VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Minutes

Monday, September 19, 2016

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 PM.

Trustee Dodge was present via audio conference - He stated he was traveling for business.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

VILLAGE CLERK'S OFFICE

2016-0642 Approval of the September 6, 2016 Regular Meeting Minutes

The Minutes of the Regular Meeting of September 6, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of September 6, 2016.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Carroll, seconded by Trustee Griffin Ruzich, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0638 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for September 9, 2016 in the amount of $1,112,478.58.

This matter was APPROVED on the Consent Agenda.

2016-0639 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from September 7, 2016 through September 19, 2016 in the amount of $2,513,975.32.

This matter was APPROVED on the Consent Agenda.

2016-0624 Village Hall Data Center UPS Replacement - Emergency Purchase

On August 23, 2016, the Village Hall Data Center experienced a total shutdown of all application services. The root cause is not completely known at this time, but the following two areas are of concern:

-- The automatic transfer switch (ATS) had a mechanical/software malfunction that allowed power from the generator and ComEd to cause a spike to the uninterrupted power supplies that provide battery power/spike prevention in the event of a power outage or ATS load transfer.

-- There is a suspect Uninterrupted Power Supply (UPS) or multiple UPSs that had an internal failure that may have caused a power spike sending a short across the other UPS devices causing damage to several devices (switches, firewalls (x2) and power supplies (x2)).

Due to the power surge, it is necessary to replace all seven UPSs in the data center. This purchase will be for equipment only, as staff from IT and Public Works - Building Maintenance will be performing the installation in-house.

There may be other potential purchases related to this outage event forthcoming including but not limited to: power distribution units, and/or networking/switching equipment.

I move to approve this initial emergency purchase from CDW-G LLC of Vernon Hills, Illinois for the replacement UPS equipment in an amount not to exceed $15,429.

This matter was APPROVED on the Consent Agenda.

2016-0636 Talent Acquisition Onboarding Software - Approval

Consistent with the principles of high performing organizations, a technology solution is needed to automate and streamline the processes that impact, village internal and external customers, managers and HR staff in recruiting and onboarding employees. A talent acquisition/applicant tracking and onboarding

system will streamline the applicant process from job posting to hire. Our current processes need to be modernized to stay competitive in attracting and retaining qualified employees. Approximately 10,500 applications were processed in response to approximately 475 job postings between 2013 -2016. Each year the HR department works with hiring managers to recruit, hire and or rehire approximately 450 employees; of which approximately 125 are new hires and about 325 are seasonal hires or rehires. With the majority of our positions being part-time and seasonal we need to be able to get in front of potential candidates early and make it easy for them to apply.

Our current recruiting/applicant process is very manual, requiring an applicant to download an application, save it, then email or mail it to Human Resources. Applications are entered into an Access database, printed, copied and sent to managers for review, candidates are notified that their resume or application has been received however, because of the manual nature of the process; further candidate follow-up can be inconsistent. In addition, the onboarding process is also manual, this process includes coordinating pre-employment exams, background checks, completing regulatory and tax forms, and review and sign off on village policies. With the volume of activity associated with hiring employees, these manual processes are cumbersome, inefficient, and susceptible to errors, wasteful of time and paper.

A talent acquisition/applicant tracking system will assist staff to streamline processes, engage the right candidates, provide for automatic notifications to candidates throughout the full recruitment process, provide for transparency between managers and HR regarding the status of a position, support compliance, and monitor key metrics. Onboarding software, will streamline our current labor intensive, manual, and repetitive processes allowing for a more efficient employee friendly experience. This software will allow for new hires to complete all of their new hire paperwork online, coordinate pre-employment exams and other activities, review and sign off on Village policies online, provide for notification to the new hire, manager and HR regarding outstanding/pending items. Improved efficiencies like these are expected to decrease recruitment/HR costs, and increase overall customer satisfaction, performance, and time to focus on tasks that will directly impact overall effectiveness.

Staff evaluated several talent acquisition/applicant tracking and onboarding systems and recommends working with iCIMS. iCIMS can manage our entire talent acquisition lifecycle within a single SaaS application that will allow for data integration between current and future CRM and HRIS systems. Their focus on user-friendly technology and a customer experience has made them one of the largest and fastest-growing providers in the industry. iCIMS is privately-held, their growing customer base and strong financial success makes them a leader in the talent acquisition software category.

