED on the Consent Agenda.

2016-0545 Pavement Rejuvenator - Proposals

As staff continues to evaluate and implement technologies to extend the life of roadway surfaces, the Village utilizes pavement rejuvenator evaluation areas to help identify the right rejuvenator brand/process to use for a particular road. By continually evaluating techniques and products, the Village will employ a variety of methods with cost-effective practices for pavement preservation.

Pavement rejuvenators are applied to paved asphalt streets to seal the pavement surface, and restore and preserve original asphalt properties. Pavement

rejuvenator applications are applied prior to visible failures in the street. These preventative treatments have also been recommended as part of the pavement management study completed by, Applied Research Associates (ARA). Working with ARA, staff has identified the Preserves at Marley Creek neighborhood as an ideal candidate for this treatment. Public Works staff requested and received a proposal/estimate for the application of Reclamite® pavement rejuvenator.

Asphalt pavement treatments, when properly applied, have the potential to extend the life of an asphalt roadway for several years beyond the point where rehabilitation or major reconstruction would normally be required. Applying pavement rejuvenators will significantly decrease the Village's annual pavement maintenance costs.

In incorporating pavement rejuvenation into the ongoing road maintenance program, Public Works staff has identified Reclamite as a viable pavement rejuvenation product. Over the past two years, this product has been used in the Ishnala neighborhood and Sterling Ridge Subdivision for side-by-side comparison and evaluation with another product. As staff continues to evaluate each of these applications, Reclamite is being recommended for application near the areas treated with GSB88 pavement rejuvenator earlier this year.

The Reclamite brand is sold and applied by Corrective Asphalt Materials Inc. from South Roxana, Illinois. Reclamite is a petroleum based emulsion applied by spray. The material is then covered with a thin layer of sand to prevent tracking. The street is swept the following day to remove any loose sand. The cost of this product is $0.82 per square yard or $14,924 for the intended coverage area (18,200 sq. yds.) in a section of the Preserves at Marley Creek subdivision.

I move to approve waiving the bid process;

And

Approve the proposal/estimate for Reclamite® for pavement rejuvenator application from Corrective Asphalt Materials Inc. from South Roxana, Illinois, in the amount of $14,942.

This matter was APPROVED on the Consent Agenda.

2016-0551 Street Light Repairs - Proposal

There are approximately 3,800 street lights located within the Village of Orland Park. These street lights require repairs at different times for various reasons. Public Works has established an online and call-in process to report and document street light outages. Once notified, a work order is then created for Village staff to evaluate and repair the outage. However, in some cases, repairing a street light may take longer than anticipated, specifically those outages that are identified to be caused by underground line faults, vehicle knock-downs

(accidents) and street lights near electric lines. In those types of situations, an outside contractor is required. This allows outages to be addressed as soon as possible.

The Village currently has a Master's Services Agreement for Electrical Repair with Edward Electric of Hillside, IL. In the event that Edward Electric is unable to quickly respond to repair a street light issue and to ensure there are no unnecessary delays, staff is requesting authorization to enter into an additional Master's Services Agreement with Rag's Electric of Darien, IL. Utilization of two contractors will provide an alternative source.

The Village currently has five (5) street light repair items that require contractor assistance. Staff received three (3) proposals to complete the repair work. Proposals were submitted by Edward Electric Co. of Hillside, IL for $14,810; Rag's Electric of Darien, IL for $11,660; and Tri Tech Electric, Inc. of Romeoville, IL for $26,925. Staff recommends utilizing Rag's Electric to complete the work. Rag's Electric has performed quality street light work for the Village in the past.

I move to approve accepting the proposal from Rag's Electric of Darien, IL for Street Light Repairs for an amount not to exceed $11,660.00;

And

Approve authorizing the Village to enter into a Master's Services Agreement for Electrical Repair with Rag's Electric for -as needed- street light repairs.

This matter was APPROVED on the Consent Agenda.

2016-0546 Disposal of Surplus 2002 Vactor Combination Sewer Jetter Truck - Ordinance

In 2015, the Village Board approved replacing a 2002 combination sewer jetter truck used by the Utilities Division of Public Works. Staff researched several options to dispose of the specialized unit.

To ensure the Village receives the best rate of return on the combination sewer jetter, staff considered both consignment and auctioning options. The consignment option would be through Standard Equipment Company of Chicago, Illinois, the same vendor which sold the Village the new Vactor. Standard Equipment would charge a 15% commission fee plus an additional $770.00 evaluation fee prior to selling.

