



Development Services Department

14700 Ravinia Avenue • Orland Park, Illinois 60462

Phone (708) 403-5300 • Fax (708) 403-6215

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**HOMEOWNER’S AFFIDAVIT
FOR BUILDING PERMIT APPLICATION**

Permit Number (Completed by Village)

The Freedom of Information Act (FOIA)

Any information provided on this form is subject to the Freedom of Information Act and may be released as part of a document request. If you do not want personal information released to the public, please provide alternative contact information or clearly note that it is personal/private contact information.

Property Address	
Owner’s Name	Owner’s Phone Number

Homeowners who obtain their own building permits to perform work themselves without contractors assume various significant obligations and responsibilities to comply with adopted Village Codes. If you have any specific minimum code or inspection questions regarding your obligations and responsibilities under a Building Permit issued to you as a homeowner, please contact the Building Department at (708) 403-5300.

In applying for a Building Permit, the property owner signing below hereby acknowledges that they will assume the responsibility as their own general contractor and that they agree to the following:

- All work shall comply with all the applicable Building Codes, ordinances, rules and regulations and shall be inspected as required by the Village Code of Ordinances.
- The homeowner must reside at the location of work being performed.
- A valid Illinois Drivers License/ID will be required for verification.
- The homeowner swears that as the homeowner they are performing all work themselves. No sub-contractors will be used.
- Filing a false statement with the Building Department may cause your permit to be revoked.

In addition, per the Illinois Plumbing License Law 225 ILCS 320/3, if homeowner is choosing to do the work themselves, please be aware that no one other than the owner occupant or lessee occupant shall plan, design or install plumbing systems.

A person shall be considered an “occupant” if and only if he or she has taken possession of and is living in the premises as his or her bona fide sole and exclusive residence, or, in the case of an owner of a single family residence under construction for his or her occupancy, he or she expects to take possession of and live in the premises as his or her bona fide sole and exclusive residence, and he or she has a current intention to live in such premises as his or her bona fide sole and exclusive residence for a period of not less than 6 months after the completion of the plumbing work performed pursuant to the authorization of this subsection, or, in the case of an owner of a single family residence under construction for his or her occupancy, for a period of not less than 6 months after the completion of construction of the residence. Failure to possess and live in the premises as a sole and exclusive residence for a period of 6 months or more shall create a rebuttable presumption of a lack of such intention.

Printed Name

Signature

Date