Staff participated in demonstrations of seven (7) talent acquisition and onboarding

systems. The attached spreadsheet provides a list of the systems reviewed and the associated pricing. All of the systems have the capability to store and track resumes/applications, manage job postings, automate communication with candidates, maintain records, etc. iCIMS talent acquisition and onboarding system stood out to be the most robust of the systems and the easiest to use for the applicant, hiring manager, IT/system integration and staff. iCIMS is mobile optimized, integrated with social media, easy to access, has full candidate and new hire scheduling capabilities, sends and tracks automated emails, reminders, status updates, provides for electronic signatures, allows for the upload of resumes and or applications which are parsed into the system, easy and quick review of candidate information, allows for candidate searching and filtering, video interviewing, workflow managed at the HR level rather than of IT. iCIMS assumes responsibility for federal regulatory compliance. The system has a professional look enabling the village to present a modern image and build our brand with candidates and new hires. Videos can be included in both the talent acquisition and onboarding modules to assist in culture shaping.

iCIMS has 3,200 contracted customers in both the private and public sectors. Staff has contacted the City of Vail Colorado and Yakima County, Washington which are public sector iCIMS clients and spoke highly of the talent acquisition module, the ease of use, the implementation process, and the customer support.

I move to approve a two (2) year agreement with iCIMS for implementation and monthly subscription services for the iCIMS Talent Acquisition and Onboarding System with the initial payment due after January 1, 2017.

This matter was APPROVED on the Consent Agenda.

2016-0601 Property Tax Appeal Board (PTAB) Appeals - Authorizing PTAB Representation - Resolution

The Village's general legal counsel, Klein, Thorpe & Jenkins, Ltd. (KTJ), has been representing the Village, the Orland Park Library and the Orland Park Fire District as a group for all PTAB appeals involving tax year 2010 and prior. School Districts 135 and 230 are also members of the consortium. KTJ will be representing the consortium for tax years 2014 through 2016. Passage of this resolution will authorize KTJ to represent the Village for these tax years for all PTAB appeals.

I move to pass Resolution Number 1609, entitled: RESOLUTION AUTHORIZING INTERVENTION IN ALL 2014 through 2016 TAX YEAR APPEALS BEFORE THE STATE OF ILLINOIS PROPERTY TAX APPEAL BOARD

This matter was PASSED on the Consent Agenda.

2016-0626 Parking Fare Terminals - Annual Maintenance

In 2007, the Village of Orland Park purchased 14 Parking Fare Terminals from Total Parking Solutions, Inc. (TPS) for its three Metra commuter parking lots. Upon paying a daily fee, the commuters are provided a printed receipt for their parking fee rather than leaving money in an honor box (prior system). The commuter has the option of paying $1.50 each day or purchasing a pre-loaded value card, eliminating daily cash transactions. The terminals are locked and money is secured; only cashiers can open the currency and coin boxes. The terminals automatically print a receipt when the money boxes are exchanged; this provides staff with a balancing tool for currency and coins. Monies are collected weekly from the Metra Lots and currency does not need to be unfolded prior to counting, reducing the time spent preparing the cash for a bank deposit.

The terminals communicate (via Cale WebOffice 2) by sending e-mails directly to Village Staff (Finance Department and CSOs) when there is an issue or if maintenance needs to be provided (i.e. change receipt paper, bill jam, etc.). The CSOs are able to log in via WebOffice and check individual spaces for payment using their smart phones. WebOffice also provides CSOs with a listing of paid spaces making it easier to enforce. Staff is also able to use WebOffice for financial reporting.

The Village also offers commuters the option of paying for their daily parking space using a credit or debit card from their smart phone once they are on the train. This allows the commuter to be worry-free if they are unable to pay their daily fee prior to boarding the train. The free application is offered by Passport who is working in conjunction with Total Parking Solutions. There is a convenience fee of $0.37 for each transaction that the commuter pays.

In order to have the terminals maintained on a quarterly basis and serviced when needed, TPS currently charges a monthly per terminal maintenance fee of $115. In addition, TPS currently charges a monthly fee for the terminals to be wirelessly connected to WebOffice in the amount of $65 per terminal. The monthly maintenance fee is fixed for a one year period ending December 31, 2016; however, the provider of WebOffice (Cale) may pass along a price increase at any time. As the Village's current contract with TPS expires on December 31, 2016, TPS has extended the 2016 pricing of $115/terminal/month for the next three (3) years (2017, 2018 and 2019).

I move to approve the annual service and maintenance fee for the Parking Fare Terminals provided by Total Parking Solutions, Inc. for a period of 3 years (2017-2019) and authorize the Village Manager to execute the contract.

This matter was APPROVED on the Consent Agenda.

2016-0611 FY2016 Residential Property Tax Rebate - Ordinance

Since FY2002 (checks mailed in March 2003), the Village has issued residential property tax rebates for 11 of the last 14 years in the total amount of approximately $36.67 million.

The Village's FY2016 budget included a residential property tax rebate in the amount of $2.2 million. Funding for the rebate comes from Home Rule Sales Tax collected by the Village, over and above the amount allocated for capital funding. Residents would receive the rebate in March 2017.

Attached is the ordinance that establishes the FY2016 property tax rebate program in the amount of $2.2 million. The ordinance provides for a rebate of 2015 real estate property taxes paid by residential taxpayers in 2016.

The option to electronically submit an application will once again be available. Residents will have the option of having their rebate paid by check, by credit to their water bill account, or by bank account direct deposit. Residents will receive a postcard with application instructions in late October or early November. As in past years, staff will set up a Tax Rebate Phone Line that applicants can call if they have any questions related to the rebate program. In addition, staff will establish an e-mail address that applicants can send questions to. We will also have a list of frequently asked questions listed on the Tax Rebate section of the Village's website. Rebate checks will be mailed, and bank account direct deposits and water bill account credits will be processed approximately the week of March 20, 2017, to the homeowner living at the address for which the real estate property taxes were paid.

I move to pass Ordinance Number 5124, entitled: AN ORDINANCE PROVIDING FOR REIMBURSEMENT OF $2.2 MILLION OF THE VILLAGE SHARE OF REAL ESTATE PROPERTY TAXES PAID BY OWNER-OCCUPANTS OF RESIDENTIAL REAL ESTATE IN THE VILLAGE OF ORLAND PARK.

This matter was PASSED on the Consent Agenda.

2016-0608 Redflex Red Light Enforcement Continuation Agreement - Approval

In 2008 the Village and Redflex Traffic Systems, Inc. entered into a Photo Red Light Enforcement Agreement. Effective December 1, 2015, the agreement was terminated and the cameras with Redflex were turned off and GATSO USA, Inc. became the new provider/servicer of the red light cameras.

Effective December 1, 2015, the Village entered into a continuation of services agreement with Redflex through June 30, 2016 to provide processing, payment, and record request processing for the citations that were issued by Redflex prior to December 1, 2015.

Staff is in the process of transferring any outstanding red light photo citations less than seven (7) years outstanding to the Illinois Debt Recovery Program (Public Act 97-0632).

In order to support this process, the Village is requesting to enter into another continuation agreement with Redflex for the period September 1, 2016 through June 30, 2017, with the option to renew up to four (4) additional three (3) month periods at a cost of $750 per month.

I move to approve a Continuation of Services Agreement with Redflex Traffic Systems, Inc. for the period September 1, 2016 through June 30, 2017, at a rate of $750 per month, with the option to renew up to four (4) additional three (3) month periods.

This matter was APPROVED on the Consent Agenda.

2016-0382 Harvest Glen Estates - Ordinance

On September 6, 2016, the Village Board of Trustees approved the site plan, plat of subdivision and rezoning of the subject property, 11112 139th Street.

This case is now before the Board of Trustees for consideration of the ordinance.

I move to pass Ordinance Number 5125, entitled; ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE RESIDENTIAL DISTRICT TO R-3 RESIDENTIAL DISTRICT AND SUBDIVIDING SAID PROPERTY INTO SIX LOTS (11112 139TH STREET).

This matter was PASSED on the Consent Agenda.

2016-0310 2016 Land Development Code Amendments I - Ordinance

On September 6, 2016, the Village Board of Trustees approved Land Development Code amendments for Section 5-105, 6-201, 6-202, 6-203, 6-203.5, 6-204, 6-204.5, 6-205, 6-205.1, 6-206, 6-207, 6-208, 6-210, 6-211, 6-212, 6-302, 6-305, 6-305.1, 6-306, 6-308, 6-310, 6-406, 6-407.1 and 9-102.

This case is now before the Board of Trustees for consideration of the ordinance.

I move to pass Ordinance Number 5126, entitled: AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE OF THE VILLAGE OF ORLAND PARK, AS AMENDED (Sections 5-105, 6-201, 6-202, 6-203, 6-203.5, 6-204, 6-204.5, 6-205, 6-205.1, 6-206, 6-207, 6-208, 6-210, 6-211, 6-212, 6-302, 6-305, 6-305.1, 6-306, 6-308, 6-310, 6-406, 6-407.1, 9-102).

This matter was PASSED on the Consent Agenda.

2016-0180 Net3 LLC 7170 159th Street - Landscape Plan

This is a request for approval of a landscape plan for the proposed retail development at 7170 159th Street. The Village Board approved the Site Plan on

April 4, 2016 with the following condition:

Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval within 60 days of final engineering approval.

I move to approve the landscape plan titled, “Final Landscape Plan "Commercial Development 7170 W. 159th Street; Orland Park, IL", drawn by Dickson Design Studio, Inc. and dated 08/19/2016.

This matter was APPROVED on the Consent Agenda.

2016-0632 Southwest Conference of Mayors Municipal Auction - Ordinance

The Village is participating in a public municipal auction hosted by the Southwest Conference of Mayors to be conducted at the Village of Orland Park Public Works Facility. The public auction is for disposal of surplus and/or obsolete municipal property.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

I move to pass Ordinance Number 5127, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2016-0627 Sportsplex Rooftop HVAC Interface Replacement - Proposal

On July 23, 2016, the HVAC Allerton Interface card located at the Sportsplex failed. The Allerton Interface module was dedicated to controlling and monitoring 5 HVAC Roof Top Units (RTU) at the Sportsplex facility. With no way of communicating with the HVAC units, staff is no longer able to receive trouble notifications from the units and unable to remotely control the temperature for the Sportsplex.

The control system was developed and fabricated by Automatic Building Controls, LLC of Rolling Meadows, IL (ABC) to monitor our HVAC systems. The obsolete software and components used to control and monitor the HVACs were custom created by ABC over 13 years ago. This current “Alerton system” depends on two separate modules (Interface Module and McQuay Module) that communicate with each other.

ABC determined that the interface module failed and was no longer able to communicate or control the individual HVAC units. ABC explained that the interface module cannot be replaced because it is no longer supported by the manufacturer. ABC also stated that the McQuay module that receives information from the interface module is obsolete. Further complicating matters, any upgraded interface module would not be able to communicate with the existing McQuay module.

It is staffs determination that the HVAC communication system requires newer technology to communicate with the 5 roof top units. The steps taken now would have been required with any future HVAC unit replacement. The new communication equipment is also compatible with any subsequent HVAC replacement.

Staff obtained pricing from ABC to replace the HVAC control system. Additionally, the Sportsplex will need to install new communication cable to each HVAC unit from the current Allerton front-end server. New BACnet VisualLogic controllers will be installed for each unit. There are a limited number of vendors that operate proprietary Allerton software and ABC is the original installer of the existing system. The quoted price includes software installation, computer board programming and labor for a total of $55,437.00.

I move to approve transferring funds from contingency in the amount of $55,437.00;

And

Approve waiving the bid process;

And

Approve the proposal from Automatic Building Controls, LLC of Rolling Meadows, IL to upgrade the Sportsplex HVAC Interface System at a price not to exceed $55,437.00.

This matter was APPROVED on the Consent Agenda.

2016-0628 Purchase of One (1) Flail Mower Attachment - Proposal

The 2016 fiscal year has funds allocated for the replacement of one (1) flail mower attachment. Staff solicited a purchase quote from Martin Implement Sales Inc. of Orland Park, Illinois. Martin Implement is the manufacturer authorized sales and service dealer for the product and is able to provide NJPA pricing. Martin Implement quoted $6,965.00 for an Alamo 88” super heavy duty flail mower with replacement blades and shipping. After evaluation, it is staff’s recommendation to accept the proposal from Martin Implement Sales Inc., Orland Park, Illinois at a total cost of $6,965.00. Martin Implement can deliver the mower within 60-90 days after receipt of order.

I move to approve accepting the proposal from Martin Implement Sales Inc., Orland Park, Illinois for the purchase of one (1) Alamo 88” flail mower attachment with extra knives at a cost not to exceed $6,965.00.

This matter was APPROVED on the Consent Agenda.

2016-0635 Purchase and Installation of the Cultural Arts Center Dance Floor - Proposal

The Village's Cultural Arts Center hosts a number of public and private events including dance classes. The existing dance room flooring has been heavily used throughout the years. The flooring in the Cultural Arts Center dance room is in desperate need of replacement. Seasonal expansion and contraction due to moisture has created tripping/safety issues for users of the space. Temporary solutions have previously been attempted and have also created their own hazards. Staff enlisted the assistance of StudioGC to provide expert guidance in the evaluation and replacement recommendations.

With StudioGC's assistance, estimates were received from Floors Incorporated of Woodstock, IL for $21,724.00, and Haldeman - Homme, INC. of Lombard, IL for $48,672.00. A third quote was received from Kiefer Specialty Flooring of Lindenhurst, IL but it did not meet the specification and lacked sufficient clarity to present.

Staff recommends that the proposal from Floors Incorporated of Woodstock, IL be accepted for the purchase and installation of new flooring in the Cultural Arts Center dance room. Additionally, to minimize the future impact of moisture it is recommended to use specialized moisture suppression primer/adhesive at an additional cost of $4,380, bringing the total cost of the project to $21,724.00.

I move to approve waiving the bid process;

And

Approve the proposal from Floors Incorporated of Woodstock, IL for the purchase and installation of the Cultural Arts Center Dance Floor at a cost not to exceed $21,724.

This matter was APPROVED on the Consent Agenda.

2016-0629 Disposal of Surplus Equipment - Ice Resurfacer - Ordinance

In 2015, the Village Board approved replacing a 1991 ice resurfacing machine used at the Centennial Park outdoor ice rink.

Staff reached out to Frank J. Zamboni & Company to see if they would be interested in the machine the Village currently owns. Zamboni, however only accepts trade-ins on purchases, and recommended Rink Equipment Resource (R.E.R), a Division of Becker Arena Products Inc. of Savage Minnesota. R.E.R. that deals specifically with ice rink related equipment and offers the best solution for the Village to sell the ice resurfacing machine.

R.E.R. has a 25% brokerage fee based on final selling price. The buyer pays

R.E.R in full in advance (including shipping). Once the buyer takes successful delivery, R.E.R. releases funds to the Village. Staff recommends Rink Equipment Resource, to sell the unit on behalf of the Village.

I move to approve entering into an agreement with Rink Equipment Resource, a Division of Becker Arena Products, Inc. of Savage, MN to sell the 1991 Zamboni Model 552 for the Village at a commission rate of 25%.

And

I move to pass Ordinance Number 5128, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY SALE THROUGH AN EQUIPMENT SALES AGENT OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2016-0612 Disposal of Village Equipment - Ordinance

The Village's Public Works Department is requesting that the Village declare the below equipment described as surplus property and to dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

· One (1) NordicTrack Commercial 1500 Treadmill, model NTL09707.4, Serial# W80132385
· One (1) Nevco Scoreboard. Model &Serial# unknown/unreadable
· One (1) Landscape Rake Attachment Model &Serial# unknown/unreadable
· One (1) 2001 TORO Model-PRO CORE 660 Serial #200000250
· One (1) 2003 CHEVROLET SILVERADO 2500 1GCGK29U43Z283013, deemed a total loss due to accident.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

If two (2) attempts are made to sell said property, and no bids are received equal to the minimum price; the property shall be either donated or scrapped as determined by the Interim Village Manager.

I move to pass Ordinance Number 5129, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was PASSED on the Consent Agenda.

2016-0614 2016-2017 Road Salt Annual Purchase

In March, the Public Works Department received Board approval to renew the agreement with the Illinois Department of Central Management Services (CMS)

for the annual purchase of road salt through the State Joint Purchasing Program. Since that time, we have been advised that the contract with last year's provider has been renewed with no increase in cost. The vendor will again be Morton Salt of Chicago, Illinois, at a price of $59.71 per ton. This year, the Village is required to purchase a minimum of 3,600 tons and a maximum of 5,600 tons of road salt for the 2016/17 winter season.

I move to approve the purchase of road salt from Morton Salt, Chicago, Illinois, for the 2016-2017 winter season, for a cost not to exceed $59.71 per ton and a total cost not to exceed the remaining Fiscal Year 2016 budget and the Fiscal Year 2017 Board approved budgeted amount.

This matter was APPROVED on the Consent Agenda.

2016-0617 Consulting Engineering Services for Roadway Maintenance and Pavement Reconstruction Projects - Additional Funding

On March 21, 2016, the Village Board approved the bid for D Construction to perform work for the 2016 Road Improvement Program. Subsequent to the approval, the Board also approved several additions to the original scope of the project, including the Ishnala Woods neighborhood, Kristo Lane/Dorstep Court, sidewalk extensions and parking lot and bike path patching for the Parks Department. The road program is currently being finalized. In addition to the areas listed above, substantial work has been completed on the roadways in the following neighborhoods: Maycliff Subdivision, Doyle Court/108th Avenue, Orland on the Green Subdivision (north and south) and Centennial Village.

To ensure thorough oversight of the Road Program, the Board approved consulting engineering services to augment Public Work's staff efforts to oversee the project. Funds in the amount of $120,000 from the Road Improvement Program Capital Budget were approved to be allocated towards these services. The estimated cost (with contingency) was based on the original 2016 Road Program approval, prior to any additional work. Baxter and Woodman Consulting Engineers of Mokena, IL has provided critical and professional construction services throughout this program. Additionally, Baxter and Woodman has provided professional services supporting the new asphalt path in Schussler Park, traffic calming measures in the Silo Ridge neighborhood, and the plans and documentation required for the County permit to improve the crosswalks at 135th Street and 88th Avenue. The additional work added to the Road Program, including construction services and the associated schedule being extended beyond the original scope, will cause the cost of these extra services to exceed the previously approved amount ($120,000) by approximately $36,820 for a new total not to exceed $156,820.

It is staff's recommendation that the contract for Consulting Engineering Services for Roadway Maintenance and Pavement Reconstruction Projects with Baxter and Woodman of Mokena, Illinois, be increased in the amount of $36,820.00 to include and complete additional services and project areas.

I move to approve amending the contract for Consulting Engineering Services for Roadway Maintenance and Pavement Reconstruction Projects with Baxter & Woodman, Inc. of Mokena, Illinois in the amount of $36,820 for an amended not to exceed $156,820.

This matter was APPROVED on the Consent Agenda.

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2016-0665 Palos Health & Fitness Center - Construction of Temporary Driveway/Access

The terms of the Land Exchange Agreement between Palos Hospital and the Village of Orland provides for the Village to bear the cost of construction of a second access point from West Avenue at the south side of the Fitness Center and to reconfigure the Fitness Center parking lot. Village staff has been working with Palos Hospital on the details and timing of this work. Palos, through Walsh Construction (their on-site General Contractor), has worked with staff to minimize the impact and cost associated with this south connection. Walsh Construction is currently mobilized on-site and has provided the Village with an estimated cost to construct a second access point from West Avenue. This access point would be temporary, until such time that the new "ring road" is completed and the north access of the Fitness Center is reconnected to the new ring road. At that time, the Village can decide to either remove the temporary access point or make it permanent.

The existing fitness center parking lot will be impacted by the construction of the new ring road. The point of impact is the far north existing lot, which will be eliminated. This will result in the loss of the 22 parking spaces (10 disabled and 12 regular). Staff will work internally to ensure the fitness center meets the Illinois Accessibility requirements for disabled parking, which may result in the restriping and assigning of regular spaces into disabled spaces. The existing drop off area and other parking fields will not be impacted by the construction; however, access to the fitness center will be from this new temporary drive to be located south of the building. The existing North access point will be closed during construction. At this time, no other changes to the existing parking lot are being contemplated or budgeted for the fitness center.

Palos has agreed to upfront the cost of construction of this new access point. This will allow their general contractor to construct this as soon as possible, so the north access point can be closed to allow construction to commence on their project. The estimated cost for this is $98,588. In January 2017, the Village will reimburse Palos up to this cost, at the closing of the land exchange.

I move to approve an agreement with Palos Hospital to reimburse for the cost of construction of the temporary access drive, in an amount not to exceed $98,588, at the January 2017 land exchange closing and authorize the Interim Village Manager to execute the necessary legal documents.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0585 Holiday Decor and Branding Program - Artistic Holiday Designs

This item was originally approved by the Board on August 15, 2016 and is being reintroduced to the Board to amend the contract amount with Artistic Holiday Designs and authorize a contract with Holiday Creations Pro. Inc., the vendor who will be providing the installation, labor, maintenance and storage.

In June, the Village issued a RFQ for holiday lighting and decoration design. This was done to begin the next phase of marketing and promotion of the entire Village of Orland Park, with consideration given to the following:

- Existing condition and age of the current holiday inventory and lights
- Substantial completion of the Lagrange Road Reconstruction
- Completion of Phase II of the Downtown (UCMC, Parking Deck and Orland Crossings)
- Finalization and implementation of the Village's new Branding and Wayfinding Program
- Village's strong commitment to assist existing businesses with growth in sales and customers
- Continued emphasis on Orland Park as a regional destination for shopping, dining and entertainment

The Village received four submittals and conducted interviews. The selection team consisted of staff from the Village Manager's Office, Finance and Development Services. Each of the proposals were evaluated based on work experience with other governmental entities, similar projects, experience of the project team, overall completeness and understanding of Village's goals, as well as interviews. The team unanimously selected Artistic Holiday Designs. Artistic Holiday Designs has extensive experience in both public and private holiday lighting designs, including customized and interactive displays. Clients include Rosemont, Wheeling, New Lenox, Carmel In., El Paso TX., Virginia Beach and others. The contract includes a three year warranty. The light life expectancy is 5-11 years; however, even after this, the frames and structure will last longer as they are aluminum. Re-lighting of the décor when the electrical becomes old can be done for a fraction of the replacement cost.

Village staff has previewed the proposed design for Orland Park, which includes not only lights but large scale interactive displays. The Village's new logo will also

be incorporated into the street pole décor, as brand implementation continues throughout the community. It is anticipated that implementation will be multi-year, as the LaGrange Road project is completed. Please note that LaGrange is not included in this first phase. Staff will continue to finalize the design for LaGrange Road with Artistic Holiday Design and bring the final design back to the Village Board prior to the 2017 holiday season.

I move to approve a contract with Artistic Holiday Designs, of Broadview, Illinois in the amended amount of $480,112.51 (payable as outlined above) and a contract in the amount of $107,145.42 payable to Holiday Creations Pro Inc. of Broadview, Illinois.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

PARKS AND RECREATION

2016-0666 CPAC Inlet Replacement Bid #16-028 Award

An invitation to bid was issued on August 23, 2016 for the removal and replacement of seventy five inlets in the pools at Centennial Park Aquatic Center. The bid was opened on September 8, 2016 with one company submitting a bid.

Crossroad Construction, Inc. submitted a responsive bid of $450.00 per unit for a total of $31,480.00. This project needs to be completed this fall as weather is always an issue in the spring and to ensure the pool is ready to open on time.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

I move to approve bid #16-028 at a cost not to exceed $31,480 from Crossroad Construction, Inc. for the Inlet replacement at Centennial Park Aquatic Center.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

BOARD COMMENTS

TRUSTEE GIRA – Stated that she was away this past week - but was told by staff that both the Camping Beneath the Stars on Saturday, September 17th at Centennial Park/Lake Sedgewick and the Cadenza Piano Quartet Concert on Sunday, September 18th at the Cultural Center were wonderfully attended events.

TRUSTEE FENTON – Thanked everyone who helped with the Farmers Market this past year. She informed the Board that there are several changes being put in motion for next year's Farms Market.

PRESIDENT MCLAUGHLIN – Stated that he too was away on vacation this past week and for the second time in 23 years missed the Open Lands Golf Outing that took place on Tuesday, September 13th at Silver Lake Country Club. This is a great event that benefits Open Lands.

This past Saturday, September 17th at Orland Square Mall - Orland Park Substance Awareness Forum (OPSAF) presented "A day of Hope…because recovery is real." This event was very well attended.

President McLaughlin thanked staff for putting so many programs and events together though out the year, which are all very successful.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President McLaughlin were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) the purchase or lease of real property for the use of the village.

ADJOURNMENT - 7:45 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED: October 3, 2016

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk