

**VILLAGE OF ORLAND PARK, DEVELOPMENT SERVICES DEPARTMENT**

**PETITION FOR PLAN REVIEW AND APPROVAL**

All information requested on this form **MUST** be provided. A petition will be considered incomplete if any information is missing and therefore will not be accepted. Following planning approval, a building permit is required.

<b>PROJECT NAME</b>					
<b>PETITIONER INFORMATION (person responsible for payment of Village fees)</b>					
<b>NAME</b>			<b>TITLE</b>		
<b>ADDRESS</b>			<b>CITY/STATE/ZIP</b>		
<b>PHONE</b>			<b>EMAIL</b>		
<b>RELATIONSHIP TO OWNER</b>					
<b>PETITIONER'S CONTACT INFORMATION / REPRESENTATIVE'S CONTACT INFORMATION</b>					
<b>NAME</b>			<b>TITLE</b>		
<b>ADDRESS</b>			<b>CITY/STATE/ZIP</b>		
<b>PHONE</b>			<b>EMAIL</b>		
<b>RELATIONSHIP TO PETITIONER</b>					
<b>PROPERTY OWNER'S INFORMATION</b>					
<b>NAME</b>			<b>PHONE</b>		
<b>ADDRESS</b>			<b>CITY/STATE/ZIP</b>		
<b>PROJECT INFORMATION</b>					
<b>PROPERTY ADDRESS (OR GENERAL LOCATION)</b>					
<b>P.I.N. NUMBER</b>			<b>SIZE OF PARCEL</b> <b>sf</b> <b>acres</b>		
<b>EXISTING USE ON SITE</b>			<b>PROPOSED USE ON SITE</b>		
<b>EXISTING ZONING</b>			<b>REQUESTED ZONING</b>		
<b>PROJECT TEAM</b>	<b>NAME</b>	<b>PHONE</b>	<b>EMAIL</b>		
<b>DEVELOPER</b>					
<b>ATTORNEY</b>					
<b>ENGINEER</b>					
<b>ARCHITECT</b>					
<b>LANDSCAPE ARCHITECT</b>					
<b>REQUESTED APPROVALS (CHECK ALL THAT APPLY)</b>					
<input type="checkbox"/> <b>SITE PLAN</b>	<input type="checkbox"/> <b>SUBDIVISION</b>	<input type="checkbox"/> <b>ANNEXATION</b>	<input type="checkbox"/> <b>SPECIAL USE (AMENDMENT)</b>	<input type="checkbox"/> <b>REZONING</b>	<input type="checkbox"/> <b>VARIANCE</b>
<input type="checkbox"/> <b>MINOR ZONING VARIANCE</b>	<input type="checkbox"/> <b>RECORD PLAT OF SUBDIVISION</b>	<input type="checkbox"/> <b>LANDSCAPE PLAN WITH DETENTION</b>	<input type="checkbox"/> <b>LANDSCAPE PLAN WITHOUT DETENTION</b>	<input type="checkbox"/> <b>ELEVATIONS (Non-Residential)</b>	

I certify that the above is true and accurate and agree to pay the required fees as stated on the fee worksheet.

Signature of Petitioner \_\_\_\_\_ Date \_\_\_\_\_

Notary Signature \_\_\_\_\_ Date \_\_\_\_\_

Notary Seal

<b>For Village Use Only</b>	<b>PROJECT NO.</b>	<b>Legistar #</b>	<b>ASSIGNED TO</b>
	<b>DATE PETITION COMPLETED</b>	Development Services Assistant Director Approval to Proceed	

**VILLAGE OF ORLAND PARK, DEVELOPMENT SERVICES DEPARTMENT**

<b>PETITION FEE WORKSHEET</b>																		
<b>REQUESTED APPROVAL</b>	<b>REQUIRED FEES</b>	<b>FEE RATES (per 11-04-03 Village Board approval)</b>																
<b>SITE PLAN</b>  <b>Residential Use</b> NO. OF UNITS PROPOSED  <b>Non Residential Use</b> PROPOSED AREA (SQ-FT)		Residential Uses  _____ Units <table border="0" style="float: right;"> <tr><td>0-25 units</td><td>\$600.00</td></tr> <tr><td>26-50 units</td><td>\$900.00</td></tr> <tr><td>51-100 units</td><td>\$1,200.00</td></tr> <tr><td>Over 100 units</td><td>\$1,500.00</td></tr> </table>	0-25 units	\$600.00	26-50 units	\$900.00	51-100 units	\$1,200.00	Over 100 units	\$1,500.00								
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Over 100 units	\$1,500.00																	
		All Non-Residential Uses <table border="0" style="float: right;"> <tr><td>0 -10,000 sq-ft</td><td>\$600.00</td></tr> <tr><td>10,001 – 25,000 sq-ft</td><td>\$900.00</td></tr> <tr><td>25,001 – 50,000 sq-ft</td><td>\$1,200.00</td></tr> <tr><td>Over 50,000 sq-ft</td><td>\$1,500.00</td></tr> </table> _____ Total building area of non-residential use	0 -10,000 sq-ft	\$600.00	10,001 – 25,000 sq-ft	\$900.00	25,001 – 50,000 sq-ft	\$1,200.00	Over 50,000 sq-ft	\$1,500.00								
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Over 50,000 sq-ft	\$1,500.00																	
<b>SUBDIVISION</b>		<b>\$500.00 + \$25.00 Per Lot</b> # of recordable lots _____																
<b>ANNEXATION</b>	_____ Acres	<table border="0" style="float: right;"> <tr><td>0-5 Acres</td><td>\$750.00</td></tr> <tr><td>6-10 Acres</td><td>\$900.00</td></tr> <tr><td>11-25 Acres</td><td>\$1,050.00</td></tr> <tr><td>26-50 Acres</td><td>\$1,200.00</td></tr> <tr><td>Over 50 Acres</td><td>\$1,350.00</td></tr> </table>	0-5 Acres	\$750.00	6-10 Acres	\$900.00	11-25 Acres	\$1,050.00	26-50 Acres	\$1,200.00	Over 50 Acres	\$1,350.00						
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<b>SPECIAL USE (AMENDMENT)</b> <b>REZONING</b> <b>VARIANCE</b> <b>MINOR ZONING VARIANCE</b>		<b>\$500.00 [SU Required for all Planned Developments (PD/PUD)]</b> <b>\$500.00</b> <b>\$500.00</b> <b>\$125.00 + \$50 Sign Deposit</b> (Optional: petitioner can choose to provide own sign)																
<b>RECORD PLAT OF SUBDIVISION</b>		<b>\$300 plus (+) \$25.00 per recordable lot</b>																
<b>LANDSCAPING REVIEW FEES</b>  <i>The petitioner may request a reduction in landscape fees for up to \$1,400 if there are no on-site stormwater detention facilities (i.e., bioswales or ponds). Multiple inspections (over two per project) will result in additional charges.</i>		Non-Residential and Mixed Uses <table border="0" style="float: right;"> <tr><td>0-5 Acres</td><td>\$2500.00</td></tr> <tr><td>Over 5 Acres</td><td>\$2900.00</td></tr> </table> Single-Family Residential Uses <table border="0" style="float: right;"> <tr><td>0-5 Acres</td><td>\$2000.00</td></tr> <tr><td>5-25 Acres</td><td>\$3000.00</td></tr> <tr><td>Over 25 Acres</td><td>\$4000.00</td></tr> </table> Multi-Family/Attached SF Residential Uses <table border="0" style="float: right;"> <tr><td>0-5 Acres</td><td>\$2500.00</td></tr> <tr><td>5-25 Acres</td><td>\$3750.00</td></tr> <tr><td>Over 25 Acres</td><td>\$5000.00</td></tr> </table>	0-5 Acres	\$2500.00	Over 5 Acres	\$2900.00	0-5 Acres	\$2000.00	5-25 Acres	\$3000.00	Over 25 Acres	\$4000.00	0-5 Acres	\$2500.00	5-25 Acres	\$3750.00	Over 25 Acres	\$5000.00
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<b>TOTAL FEES DUE WITH PETITION SUBMITTAL</b>																		
<b>ENGINEERING FEES</b> <b>RECORDING FEES</b> <b>ATTORNEY/LEGAL FEES</b>	<b>To Be Determined</b>	<i>The petitioner shall reimburse the Village for all engineering reviews and attorney fees incurred by the Village and any miscellaneous Village expenses such as recording and copying fees. Additional legal fees may be incurred as determined by the Finance Department.</i>																

Printed name of Petitioner \_\_\_\_\_ Date \_\_\_\_\_

Signature of Petitioner \_\_\_\_\_