In addition, staff also evaluated the auction option through two different vendors: America's Auto Auction of Crestwood, Illinois quoted a 12% commission fee and Ritchie Brothers Auctioneers would charge a 9.5% commission with a flat $100.00 lot fee and a $65.00 doc fee per titled item.

After careful review, staff recommends Ritchie Brothers Auctioneers of Morris,

Illinois to facilitate the auction of the 2002 Vactor combination sewer jetter/vacuum truck. With two months advertising it is anticipated to be included in their October auction event. Ritchie Brothers Auctioneers pays out within 21 days of the auction on collected funds only.

I move to pass Ordinance Number 5113, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2016-0540 Three (3) Medium Duty Cab & Chassis with Dump Bodies, Plows, and Spreaders - Bid Award

The FY16 Budget has funds available for the purchase of three (3) replacement medium Duty Dump Trucks, equipped with snow removal equipment. These will replace three (3) 2002 dump trucks equipped with snow removal equipment utilized by the Street Division of Public Works.

Legal notice for bids ran in the Daily Southdown Newspaper on July 06, 2016. Four bids were received and opened by the Village Clerk's office on July 20, 2016. Detailed in Legistar Total Cost of Ownership (TCO) details a purchase vs. a lease option. Overall, the lease option is more costly than the purchase option, evident in the Post-Ownership Cost section of the TCO analysis.

Of the bids submitted, the low bidder submitted an unresponsive bid packet that was missing required bid submission documents and had many exceptions to the bid specifications. The next lowest bidder had numerous exceptions to the bid specifications.

After careful review, Rod Baker Ford Sales Inc. of Plainfield Illinois submitted the most responsive bid at a cost of $72,928.75 for each truck, with a total cost of $218,786.25 and can deliver within 160 days after receipt of order.

I move to approve awarding the bid for the purchase of three (3) 2017 Ford F450 cab chassis with dump bodies, plows and spreader, to Rod Baker Ford Sales Inc. of Plainfield, Illinois for an amount not to exceed $218,786.25.

This matter was APPROVED on the Consent Agenda.

2016-0538 Disposal of Village Equipment - Ordinance

The Village’s Public Works Department is requesting that the Village declare the following equipment described below as surplus property and to dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

--One (1) Panduit model LS-7 label maker - used
--Five (5) office desks-used

--One (1) 6 door double tier locker-used
--Four (4) storage cabinets-used
--One (1) 3 drawer filling cabinet-used
--Two (2) wooden outdoor huts formally were cashier stations at the pool
--One (1) 2005 LESCO MODEL 709157 SERIAL# 7091570E074Z70011 FERTILIZER SPREADER-STAND ON

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5114, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was APPROVED on the Consent Agenda.

2016-0543 Purchase and Installation of two (2) Lift Gates - Proposal

The 2016 Village Budget has funds allocated for the replacement of two (2) ¾ ton pick-up trucks with snow plows and lift gates. An Invitation to Bid (# 16-016) had an option #2 for installing the lift gates. Bids received for the option #2 had prices higher than what the village would pay to have them installed independently.

As a result, staff solicited for the purchase and installation of lift gates and received quotes from three vendors: Regional Truck Equipment, Alsip, Illinois at $2,911.00 each; Monroe Truck Equipment, Joliet, Illinois at $3,064.00 each; Triangle Fabrication & Body Company, Chicago, Illinois at $2,795.00 each.

After evaluation of the proposals, it is staff's recommendation to accept the proposal from Triangle Fabrication & Body Company, Chicago, Illinois at $2,795.00 each for a total cost of $5,590.00.

I move to approve accepting the proposal from Triangle Fabrication & Body Company, Chicago, Illinois for purchase and installation of two (2) lift gates at a cost not to exceed $5,590.00.

This matter was APPROVED on the Consent Agenda.

2016-0541 2016 Sanitary Sewer Cleaning and Televising Program - Bid Award

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) passed the Watershed Management Ordinance (WMO) establishing minimum stormwater management regulations in their serviceable district. The MWRD also passed an amendment to their WMO that requires satellite entities with sanitary sewer systems that discharge into the MWRD to implement measures to reduce

excessive Infiltration and Inflow (I&I) from entering MWRDs system.

In November of 2015, the Village Board approved the sanitary sewer consultant, RJN, Inc., to assist Public Works in meeting the various compliance requirements articulated in MWRDs Watershed Management Ordinance. The WMO mandates that all satellite entities perform a sewer system condition assessment requiring the Village to evaluate and assess a minimum of 10% of the entity's sewer system for excessive infiltration and inflow each year. The optimal solution to perform this task is by televising and cleaning the sanitary sewer pipes and manholes. Village staff has performed the cleaning function in previous years. Televising operations have been limited to "as-needed" and small scale areas. However, to ensure the Village maintains compliance with the WMO mandate, staff recommends that this service be contracted to a third party vendor. This work can be categorized as an ongoing capital project requiring inclusion in the CIP funding program. Staff efforts will be redirected to focus on storm sewer cleaning operations which have never previously been completed on a large scale.

Village staff, with input from RJN, have identified high priority areas of the sanitary sewer system to clean, televise (video), or perform both cleaning and televising for the 2016 fiscal year. RJN worked with staff to develop specifications, cost estimates and other bid documents for the 2016 project.

An Invitation to Bid for the 2016 Sanitary Sewer Cleaning & Televising Program work was advertised on June 30, 2016. Sealed bids were opened by the Village Clerk's office on July 18, 2016. Seven (7) sealed bids were received. RJN, Inc. and Village staff reviewed the bids. RJN, Inc. recommends and staff concurs that Hydro-Vision Technology L.L.C. of Romeoville, Illinois is the lowest responsible bidder for the 2016 Sanitary Sewer Cleaning and Televising Program with a submitted project cost of $77,523.97.

This cost is well below the consulting engineers (RJN) estimate of $148,033.41 for the anticipated work; therefore, it is staff's recommendation that Hydro-Vision Technology L.L.C. of Romeoville, Illinois be awarded the 2016 Sanitary Sewer Cleaning and Televising Program project in the amount of $77,523.97, plus a $10,000 contingency for a total cost of $87,523.97.

I move to approve awarding the 2016 Sanitary Sewer Cleaning and Televising Program bid to Hydro-Vision Technology L.L.C. of Romeoville, Illinois for an amount not to exceed $87,523.97.

This matter was APPROVED on the Consent Agenda.

2016-0544 Demolition of Residential Structures at 14403 Irving Avenue - Proposal

Because of the topography of the surrounding area, the residential structures at 14403 Irving Avenue experienced a long history of flooding during heavy rain events. After an extensive engineering review of storm water management

alternatives in the immediate area, the Village's engineer along with staff, concluded and recommended that the purchase and demolition of the property is the most cost effective storm water mitigation strategy for the area.

On January 4, 2016, the Village Board authorized the purchase of the property at 14403 Irving Avenue. The next step of this process is the demolition of the structures (residential structure and garage). Once the demolition of the structure is complete, the property will be used as a depressional stormwater storage area. The engineering and design for the stormwater storage phase of the property will be brought to committee at a later date.

To initiate the demolition process, staff solicited competitive demolition proposals from four (4) companies. Proposals were submitted by Airy's Inc. of Tinley Park, IL at $12,854.00; Bechstein Construction Corp. of Tinley Park, IL at $8,900.00; Delta Demolition, Inc. of Chicago, IL at $13,700.00; and Redmond Excavating & Construction Services, Inc. of Homer Glen, IL at $9,000.00. With the lowest proposal having been received from Bechstein Construction Corp. of Tinley Park, IL, for $8,900.00. Staff recommends that Bechstein Construction be used to complete demolition work.

I move to approve accepting the proposal from Bechstein Construction Corp. of Tinley Park, IL, to complete the demolition of residential structures at 14403 Irving Avenue at a cost not to exceed $8,900.00.

This matter was APPROVED on the Consent Agenda.

2016-0586 Retail Plaza 159th and LaGrange Road- Landscape Plan

This is a request for approval of a landscape plan for the proposed Retail Plaza 159th and LaGrange Road, to be located 15882 LaGrange Road. The Village Board approved the Site Plan on April 4, 2016 with the following conditions:

1. Submit a final landscape plan, meeting all Village Codes, for separate review and approval within 60 days of final engineering approval.
2. Add more landscaping to the north elevation of Building B to address blank wall surfaces.
3. Screen all mechanical equipment either at grade level with landscaping or hidden behind the roofline.

Per Code requirements, the petitioner submitted a landscape plan that has been reviewed and approved by the Village's Landscape Architect consulting firm.

I move to accept as findings of fact the findings of fact as set forth in this staff report dated August 10, 2016.

and

I move to approve the landscape plan titled, 'Retail Development', prepared by

Daniel Weinbach & Partners, Ltd., dated July 27, 2016, sheet L-1.0.

This matter was APPROVED on the Consent Agenda.

2016-0566 Addition to Grasslands - Property Annexation Ordinance

On May 2, 2016, the Village Board adjourned a public hearing on the annexation agreement for the proposed Addition to Grasslands Subdivision located at 11249 167th Street and 16740 Wolf Road in unincorporated Cook County. The petitioner requests annexation of the property into the Village of Orland Park in order to develop an 8 lot, 16 unit, duplex residential subdivision.

On May 16, 2016, the Village Board authorized that the Annexation Agreement for Addition to Grasslands Subdivision be entered into and executed by the Village, which has now been completed.

This is now before the Village Board for consideration of an ordinance for the annexation of the property.

I move to pass Ordinance Number 5115, entitled: AN ORDINANCE ANNEXING PROPERTY (ADDITION TO GRASSLANDS - 11249 WEST 167TH STREET AND 16740 WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2016-0383 Vrdolyak Residence Rezoning - Ordinance

On August 1, 2016 the Village Board of Trustees approved the rezoning of the parcel addressed 14660 108th Avenue from E-1 Estate Residential District to R-1 Residential District.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 5116, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO R-1 RESIDENTIAL DISTRICT (14660 108TH AVENUE).

This matter was PASSED on the Consent Agenda.

2015-0520 Addition to Grasslands - Rezoning Ordinance

On January 18, 2016, the Village Board approved a rezoning, site plan, elevations, subdivision, and variances for Grasslands Addition Subdivision located at 11249 167th Street and 16740 Wolf Road, which allows for the construction of an 8-lot 16-unit duplex subdivision, and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 5117, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO R-4

RESIDENTIAL DISTRICT AND GRANTING CERTAIN VARIANCES (ADDITION TO GRASSLANDS - 11249 WEST 167TH STREET AND 16740 WOLF ROAD)

This matter was PASSED on the Consent Agenda.

PUBLIC WORKS

2016-0582 Carpet and Tile Purchase and Installation (Parks Administration Building) - Proposal

The flooring in the Parks Administration Building (formerly the John Humphrey Maintenance Building) is in need of replacement. The existing flooring is over 20 years old and has been heavily used throughout the years. Recent remodeling to accommodate Parks Department staff has also created significant voids. Staff recommends replacing the existing older vinyl flooring and office carpeting with Vinyl Composite Tile (VCT) and Carpet Tiles. VCT is known for its sturdiness and is highly preferred in commercial and institutional areas. Carpet tile square sections can be easily removed and replaced if damaged and stained beyond cleaning. To facilitate the replacement of the flooring, staff solicited and received three (3) bids for the purchase and installation of tile and carpeting for the Parks Administration Building.

Estimates were received from Mr. David's Flooring International of Itasca, IL for $12,750.00, Carpet Interiors of Orland Park, IL for $9,400.00, with the lowest proposal from Sherlock's Carpet & Tile of Orland Park, IL for $7,375.00.

Staff recommends that the proposal from Sherlock's Carpet & Tile be accepted for the purchase and installation of new flooring in the Parks Administration Building. Additionally, to accommodate for any unforeseen issues in the subflooring once the carpet and existing tile is fully removed, staff recommends adding a contingency of $2,000.00 to this project, bringing the total cost of the project to $9,375.00.

To expedite this work, this agenda item has been sent directly to the Village Board for approval.

I move to approve accepting the proposal from Sherlock's Carpet & Tile of Orland Park, IL for the Carpet and Tile Purchase and Installation for the Parks Administration Building at a cost not to exceed $9,375.00.

A motion was made by Trustee Carroll, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2016-0589 Village Code - Title 1, Chapter 13 Economic Development Loan Program Funds - Ordinance

The Village established the Economic Development Revolving Loan fund in 1987 as an incentive for businesses to locate or expand in Orland Park. In 2009, the program was again modified to make it more attractive and less restrictive. However, the premise remained the same, funds were to be used for "gap" financing where without Village assistance (but-for) the project would not be feasible. Even with these changes, the program has not been highly utilized because the majority of projects are able to secure financing without Village assistance at a similar interest rate.

Staff has been working with the Mayor's office on development of new programs/initiatives that could be targeted more towards smaller businesses or unique niches. These new programs are still being researched and developed and will be presented to the Village Board at a later date. Additionally, with the new branding and marketing initiative, staff has been focusing on creating a holiday destination for our existing businesses that rely heavily on holiday shoppers. The proposed ordinance language allows for the uses of the funds for other programs and initiatives with approval of the Village Board. It is anticipated these excess funds could be used for these other initiatives.

The program currently has over $1 Million in available funds with an additional $595,314 in outstanding loan payment receivables. There are only two loans that are still outstanding. Additional changes to the existing program will be presented to the Village Board in the near future.

I move to pass Ordinance Number 5118, entitled: AN ORDINANCE AMENDING TITLE 1, CHAPTER 13 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE REDIRECTION AND USE OF FUNDS DESIGNATED FOR THE VILLAGE ECONOMIC DEVELOPMENT LOAN PROGRAM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

2016-0585 Holiday Decor and Branding Program - Artistic Holiday Designs

In June, the Village issued a RFQ for holiday lighting and decoration design. This was done to begin the next phase of marketing and promotion of the entire Village of Orland Park, with consideration given to the following:

- Existing condition and age of the current holiday inventory and lights
- Substantial completion of the Lagrange Road Reconstruction
- Completion of Phase II of the Downtown (UCMC, Parking Deck and Orland Crossings)
- Finalization and implementation of the Village's new Branding and Wayfinding Program
- Village's strong commitment to assist existing businesses with growth in sales and customers
- Continued emphasis on Orland Park as a regional destination for shopping, dining and entertainment

The Village received four submittals and conducted interviews. The selection team consisted of staff from the Village Manager's Office, Finance and Development Services. Each of the proposals were evaluated based on work experience with other governmental entities, similar projects, experience of the project team, overall completeness and understanding of Village's goals, as well as interviews. The team unanimously selected Artistic Holiday Designs. Artistic Holiday Designs has extensive experience in both public and private holiday lighting designs, including customized and interactive displays. Clients include Rosemont, Wheeling, New Lenox, Carmel In., El Paso Tx., Virginia Beach and others. The contract includes a three year warranty. The light life expectancy is 5-11 years; however, even after this, the frames and structure will last longer as they are aluminum. Re-lighting of the décor when the electrical becomes old can be done for a fraction of the replacement cost.

Village staff has attached a preview of the proposed design for Orland Park, which includes not only lights but large scale interactive displays. The Village's new logo will also be incorporated into the street pole décor, as brand implementation continues throughout the community. It is anticipated that implementation will be multi-year, as the LaGrange Road project is completed. Please note that LaGrange is not included in this first phase. Staff will continue to finalize the design for LaGrange Road with Artistic Holiday Design and bring the final design back to the Village Board prior to the 2017 holiday season.

I move to approve a budget adjustment in the amount of $520,265

And

The contract with Artistic Holiday Designs, in the amount of $587,265 (payable as outlined above).

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

MAYOR'S REPORT

2016-0564 GovHR USA - Approval

On Monday August 8, 2016 a Special Board Meeting was held, to interview three recruitment firms to assist in the selection of a Village Manager. Each firm had an opportunity to give a brief presentation and answer questions from the Village Board.

The following firms submitted proposals for consideration:

--Waters & Company, a Springsted Company, St. Paul, MN.

--PAA-Public Administration Associates, Oskosh, WI.

--GovHR USA, Deerfield, IL.

During the Special Board meeting, the Board determined that GovHR USA would be best suited to assist in the search and selection of a Village Manager.

GovHR USA is an Illinois public management consulting firm serving municipal clients and other public sector entities on a national basis. They have completed over 325 recruitments since its establishment in 2009. They have worked with cities, counties, special districts and other governmental entities of all sizes throughout the country. In addition, the principals in the firm have held leadership positions within local government, giving them an understanding of any challenges that the Village may face.

Heidi Voorhees, President of GovHR USA, was hired to assist the Village in the 2008 search for a Village Manager. Ms. Voorhees has led more than 220 recruitments for local government entities across the county. In addition to her executive recruitment and management experience, she has 19 years of local government leadership and management services.

I move to approve accepting the proposal from GovHR USA in an amount not to exceed $18,000.00;

And

Approve the transfer of contingency funds in the amount $18,000.00.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

BOARD COMMENTS

TRUSTEE CALANDRIELLO – Congratulated the Police Department on receiving the People's Telly Award.

TRUSTEE FENTON – Congratulated the Police Department and Finance Department who both were honored for excellence. This shows the great staff that the Village of Orland Park has working for its residents.

PRESIDENT MCLAUGHLIN – Thanked staff for organizing the employee softball games that took place on Monday evening, August 8, 2016. This was a very well attended event.

He also congratulated both the Police Department and Finance Department on their awards that were presented tonight.

THE ENTIRE BOARD - Congratulated staff on the great job done with the Taste of Orland Park, which was held Friday through Sunday (August 5-7). Board Members heard nothing but praises from residents, who some attended all three nights. Fun was had by all!

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

ADJOURNMENT - 7:45 PM

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: September 6, 2016

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk